

**MINUTES FOR THE JULY 24, 2018
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in regular session in the City of Ripon Council Chambers at 9:00 a.m. President Kuil called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: HOLBROOK KAMPER KUIL ROOS
ABSENT: HOLMES

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia Brown; Assistant General Manager, Bere Lindley; Engineering Department Manager, Forrest Killingsworth, and Clerk of the Board, Betty Garcia.

Public Comment - None

CONSENT CALENDAR

- A. Approval of Warrants in the amount of \$425,014.31; Accounts Payable Wires in the amount of \$1,174,827.10; and payroll dated July 20 in the amount of \$220,419.73.
- B. Approval of the regular Board Meeting Minutes of July 10, 2018.

Director Kamper noted on page 1 of the Minutes, under “communications,” that the “Food Safety Management Act” should be “Food Safety Modernization Act.” Director Roos noted on page 4 of the minutes, in paragraph 2, that “Valley Vome Drop” should be “Valley Home Drop.”

A motion was made by Director Roos and seconded by Director Holbrook to approve the Consent Calendar with the changes noted above. The motion passed 4 to 0 by the following roll-call vote:

AYES: HOLBROOK KAMPER KUIL ROOS
NOES: NONE
ABSTAIN: NONE
ABSENT: HOLMES

Item #1 – Communications

Ed Erisman, Water Treatment Plant Manager

- The Water Operations Committee held their quarterly meeting on Monday, July 16 at the Water Treatment Plant. There were quite a few topics discussed including the progress of the Water Supply Agreement revision and the possible need to start talking about future plant expansion.
- A small-scale Boll Filter unit was installed on the plant recycle pump station to test the effectiveness and feasibility of a full scale unit.
- Transmission line and plant capacity test went very well with a sustained run time of 10 hours. There were some issues with the individual Cities distribution systems. The increased velocity stirred up sediment and resulted in a few customer complaints. Staff

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would like to start conducting tests on an annual basis. Part of the preparation each year will be increased communication with the Cities and ideas for flushing programs to help prevent further customer complaints.

Bere Lindley, Assistant General Manager

- Received a phone call from a customer, Lou Tallerico, who is very knowledgeable and analytical when it comes to growing crops. He was seeking data concerning Division 9 water usage. He said that SSJID keeps getting better and better and that he has excellent interaction with a variety of District personnel. Bere stated that the District has a highly valuable reputation thanks to the vision and hard work of the Board and staff.
- There is a tour scheduled with the State Water Resources Control Board and OID and SSJID will be taking them to various sites.
- He is continuing to work on his Strategic Plan implementation projects and including a capital assets policy; a reserves policy, a budget policy, and a budget procedures document.
- Maria Gikas and the Engineering Department have finished the search for unrecorded capital assets they needed to do for the audit. Sarah Bloom will revise the financial statements and Bere will update the footnotes and forward the information to the auditors.
- Reported on a future amendment to the Water Treatment Plant budget. The 2018 budget was circulated to the Cities at the beginning of the year, but no comments have been received. So, Bere and Sarah presented the budget again at the last Operating Committee meeting. The version of the water treatment plant budget they presented in the last committee meeting included some changes recommended by staff from the consolidated 2018 SSJID budget approved by the board last fall. These changes amount to a \$21,000 decrease in operating expenses from the last Fiscal Year. In accordance with the Water Supply Agreement, Bere told the cities they can have up to 30 days if they wish to review and comment on the budget before the SSJID board approves it. The representative from Manteca said the city would now like to use that 30-day period to review the proposed budget. Once Manteca reviews the budget, the changes will come back to the Board as 2018 budget amendments needing board approval.
- The Water Supply Agreement will be a major topic at the WTP Committee meeting in October. The Cities will discuss the agreement amongst themselves before the October meeting. Once the business issues are resolved, it will be sent to Mia Brown for legal review.
- The District has a significant but manageable unfunded liability for pension and other post-employment benefits. There are several options for paying these liabilities. The District can pay of the unfunded pension liability by simply making the minimum annual payments required by PERS, or SSJID could prepay on the pension liability. One consideration for prepayment of the pension liability is the alternative uses of those funds. Those funds could be used alternatively for capital improvements or for the purchase of a retail electric system.
- The Reserves Policy is outdated, and Bere is working on it and looking out to 30-year projections.

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Director Kuil appreciated the comments about Lou Tallerico.

Director Holbrook thanked Walt Luihn, Matt Macedo, and Kent Gabrielson for spraying and keeping the weeds off the Manteca golf course.

Troylene Sayler, Public Relations Director

Strategic Plan Implementation Program Updates:

- A “Customer Satisfaction Survey” is being reviewed by Management and is nearly ready for implementation. It will give us customer feedback for staff regarding water delivery, maintenance, finance and engineering. Troylene will keep the Board posted on the survey’s kickoff and details about how the program will be used and monitored.
- The Workforce and Culture Committee has been busy with reviewing results of our current “Employee Engagement Survey,” rolling out a Health & Safety recognition program, and is nearly ready to introduce an informal Performance Recognition Program to our Managers and staff. The Committee has calendared a “District Family Picnic” for Nov. 3 at Hogan Park in Escalon. This will be an opportunity for employees and Directors to get to know each other’s’ families and at the same time receive District updates and education. A committee of volunteers will be formed to organize the Picnic. The Committee encourages employees and Directors to set aside some time to attend this family event.

Other project updates:

- Completed filming a video that will be part of a series featuring water delivery topics. The video, which completed filming, Monday, July 23, featured the District’s IEP (Div. 9) Project. The video will be shown at an upcoming ACWA conference as well as in other forums. The videographer was very skilled and even used a drone to film some footage. Customer John Van Till was interviewed regarding the benefits the project has brought to District growers, and the ease it provides in ordering water through the internet. Coincidentally, he was the first grower to test the service in the field in 2012. Troylene thanked Peter Rietkerk, Forrest Killingsworth, Lloyd Wayman, and Frank Avila for their participation in the video. Troylene will let everyone know when they will have a chance to view the video, which will also include segments featuring a few other water agencies.
- Continues to research possible website designers to update the District website and making it mobile-device friendly. The District is working on making the site meet CSDA’s requirements, which would make it eligible for “excellence in transparency” certification and other possible awards.
- The District continues to post current job openings and other District news on social media, and is receiving good feedback and increasing followers.
- Beginning work on a special summer edition of the Irrigation Newsletter to include timely information about the State’s Water Quality Control Plan SED matter, and the future process, impacts and opportunities for public participation. It will also introduce the District’s On-Farm Meter Program Online Customer Portal, Out of District Water

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Service Policy, and Water Master Plan/Stanislaus River Basin Plan, among other subjects. It will also remind customers that pre-payment is available.

- Beginning work with the District's ad/public relations agency on our Community Wide Newsletter, which will feature updates on District projects and services, as well as the status of District efforts on the Retail Electric Project. The goal is to keep constituents informed about the value SSJID provides to local communities, and keep them informed and engaged in the District's Retail Electric efforts..
- Continuing work on District employee newsletter.

Frank Avila, Irrigation Operations Manager

Water Department:

- Woodward Reservoir level is 207.30 AF, the total in-flows from Tri-Dam are 600 cfs.
- Both hydroelectric plants are continuing to stay on-line and operating very well.
- The District is continuing to experience flow problems on the upper Main District Canal, before the Valley Home Drop. Staff removed quite a few trees and berry vines from the side of the MDC banks, and after gaining access on a few other bank locations, staff plans to clean both sides of the canal from Valley Home Drop to the power plant.

Maintenance Department:

- John Briggs is on vacation; Jonnie Moore is covering for him.
- The Maintenance Department continues to be very busy keeping up with needs from the Water Department
- Staff continues to work on the Rossier Basin and are in the process of setting the grade on the sides and bottom of the pond.
- As the Department has personnel available, we are separating concrete at the Ripon Spill in preparation to start crushing the cement into recycled road base.

Shop Department:

- Staff continues to stay busy with the day-to-day workload.
- All surplus vehicles have been sold. The last vehicle that will be brought back for Board approval to be declared as surplus and removed from the fleet is the Water Treatment Plant van. The delay in the van being sold is because staff needed the extra time to schedule the maintenance needed before switching out the vehicles.
- The Welding Shop is busy fabricating and installing tops to the float valve structures, including other gate repairs as needed.
- Received a call from Mr. Bob Mathias of Escalon who complimented the welding crew on a fantastic job that they did on his property covering the float valve boxes. He wanted it to be known that he feels the site is secure, is safe, looks good, and that the work was professionally done by staff.

MDC/Telemetry Department:

- Staff is busy with day to day operations of the automation sites.

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- Interviews will be held on Thursday, July 26, to fill the Instrumentation Technician/Electrician position.

Forrest Killingsworth, Engineering Department Manager:

Developments:

- The Great Wolf & Daniels Street Extension Projects – District Staff and City Staff participated in a conference-call with Carollo Engineering last week to discuss the possibility of accelerating the hydraulic modeling portion of the FCOC Master Study. By accelerating the process, the size of the box culverts required to underground the FCOC, as required for the Daniels Street Extension Project, should be identified in time to facilitate construction this Fall. Carollo indicated that the request is feasible. They have subsequently provided us with a written methodology to accomplish the task. On a related note, District Staff is also concerned that the height of the box culvert may be somewhat restricted based on available cover. At this point, staff feels that the minimum height of any selected culvert should be large enough to accommodate standard maintenance equipment such as a bobcat. Once the City of Manteca submits improvement plans to the District, staff will evaluate and comment on the issue as necessary.

Projects:

- Rossier Basin – San Joaquin County staff provided the District with Rossier Basin progress pictures that were taken with a drone (pictures were presented to Directors). Use of a drone could be a great tool to monitor construction activities and report progress to Board members and others.
- Winter Construction – Engineering staff is dividing the workload up among staff to develop design and construction documents for this year's winter projects. It is likely that the Department will utilize some of its outside engineering-services budget to help with surveying activities that are required for design. However, it is anticipated that the Department will be able to keep all design work in-house, which was one of the goals for this year.

Israeli Scientists' Tour

- Last Tuesday, Peter Rietkerk and Forrest Killingsworth participated in a presentation and tour for a group of Israeli and California Scientists. The event was conducted jointly with OID and included a classroom style presentation, followed by site visits to OID's Total Channel Control project and SJJID's Pressurized Project. The District received some very positive feedback from the group and they were impressed with the innovative concepts implemented by both Districts. The continued international attention is something that SSJID should be proud of.

Mia Brown, General Counsel:

- Informed the Board that the semi-annual campaign Form 470 has been distributed to each Board member. She asked them to sign and return to her.

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Peter Rietkerk, General Manager:

Legislative News:

- He reported that CMUA continues to have an opposed position on electric grid regionalization and AB 813, legislation that would pave the way for greater collaboration and independent governance of a multi-state grid operator. For the public power community, concerns about regionalization have always been about understanding the impact on local community ratepayers and California consumers.
- The California State Assembly is considering a bill AB 33 that might allow PG&E to pay off fire-related lawsuits with state-authorized bonds and pass on the rates to customers. PG&E supports this bill. If Cal Fire investigators find that faulty PG&E equipment triggered many of the 2017 wildfires in Northern California, under current law, PG&E could see legal liabilities in excess of \$15B for the recent northern California fires.

SWRCB Substitute Environmental Document (SED)

- There has been a flurry of activity with the final SED for Phase 1 of the Bay-Delta Water Quality Control Plan Update. Public comments are due this Friday, July 27. SJTA is working on the comments for SSJID and other tributary agencies. Bere Lindley attending a meeting regarding next steps on opposing the SED and a water rally is planned for the State Capitol in Sacramento on August 20.
- 10,400 comments were made regarding the SED to the State Water Resources Control Board and none of them were taken into consideration as no significant changes were made to the 2016 version of the plan.
- Rietkerk attended an Ag Advisory Committee meeting on July 12 that was attended by Assemblyman, Heath Flora. Local legislators and businesses are against the SED.
- Rietkerk spoke at the Salida Rotary Club on July 20, 2018 and discussed the SED.
- On Friday, July 20, he met with Ryan Zinke, Secretary of the US Department of the Interior, and Congressman Denham was also in attendance. The meeting was at New Melones. The current administration is very supportive of local water users.
- There is an SED tour on Wednesday, July 25 with two State Board members, Dorene D'Adamo and E. Joaquin Esquivel. This is a joint effort with OID and SSJID. They will tour OID facilities; Stanislaus River Basin Project, and the Honolulu Bar project.

ACTION CALENDAR

Item #2 – Discuss and consider the following approvals relating to the Great Wolf Project:

Ms. Mia Brown, General Counsel, reported that Great Wolf Resorts, Inc. is in the process of acquiring a parcel of real property from the City of Manteca, formerly known as the “Family Entertainment Zone” property. The District’s Drain 8 is located upon the property. At the request of the City, the District agreed to the relocation of Drain 8 infrastructure to an area along the property’s southern boundary. The realignment/relocation of Drain 8 requires conveyance of a new easement to the District by the City to encompass the new location of Drain 8 infrastructure, and an extinguishment by quitclaim of the easement for Drain 8’s former location.

Director Holbrook questioned an item on page 8 of the Encroachment Agreement regarding District’s work on the easement area, and the apparent responsibility by the terms of the

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Agreement for the District to replace asphalt, curbs, etc. in the event the District needs to perform work on its facilities. Ms. Brown reported that language appears to have remained in the latest version of the document (there have been many) by mistake, as it was specifically discussed among the parties that the District will not, under any circumstances, be responsible for replacement of encroachments upon the District's easement area removed or disturbed. The Board may approve the form of the Encroachment Agreement with the following language redacted from Section 6(a) on p. 8:

“DISTRICT shall restore the Easement Area to its condition prior to the DISTRICT's work, including restoration or repair of asphalt, curbs, gutters and fine-grading of landscaped areas, except that OWNER shall be responsible for restoring any and all landscaping, irrigation lines, lighting conduits, signage, delineation of access areas and parking spaces, and any other vertical Encroachments in the Easement Area.”

A motion was made by Director Holbrook and seconded by Director Kamper to approve the following items:

- a) Accept the Easement from the City of Manteca for the realigned portion of District's Drain 8;
- b) Approve the Quitclaim Deed to the City of Manteca to abandon the easement for the portion of Drain 8 that has been realigned;
- c) Approve the Notice of Acceptance of Completion for the realigned portion of Drain 8;
- d) Approve the form of Encroachment Agreement for Great Wolf, Inc. conditioned upon redaction of the aforementioned language included in error, receipt of the required retainer, and approval of plans and specs by the District Engineer.
- e) Authorize the General Manager and staff to execute all documents and do all things necessary and proper for carrying out the Board approval of the Great Wolf documents presented.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	HOLMES

Item #3 – Consider approval of bid from Carollo Engineering to prepare a Pretreatment Study in the amount of \$49,863 to evaluate and recommend pre-oxidation treatment options for the Water Treatment Plant

Mr. Ed Erisman, Water Treatment Plant Manager, stated a study of the WTP's current pretreatment process along with analysis of various equipment and/or chemical options is necessary to stay ahead of potential water quality issues.

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The Board suggested that Mr. Erisman meet with Stanislaus County to discuss the “no bodily contact” regulations at Woodward Reservoir on the occasions when the County rents the facilities for concerts and other events that draw a large crowd.

A motion was made by Director Kamper and seconded by Director Roos to accept the bid from Carollo Engineering, and award a consulting contract in the amount of \$49,863 to prepare a Pretreatment Study to evaluate and recommend pre-oxidation treatment options for the Water Treatment Plant. The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	HOLMES

Item #4 – Consider the approval of Dissolved Air Flotation (DAF) Variable Frequency Drives (VFDs) project at the Water Treatment Plant

Mr. Ed Erisman, Water Treatment Plant Manager, said the WTP was constructed with (4) Dissolved Air Flotation bases to be used for pretreating the water from Woodward Reservoir. A portion of the DAF process requires that water be pumped back into a saturation tank, then supersaturated with compressed air and finally ejected into the flotation basin of the DAF to float the coagulated solids out of the water. Currently the water that is used for this process is pumped with a fixed state vertical turbine pump. The DAF process is designed to operate a recycle flowrate of 10-15% of the DAF flow. Staff cannot consistently maintain adequate recycle flow rates with the fixed state pump. Last winter, staff proved that there is a noticeable difference in the effectiveness in the operation of the DAFs when we can manipulate the recycle flows.

A motion was made by Director Kamper and seconded by Director Holbrook to accept the bid from Central Valley Electric (CVE) in the amount of \$103,148 to implement the VFDs in conjunction with the plant’s DAF process. The motion passed 4 to 0 by the following votes:

AYES:	HOLBROOK KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	HOLMES

Item #5 – Consider approval of budget amendment and award of contract for the Schell Road Structure Demolition Project

Mr. Forrest Killingsworth, Engineering Department Manager, said at the November 21, 2017 board meeting, the Board authorized staff to spend up to \$25,000 to demolish the house structure located in Knights Ferry, east of Schell Road along the District’s Main Supply Canal. To date, the District has spent \$8,591 on the project, which included securing the property with a portable chain-link fence, conducting environmental testing, and preparing the site for demolition. Of the \$8,591 spent, \$5,636 was spent on outside services and \$2,954 was District Labor expenses. To finish the project, District staff solicited informal bids from contractors to provide structure

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demolition and land clearing. Three bids were received.

A motion was made by Director Holbrook and seconded by Director Roos to approve award of contract for the demolition project to WC Maloney Inc. in the amount of \$19,816.00 and to authorize an increase to the original project budget by \$7,500.00 to complete the project. The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	HOLMES

Item #6 – Update and discussion regarding the SSJID Water Master Plan development process

Mr. Forrest Killingsworth, Engineering Department Manager, stated that a Request for Proposal (RFP) for development of a Water Master Plan was distributed to consultants on May 9, 2018. On June 8, SSJID received three proposals from the following firms:

- CH2M/Jacobs
- Provost & Pritchard Consulting Group
- Forsgren Associates, Inc.

Following receipt of the proposals, an internal review team was established which consisted of four members of staff and two directors. The group individually evaluated each proposal and scored them based on qualifications, experience, and alignment with the District's objectives stated in the RFP. It was obvious the consultants put a great deal of thought and effort into drafting their proposals. However, the group unanimously identified CH2M as the most qualified and preferred consultant. The primary factors leading to the decision were as follows:

- CH2M was the only firm who had direct experience developing very similar plans of comparable magnitude for several other local irrigation districts including Modesto, Merced, and Oakdale. As a result, CH2M has developed a refined, phased approach that has been tried and tested.
- The degree of experience and qualifications of key staff on the CH2M team greatly surpassed that of the other consulting teams.
- CH2M specializes in high-level planning efforts like the Water Master Plan, whereas the experience and strengths of others appeared to be centered on design, construction, and implementation of identified projects.

Following the selection of CH2M, staff has proceeded to the “Engagement and Negotiation” process that was identified in the RFP. The goal in this step is to work with the selected consultant to develop a formal scope of work and fee proposal that the Board can evaluate and consider for approval at a future board meeting. On July 18, senior management staff met with CH2M and agreed on the framework for a potential scope of work. It was established that the

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development of the plan and the associated scope would be broken down into a three-phased approach, consistent with past efforts by CH2M. The three phases are:

- Phase 1 – Initial Assessment
- Phase 2 – Water Master Plan Development
- Phase 3 – Programmatic Environment Documentation

The primary objective for developing a proposal based on the method explained above is to ensure that the Board is aware of the entire process and is intimately involved along the way. Additionally, this approach will provide the Board with regular opportunities to steer the direction of plan development and/or redirect it as necessary.

Mr. Rietkerk, General Manager, stated that Oakdale Irrigation District's plan was completed by CH2M and is considered primarily a Capital Improvement Plan. He said that SSJID's process could be more involved overall, but costs somewhat mitigated as some of the work product will be produced in the parallel Stanislaus River Basin Plan effort. Director Kamper stated this process needs to be done in order to make more informed decisions regarding our District.

This item was for information only and no action was taken.

Item #7 – Consider authorization of funding to support Public Relations and Lobbying efforts opposing the Water Quality Control Plan Substitute Environmental Document (SED)

Mr. Peter Rietkerk, General Manager, stated that upon release of the Final Water Quality Control Plan Substitute Environmental Document (SED) most of the comments and testimony were largely ignored by the State Water Resources Control Board ("SWRCB"). The SWRCB will continue to accept comments on Appendix K until July 20. Mr. Bere Lindley, Assistant General Manager, attended a meeting convened by Stanislaus County supervisors on the SED. Lindley said that two County Supervisors of Merced and Stanislaus Counties, along with representatives from City of Modesto and San Joaquin County, were very motivated and vocal, and they see the SED as a threat, not only to water districts, but to the general population and to local government, and they are upset about this plan. People in the community are also upset and are motivated about the upcoming rally at the State Capitol to protest Phase 1 of the SWRCB's Bay Delta Plan, which would require an average of 40% unimpaired flows along the Merced, Tuolumne, and Stanislaus Rivers, which is claimed is for the protection of fish. Mr. Rietkerk said the SJTA approved funding in the amount of \$50,000 and Stanislaus County also approved funding in the amount of \$50,000 to support public relations and lobbying efforts to oppose the SED.

A motion was made by Director Kuil and seconded by Director Kamper to approve up to \$25,000 to support Public Relations and Lobbying efforts opposing the Water Quality Control Plan Substitute Environmental Document (SED).

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The motion passed 4 to 0 by the following vote:

AYES: HOLBROOK KAMPER KUIL ROOS
NOES: NONE
ABSTAIN: NONE
ABSENT: HOLMES

Item #8 – Presentation of June 2018 Financial Statements

Mr. Bere Lindley, Assistant General Manager, thoroughly reviewed the financial statements with the Board starting with the balance sheet. He also reviewed revenues, expenses, and debt service coverage. He said the District's reserves are doing extremely well. This item was for information and no action was taken.

Item #9 – Presentation of June 2018 Investment Reports

Mr. Bere Lindley, Assistant General Manager, reviewed the Investment Reports stating the District is almost 100% invested. This item was for information only and no action was taken.

Board President Kuil reported that items #10a, b, and c would be discussed in Closed Session. The Board took a short break at 11:22, and then adjourned to Closed Session.

Item #10 – Closed Session

10. a. Conference with Legal Counsel – Anticipated Litigation
 Initiation of litigation pursuant to paragraph (4) of subdivision (d) of
 Section 54956.9
 - 1 cases
- b. Conference with Legal Counsel – Anticipated Litigation
 Significant exposure to litigation pursuant to paragraph (2) of
 Subdivision (d) of Section 54956.9
 - Phase 1 hearings on San Joaquin River/Delta Water Quality Control Plan before
 State Water Resources Control Board
 - 2 cases
- c. Conference with Legal Counsel – Existing Litigation
 Paragraph (1) of subdivision (d) of Government Code Section 54956.9
 - 3 cases

SSJID vs. PG&E

Appeal from Judgment of Dismissal Pending;

In the Court of Appeal for the State of California, Third Appellate District

Case No. C086319

Superior Court for San Joaquin County

Case No. STK-CV-UED-2016-0006638

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PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest
In the Court of Appeal for the State of California, Third Appellate District
Case No. C086008
Superior Court for San Joaquin County
Case No. STK-CV-UJR-2015-0001266

SSJID vs. Lakeview Ranch Partners
Superior Court for Stanislaus County
Case No. 2028441

- d. Management Unit Labor Negotiations
California Government Code Section 54957.6
Agency Negotiator: General Manager
Employee Organizations: SSJID's Management Group

- e. Conference with Real Property Negotiators pursuant to
Government Code Section 54956.8
Property: Water
Agency Negotiator: General Manager
Negotiating Parties: SSJID, OID, San Luis & Delta Mendota Water Authority
(SLDMWA), and Department of Water Resources (DWR)
Under Negotiations: Price and terms of Payment

The Board returned to open session at 12:58 p.m.

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1: There were no reportable actions taken in Closed Session.

Item #11 – ADJOURNMENT

There being no further business to discuss, a motion was made by Director Roos and seconded by Director Holbrook to adjourn the meeting at 12:59 p.m.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	HOLMES

ATTEST: _____
Betty L. Garcia, Clerk of the Board