

Manteca, California
January 11, 2011

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m.

Upon roll call the following members were noted present:

DIRECTORS: KAMPER HOLBROOK HOLMES ROOS

ABSENT: KUIL

Also present were General Manager Shields, District Counsel Emrick and Engineering Department Manager Bologna.

President Kamper called the meeting to order and asked for public comment. There being no public comment President Kamper asked the Board to consider the Consent Calendar Items.

CONSENT CALENDAR

- A. Warrants of \$1,555,561.67 and December Payroll of \$519,208.44
- B. Regular Board Meeting Minutes of December 14, 2010.
- C. Authorize payment of 2011 membership dues for the following:
 - 1). Water Education Foundation - \$1,141.00
 - 2). California Water awareness Campaign - \$2,528.00
 - 3). California Special Districts Association - \$4,456.00
- D. Adopt Resolution #11-01-G, Authorizing General Manager to Execute Application for WaterSMART Grant Program.

SOUTH SAN JOAQUIN IRRIGATION DISTRICT RESOLUTION NO 11-01-G AUTHORIZING GENERAL MANAGER TO EXECUTE APPLICATION FOR WATERSMART GRANT PROGRAM

WHEREAS, the Department of the Interior, Bureau of Reclamation, Mid-Pacific Region (DOI) administers the WaterSMART: Bay-Delta Agricultural Water Conservation and Efficiency Projects Grants (WaterSMART Grant Program) which provides cost-sharing of up to \$1,000,000 for construction of new water conservation projects; and

WHEREAS, the District is planning to construct a new irrigation delivery system in a portion of its Division 9 that will make available pressurized water to approximately 3,800 acres of farmland in order to provide improved service and save water and energy (“Division 9 Irrigation Enhancement Project”); and

WHEREAS, the District is prepared to fund the estimated cost of the Division 9 Irrigation Enhancement Project which is approximately \$13,000,000, including design, environmental review, land acquisition, permitting and construction; and

WHEREAS, the District intends to start construction of the Division 9 Irrigation Enhancement Project, following the bid process, in March, 2011 and to complete the project by approximately September, 2012; and

WHEREAS, the District intends to file an application to obtain a grant for up to \$1,000,000.00 of the cost of the Division 9 Irrigation Enhancement Project under the DOI's WaterSMART Grant Program; and

WHEREAS, the District commits to work with DOI to meet established deadlines for the WaterSMART Grant Program and to enter into a mutually-acceptable cooperative agreement; and

WHEREAS, to qualify for funding, an application for the WaterSMART Grant Program must be submitted by January 31, 2011,

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the District shall file an application to seek up to \$1,000,000 in funding from the DOI's WaterSMART Grant Program to help pay the cost of the District's Division 9 Irrigation Enhancement Project.

BE IT FURTHER RESOLVED AND ORDERED that the General Manager, Jeff Shields, is authorized and directed to sign and submit an application and all other documents necessary to qualify the Division 9 Irrigation Enhancement Project for funding under the DOI's WaterSMART Grant Program on or before the applicable filing deadline and to work with DOI as necessary to qualify for funding under the Challenge Grant Program.

Kamper pointed out that Schulz was incorrectly referenced in the December 14 minutes as making the motion to adjourn.

Motion by Roos, seconded by Holbrook to approve Consent Calendar with corrections to December minutes.

PASSED AND ADOPTED on this 11th day of January, 2011 by the following roll call vote:

Ayes: Holbrook Kamper Holmes Roos
 Noes: None
 Absent: Kuil

Item # 1, Appoint new Board Officers and review Board Committee Appointments. Director Holmes made a motion to appoint Holbrook the Board president for a term of two years. Roos seconded the motion. Motion passed with 3 ayes, Holbrook abstained. Holbrook's first act as president was to make a motion to appoint Director Roos the Vice President. Holmes seconded the motion. The motion passed with 3 ayes, Roos abstained. Motion by Holbrook, seconded by Roos to appoint GM Jeff Shields, Board Secretary; Bere Lindley, Assistant Secretary and Assessor, Treasurer, & Collector. The motion passed unanimously. Newly appointed President, Holbrook made the following Board of Directors committee appointments:

- 1) TRI-DAM PROJECT & TRI-DAM POWER AUTHORITY
Directors Kuil & Kamper (alternate Holbrook)
- 2) BUDGET & FINANCIAL: Directors Holmes & Roos
- 3) INSURANCE & SAFETY: Director Kuil (alternate Holbrook)
- 4) PERSONNEL: Director Kuil & Holbrook (alternate Kamper)
- 5) EQUIPMENT: Directors Roos & Kamper (alternate Kuil)
- 6) WATER CONSERVATION INCENTIVE PLAN: adhoc committee Holmes & Kamper
- 7) COMMUNITY RELATIONS:
 - Manteca - Directors Holbrook & Kuil
 - Ripon - Directors Roos & Kamper
 - Escalon - Directors Holmes & Kamper
 - SJ County Advisory Water Commission (County Appointment)
 - Director Holbrook (Alternate Director Holmes)
 - Public Relations Ad Hoc Committee – Directors Kamper & Holbrook
- 8) SPECIAL COMMITTEES:
 - Domestic Water Issues - Directors Roos & Kuil
 - Agricultural Water Issues - Directors Holmes & Kamper
 - San Joaquin River Management Group Authority - Director Roos (alternate Kamper)
- 9) TRADE COMMITTEE DELEGATES:
 - ACWA – Roos & Kuil
 - APPA – Kuil & Holbrook
 - CSDA – Holmes & Roos
 - CMUA – Holbrook & Holmes

Item #2, Authorize purchase of two 4” heavy duty trash pumps. Operations/Water Supervisor, Joe Catanzarite addressed the Board. One of the District’s pumps, located on Rossier in Escalon was stolen over the holidays. This pump was purchased originally in the 1980’s and was one of two pumps budgeted to be replaced in 2011. Holt of California came in with the lowest of three bids received. It is staff’s recommendation that the Board authorize purchase of two 4” heavy duty trash pumps from Holt of California at a cost of \$37,529.23 incl. tax. Motion by Roos and seconded by Kamper to authorize purchase per staff recommendation. Motion passed unanimously.

Item #3, Authorize purchase of SCADA II with software upgrade and additional system software for SCADA I. Last year, the Board authorized the WTP to upgrade its computer operating system. Phase 1 of the upgrade included the purchase of the SCADA I computer and operating rack. WTP Manager Hubkey explained that staff has discovered that more system memory is needed to make it run efficiently and so is requesting for authorization to purchase additional memory for SCADA I. In addition, Hubkey is

asking authorization to purchase the SCADA II computer and authority to hire Tesco to do the data transfer. Motion by Kamper, seconded by Holmes to authorize staff to purchase additional system software for SCADA I and purchase a new SCADA II computer with software upgrade at a total cost excluding tax & shipping of \$6,275.00. Staff is also authorized to hire Tesco to do the data transfer at a maximum total cost of \$6,000.00. Motion carried 4-0.

Item #4, Grant money may be available for log boom repair at Woodward Reservoir. Hubkey gave the Board a brief background to the issue of the log booms at Woodward Reservoir. He explained that the County approached him concerning grant money available to Stanislaus County which could possibly be used to repair the log booms. Hubkey asked the Board to give General Manager Shields the authority to negotiate with the County in this regards. Hubkey said the County is willing to add/modify enforcement procedures in and around the area. After a brief discussion Hubkey clarified that the proposed plans will have the log booms removed except around the opening in the water quality wall and be replaced with six warning buoys instead. It was moved by Kamper and seconded by Roos to authorize Shields to negotiate with the County and give him authority to accept the proposal of Underwater Resources, Inc. concerning removal of the log booms and installation of warning buoys with warning lights at the Water Quality Wall located in Woodward Reservoir. This decision is conditioned on the General Manager receiving assurance of the County's financial commitment to the project as well as their commitment to enforcement of the "keep out" rule. Motion carried unanimously.

Item #5, Authorize implementation of phase 2, MDC Control Room upgrade project. Michael O'Leary reported that phase 1 of the upgrade has been successfully completed and staff is now ready to begin phase 2 of the project. This phase involves replacing four client computers with a domain controller, two application servers and a historian server w/Wonderware historian license. O'Leary told the Board he researched difference brands of servers and recommends the Dell brand at a total cost of \$19,228. The total cost of phase 2 including software and accessories will be \$47,946. Director Holmes made a motion to authorize the purchase of four Dell servers, operating systems, Wonderware licenses and server room accessories at a cost of \$47,946, as recommended by staff. The motion was seconded by Roos and unanimously approved.

Item #6, Authority to implement the On-Farm Water Conservation Program. Bologna told the Board that a basic outline of the program was included in the Board packet. Although a few things have been modified, the basic outline is complete. Bologna said "caps" will be added in an effort to "spread the wealth" and get more people involved. Bologna said staff is asking for a February 10, 2011 effective date for the program. He said that a lot of preliminary interest has been shown by the public already. Shields told the Board that SWRCB is considering requiring more efficient water use in the near future and that with this program the District is ahead of the curve. President Holbrook asked if we could make sure to document the progress of this program with photographs and possibly a film documentary such as we have for the Tri-Dam project. Director Roos agreed with the importance of documenting all the District's major projects. Motion by Kamper, seconded by Holmes to adopt the Water Conservation Program with the administrative guidelines and to authorize staff to make technical changes to the program description as needed. Start date of the program will be February 10, 2011. Motion carried unanimously.

Item #7, Amend District Sump Reimbursement Program. The amendment would require the installation of a flow meter device on all new sump/pump installations. The new requirement is being added in anticipation of new government regulations requiring more accurate water delivery measurements. Holmes asked that the District contribute to the cost of the meter as part of the sump program and not require the applicant file a separate application for coverage under the conservation program. Shields agreed and said it would be done. Motion by Kamper to amend Sump Reimbursement Program to require installation of a meter as a condition of approval and that the specific language amending the program be brought back to the Board at the next meeting for approval. The motion was seconded by Holmes and unanimously carried.

Item #8, Award contract to prepare 2010 Urban Water Management Plan (UWMP). Shields reminded the Board that under new law, wholesale providers such as the District must have an Urban Water Management Plan prepared and updated every 5 years. The UWMP is required to be completed by July 2011. We received three proposals based on a staff prepared RFP. Motion by Kamper, to award bid to Provost & Pritchard per staff recommendation, at a not to exceed \$30,000. Motion was seconded by Holmes. Motion carried 3-1 with Roos voting no.

Item #9, Approve changes to original Union Ranch East Unit #3 Development plans & agreements. Bologna told the Board that when the original plans were submitted to the Board they included plans for the pipeline alignment to be located in the backyards of the new homes. Since that time, the developers have been able to negotiate a new pipeline alignment with neighboring landowner to be located in the adjacent agricultural land. According to Bologna, the location of the proposed realignment is a better choice for the District. Bologna asks for the Board to authorize signature and approval of new plans and related documents subject to requested plan modifications and all other standard conditions being satisfied, with the understanding that all other aspects of the Board's prior approval will remain unchanged. Motion by Roos, seconded by Kamper, to authorize revisions to Union Ranch East Unit #3 Development per Bologna's above recommendations. Motion passed unanimously.

Item # 10, Consider compensation adjustment for General Manager. Item to be addressed after Closed Session.

Directors Reports:

Holbrook reported the following items were discussed at the Tri-Dam Advisory Committee Meeting held on Monday, January 10.

1. RFP soliciting financial auditing services
2. Project Distribution of funds
3. Construction progress for the 3rd unit at Tulloch

The President asked for Managers Reports.

WTP Manager Bill Hubkey reported as follows:

- V-3's performance test phase is underway
- Citric acid cleans are done and the material is being hauled to Escalon WW Plant

- Staff is preparing to drain & clean #1 CWR the first week in February
- Plant staff is installing an electric float switch in several critical high voltage vaults.

Troylene Saylor, Communications Coordinator reminded the Board that the District was hosting the Manteca Chamber Mixer at 8:00 a.m. on Wednesday.

GM Shields Reported the following:

- Calla Nile Farm Center Dinner will be held on February 3rd at Isadores. RSVP's required by January 28th.
- SJ Groundwater Banking Authority to be held January 12th @ 9:30 a.m., Cal Water in Stockton
- SWRCB meeting scheduled for January 19th. Agenda includes informal presentation by the Delta Watermaster on a Reasonable Use Doctrine.
- January 12, Shields & Knell to make joint presentation @ Saddle Creek in regards to the "Save the Stan Program".
- Handed out the Tri-Dam precipitation report.
- Reported that the 2011 Federal Mileage reimbursement is 51¢ per mile.
- Received a public records act request for documentation of our adjudicated pre-1914 water rights. Request was also received by OID, TID & MID
- APPA National Conference will be held June 17-22 in Washington DC
- Water Education Foundation's "Navigating Uncertain Waters" will be held in Sacramento on March 24 & 25.
- CSDA entitled "How to be an Effective Board Member" which meets the AB1234 Ethics Training requirement, is scheduled for February 3rd in Monterey.

After a short break President Holbrook called for Closed Session.

General Counsel announced the Board would be discussing Item 12 a. – e. under Closed Session.

- a. CONFERENCE WITH LEGAL COUNSEL-Anticipated Litigation
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9- 2 cases
- b. CONFERENCE WITH LEGAL COUNSEL- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 - 1 case
Various water quality proceedings before State Water Resources Control Board—Delta Flow Criteria, San Joaquin River Flow Objectives
- c. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 - 1 case

- d. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
California Government Code Section 54656.8
Agency Negotiator: General Manager
Negotiating Parties: City of Manteca

- e. Public Employment Performance Evaluation – California Gov. Code
Section 54957
– General Manager

Upon returning from closed session, it was announced there was no reportable action taken. The following action was then taken:

Consider compensation adjustment for General Manager. The Board proposed a one-time payment of \$10,000. Motion was made by Roos and seconded by Kamper. Motion was unanimously passed.

There being no further business to come before the Board it was moved by Director Kamper to adjourn the meeting.

ATTEST:

Cheryl Burke, Executive Secretary