

Manteca, California  
February 26, 2013

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m. President Roos called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS  
ABSENT: NONE

Also present were General Manager Shields, General Counsel Emrick, Engineering Department Manager Sam Bologna, and Betty Garcia, Executive Secretary.

Director Roos asked for public comment. There was no public comment

The Board was asked to consider the following Consent Calendar Items.

**CONSENT CALENDAR**

- A. Approval of Warrants the amount of \$437,170.41; A/P Wires in the amount of \$227,629.53.
- B. Approval of Board Meeting Minutes of February 12, 2013.
- C. Approval of Consent to SSJID's entry of property to read and owner's agreement to maintain flow meter, Jerry and Marcia VanderWal, APN 206-090-19.
- D. Consider Union Pacific request to access Drain 3 property.

Director Holbrook noted on page 5 of the minutes, in paragraph 6, where EIR tax litigation was discussed, the word "tax" needs to be removed. A motion was made by Director Holbrook and seconded by Director Holmes to approve the consent calendar items with the correction to the minutes as stated.

PASSED AND ADOPTED on this 26<sup>th</sup> day of February 2013, by the following roll call vote:

Ayes: HOLBROOK, HOLMES, KAMPER, KUIL, ROOS  
Noes: NONE

Motion passed unanimously.

## **ACTION CALENDAR**

### **Item #1 – District’s Division 9 Project Update**

Mr. Jeff Shaw stated the contractor for this project is in the process of correcting the moisture sensors, making modifications to flow meter cables and hopes to resolve the remaining punch list items by March 1. He said there are more farmers who are interested in signing onto the pressurized irrigation system. Work is getting underway on the new turnout. Director Holbrook asked what the installation costs for the turnout were. Mr. Bologna said the costs were approximately \$35,000. Mr. Shaw would like to involve the District personnel in the installation of the new turnout because a significant cost of the installation is labor. Mr. Shaw plans to discuss part two of the lessons learned presentation. He stated there was a motor failure on pump #15 that is still not resolved. Mr. Shields noted that Joe Reyes has left Knife River Construction and took a position as Public Works Director for the City of Lathrop.

This item was for discussion only and no action was taken.

### **Item #2 – Joint Supply Canal Repair Project Update**

Mr. Shields stated the repair of the Joint Supply Canal was completed. The District crews finished with the shotcrete work. Director Holbrook asked if the crews enjoyed doing this type of work. Mr. Catanzarite said yes the crews worked extremely hard to get the job completed and he thanked the crew members for a job well done.

This item was for discussion only and no action was taken.

### **Item #3 – Accept and file Notice of Completion for the cleanup of the rockslide below Goodwin Dam**

This item was not finalized and therefore not discussed at the Board meeting.

### **Item #4 – Consider approval of Resolution #13-03-P authorizing the disposition of property no longer necessary for District purposes**

A motion was made by Director Kamper and seconded by Director Holbrook to approve the following resolution:

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION 13-03-P  
AUTHORIZING THE DISPOSITION OF PROPERTY  
NO LONGER NECESSARY FOR DISTRICT PURPOSES**

**WHEREAS**, the District may dispose of equipment it finds no longer necessary for District purposes; and

**WHEREAS**, the following equipment is declared surplus:

<u>Qty</u>	<u>Description</u>
1	Fiberglass Chemical Storage Tank 12,300 Gallon Capacity, built in 2003 Manufactured by DEI Systems, Salt Lake City

**NOW, THEREFORE BE IT RESOLVED AND ORDERED** that the District authorizes staff to dispose of the above listed surplus equipment.

**PASSED AND ADOPTED** this 26<sup>th</sup> day of February 2013 by the following roll call vote:

AYES:	Holbrook, Holmes, Kamper, Kuil, Roos
NOES:	None
ABSENT:	None

Motion passed unanimously.

**Item #5 – Discussion concerning the start of Water Season 2013**

Mr. Shields led a discussion regarding the start date of the Water Season 2013. Mr. Catanzarite said the District crews would be ready to begin water deliveries by March 11. The Board said they would like to see the Water Season start sooner.

A motion was made by Director Kamper and seconded by Director Holbrook to start the 2013 Water Season as early as March 8; however if it is not possible, to start no later than March 11. Motion passed unanimously.

**Item #6 – Consider request from Raymus Homes to purchase a portion of District property**

Mr. Sam Bologna stated the Board had approved an amendment to the Developer’s agreement with Raymus Homes at their September 12 meeting relative to the improvements for Oleander Estates. He said the request is to purchase a strip of land at a purchase price of \$24,600, which is the fair market value of the District’s land.

A motion was made by Director Holbrook and seconded by Director Kamper to sell the property for the price of \$26,000. Motion passed 3 to 2 with Directors Kuil and Roos casting no votes.

**Item #7 – Human Resource Analyst Report**

Mr. Donald Thornburg addressed the Board stating that SDRMA will give the District a \$24,000 credit for longevity distribution and stated they would not be increasing the Workers Compensation rates this year. He said SDRMA will host a Safety Claims Workshop and it is advised that a member of the Board attend. Director Holbrook wants to ensure that the District is receiving all allowable deductions and/or credits that are available. Director Holbrook and possibly Director Holmes will attend the workshop with Mr. Thornburg.

### **Item #8 – January 2013 Financial Statements**

There were no questions regarding the financial statements.

### **Item #9 – January 2013 Investment Statements**

Director Roos asked if the insured limit for the purchase of a CD is \$250,000. Mr. Lindley said yes, and the district purchases a CD for \$245,000 in order to have some FDIC protection for the accrued interest.

### **Item #10 – Consider compensation adjustment for Utility Systems Director.**

Mr. Shields asked this item be postponed with the understanding that any compensation adjustment would be effective with the employee's anniversary date.

### **Item #11 – Communications**

Director Holmes

- He looks forward to the start of Water Season and hopes for more rain.

Director Holbrook

- Attended the Northwest HydroElectric Association annual conference in Portland, Oregon. He said there is less Hydro being developed and on a national level more solar and wind is being produced. As a District, we need to raise public awareness about the clean hydro system that powers in the Northwest without clouding the air and it is much cleaner than solar or wind.
- Some agencies are partnering with law enforcement to provide security on project lands and waterways in order to protect their entities and enforce law. It is best to build trust with the community and it is found to cost less money to form a partnership than to enforce the law.
- There are many safety issues related to dams and waterways. The Bureau is looking to repair dams at a cost of \$500 million per year. If one person gets killed by dam failure it is a huge concern.
- With more emphasis on providing additional renewable energy, the Northwest and Alaska have experienced a rush to secure and develop new hydropower sites.
- California Municipal Utilities Association annual conference will be held April 9 – 11 in San Diego and he plans to attend.
- He thanked Troylene Saylor for the District's participation in the Almond Blossom Festival in Ripon.

President Roos asked for Managers Reports.

Bill Hubkey, Water Treatment Plant Manager

- Julie Jeleti is preparing annual updates of the Plant's Emergency Response Plan and also a revision of the Plant's Hazardous Materials Business Plan.

- District staff are assembling the tower for the Plant's security camera located at the Water Quality wall located at the Woodward Reservoir. Full operation should happen in April.
- Conduit has been laid at M-2 and L-1 pump stations. By mid-March, M-3 and the Tracy Booster stations should be completed. In late April, their security cameras should be operating.
- Last week, Caltrans requested they be allowed to shut down the transmission line in the summer months. After polling the customer cities staff, we responded to Caltrans to adhere to their original schedule. We asked they shut down no later than mid-May or wait until October to shutdown.

Bere Lindley, Finance & Administration Manager

- He said District would be issuing bills after the Water Seasons starts using the volumetric billing system. The design of the billing process has changed from what was conceived at the beginning of the project. The division managers will continue to manually enter data into Tru-Canal and these manual observations will be the basis for the billings. Several quality controls will be built into the process as safeguards for accuracy. The ditch tenders can access meters and they will compare their manual observations with meter reads. The District plans to continually refine the process to improve the practice of volumetric billing. Many pump sites have installed meters, and readings from those meters will be used in billing. TrueBill software has been installed and configured and we should have a bill format by the end of the week. We will issue the first bills for March in April.
- Auditors will be in the office to conduct field work during the week of March 18.
- Working on a fiscal year budget for the Water Treatment Plant and will bring to the Board at their next meeting for approval.

Troylene Saylor, Communications

- The Almond Blossom Festival did not generate a lot of foot traffic.
- Manteca Street Fair will be held April 6 – 7.
- Boys/Girls Club Fonseca Farm dinner/dance will be held on April 6 at 6:00 p.m.

Sam Bologna, Engineering

- Conservation program has received 64 applications; \$645,756 allocated. Only 4 of 27 letters sent out to farmers in Division 5 to install meters on sprinkler sumps were returned.

Jeff Shields, General Manager

- Oversight Board of Manteca RDA meets today at 2:00 p.m.
- He and Steve Emrick met on Monday, February 25, with the San Joaquin County Water Advisory Committee at Neumiller & Beardslee to discuss the SWRCB and the Supplemental Environmental Document (SED) for the proposed 35% unimpaired flow. SEWD, Central Delta, South Delta, and the Groundwater Banking Authority were all represented. County wants to submit comments (due on March 20) on the SED and hopes to be consistent with all the agencies in the County.

- CPR Refresher class is being offered on Thursday, Feb. 28 from 8:00 a.m. to noon in the Board Room.
- Distributed performance evaluation forms for Dan Pope.
- SJTA Commission meeting on March 7 in Turlock at 10:00 a.m. Ralph Roos will attend.
- CMUA Board vacancies – Nominations are due by Friday, March 15. The District has never served on this board.
- CSDA Board of Directors 2014-2016 term is (3 years). Deadline for nomination is May 24. Currently our District has never served on Board for Region 2.
- Legislature is hard at it with 2,189 bills introduced in this 2 year session. This is 182 bills less than the last session but remember the Democrats have a 2/3 majority so they can decide to introduce bills anytime now.
- Met with Manteca on Monday, February 25. They want to increase their water deliveries. They have an issue with arsenic standards with their well water. Tracy will also be taking all of their water this year.
- I will be on vacation from March 1 – 8.

**ITEM #12 – CLOSED SESSION**

There were no items to discuss in closed session.

**ITEM #13 - ADJOURNMENT**

There being no further business to come before the Board, it was moved by Director Kamper and seconded by Director Holmes to adjourn the meeting at 11:23 a.m. Motion passed unanimously.

ATTEST: \_\_\_\_\_  
 Betty Garcia, Executive Secretary