

Manteca, California
March 27, 2007

The Board of Directors of the South San Joaquin Irrigation District met in regular adjourned session in their chambers at the hour of 9:00 a.m.

Upon roll call the following members were noted present:

DIRECTORS: KAMPER KUIL SCHULZ ROOS

ABSENT: DEGROOT

Also present were Secretary/Manager Stroud, District Counsel Emrick, and Engineering Department Supervisor Bologna.

President Kuil called the meeting to order and asked for any public comment. There being none he asked the Board to consider approving the Consent Calendar items as presented.

A SSJID Warrants of \$322,509.96

B SSJID Regular Board Meeting Minutes of March 13, 2007.

Motion by Director Roos, seconded by Director Schulz to approve the Consent Calendar items as presented.

PASSED AND ADOPTED this 27th day of March 2007 by the following roll call vote:

Ayes:	Kamper	Kuil	Schulz	Roos
Noes:	None			
Absent:	DeGroot			

Consider request to purchase property interest of District by Mrs. Elsie Alfieri affecting Lateral "Kab" on Carrolton Road. Bologna said the District owns a strip of land, .046 acres, that fronts the property owned by Mrs. Alfieri. Additionally, Mrs. Alfieri is interested in acquiring in fee interest a 106 foot wide strip of land, 1.15 acres on Lateral "Q". Bologna recommends selling the land along Carrolton Road to Mrs. Alfieri as requested subject to her taking over the pipeline. The pipeline does not serve any property downstream. Motion by Director Roos, seconded by Director Kamper, and unanimously carried to approve the request for purchase of the strip along Carrolton Road with Mrs. Alfieri taking over the pipeline as per Bologna's recommendation.

Consider approval of plans for Les Schwab Tire Center involving encroachments of easement for Lateral "K" in Escalon. Bologna said they are merely asking for encroachment permits for utilities crossing our line, landscaping, and pavement. Bologna recommends approval and signature of the following, subject to compliance with standard requirements for encroachments of the District's easement. Motion by Director Schulz, seconded by Director Roos, and unanimously carried, to approve as recommended by staff.

Consider authorizing approval of plans for the PMZ professional office building complex located on West Yosemite Avenue in Manteca, involving easement encroachments and storm drainage discharge into Lateral "Z". Bologna said there are no facilities on this property. The developer is putting in a series of filtration tanks with a 4" diameter discharge into Lateral "Z". City of Manteca has written the District a letter which basically states the project will not damage or cause any problems for the District. Bologna recommends approval of plans, developer's agreement, and encroachment agreements and asks for authorization of execution of same, subject to compliance with those special conditions and requirements referenced below:

- a) Owner/developer shall submit a full set of improvement plans showing all proposed improvements relating to the development to the Engineering department for approval, and comply with all standard requirements concerning the connection of a storm line to Lateral "Z".
- b) Owner/developer shall enter into an Encroachment Agreement with the District for all proposed encroachments.

- c) Owner/developer shall notify District at least 48 hours prior to commencement of work. Work shall be complete and pipeline operational prior to deadlines established by the District. The deadline is typically February 15th of any given year.
- d) Owner/developer acknowledges that acceptance of storm water for this project will be subject to terms and conditions of the Storm Drainage Master Plan between the District and the City.

Motion by Director Kamper, seconded by Director Roos, and unanimously carried, to approve the plans; authorize execution of all documents, as recommended subject to compliance with standards listed above.

Authorize approval of plans for the Dutra Estates Unit #4 involving encroachment of easement for Drain 8 in Manteca. Bologna told the Board this is the last phase of the Dutra Estates project which is outside the District. He recommended approval and authorization to execute documents subject to compliance with special conditions and requirements below:

- a) Owner/developer shall submit improvement plans to the Engineering Department for approval and comply with all standard requirements concerning improvements relating to Drain 8.
- b) Owner/developer shall not construct Atherton Road off-site improvements until the District has approved plans as they relate to improvements to the District's Drain 8 facilities.
- c) Owner/developer shall enter into an Encroachment Agreement with the District for all proposed encroachments.
- d) Owner/developer shall notify District at least 48 hours prior to commencement of work. Work shall be complete and pipeline operational by deadlines specified by District staff. Work shall not be allowed unless an adequate construction window is permitted by the District's Water Operations department.
- e) Owner/developer acknowledges that acceptance of storm water for this project is further subject to the following which are continuing conditions to the discharge of storm water from the subject property to District facilities; the continuing operation and maintenance in good condition of a filtering system acceptable to District to remove various pollutants from storm water before drainage to District facilities; to City's payment of all money set forth in, to City's performance of all other obligations to be performed by City described in and to all other terms and conditions of, the Non-Exclusive Agreement for Lease of Drainage Facilities for Dutra Estates dated November 7, 2005, between the City of Manteca and SSJID.
- f) Owner/developer shall comply with all standard requirements pertaining to development as directed by District staff.

Motion by Director Kuil, seconded by Director Roos, and unanimously carried, to approve as recommended and authorize execution of all necessary documents.

Consider approving plans for the Arvin Boersma development project involving encroachment of easement for Lateral "U" in Ripon. Bologna said this project does not require a developer's agreement since no specific improvements are being performed on District facilities. He recommends approval and signature of necessary documents subject to compliance with standard requirements for encroachment of the District easement. Motion by Director Roos, seconded by Director Schulz, and unanimously carried, to approve as recommended, however to put conditions in developers agreement and require developer's signature.

Consider approving the creation of and establish salary for SCADA Technician and revise salary for the Telemetry Systems Supervisor position. Emrick told the Board we need a full time position with a wage set for the Technician and approval of the job description, and we need to consider a pay increase for the Telemetry Supervisor, Frank Avila. Avila told the Board when he took the position there were two people in the department, now there is only one. When he took the job there were 14 SCADA sites, today there are 76. He said he is overwhelmed and needs help. He also needs someone who can take care of things when he is not available. He said, "I react today, I have only time to react today, I do no preventative maintenance". He said he was told by then Manager Martin that he would look at getting him an assistant. After Martin left he was told, by the Martin's replacement, Steve Stroud, the same thing. He still has no assistant. Stroud said Avila worked a total of 468 hours of overtime in 2005 and 525 in 2006,

most of this was uncompensated. He agreed Avila will be burned out if we do not get him help soon. The Board thanked Frank for his excellent service and said they would take this up in closed session and try to have an answer by the end of the meeting. No action was taken.

Discussion on Tri-Dam financial reporting and internal control practices and possible recommendations. Stroud said this came as a result of the Tri-Dam committee responding to frequent audit comments regarding checks and balances and the resulting questioning of Tri-Dam staff. He said Director Schulz, who is on the committee asked this be put on the agenda so he can have some recommendations from our Board at the next Tri-Dam committee meeting. No action was taken.

Appoint an Ad hoc committee for future office building. Emrick said we would like to have a couple of Directors work with staff on alternative sites. President Kuil appointed Directors Schulz and Roos to work with staff and bring a recommendation back to the Board. No action was taken.

President Kuil asked for managers reports:

Stroud reported the following:

Filled position vacated by John Briggs when he was appointed as Heavy Equipment Operator.

Relative to the ACWA Scholarship of \$5,000 we had 18 applicants. The committee, comprised of Director Kamper, Utility Systems Director, Shields and Executive Secretary Burke reviewed the applications and sent three names to ACWA for final selection.

Currently diverting 800+ cfs at Goodwin, estimate we will reach elevation 205 around April 5th.

Had a break on the Main Distribution Canal on Saturday March 17, 2007 at around 11:00 p.m. Had a very good response from on duty Ditch tenders and off duty maintenance personnel who we called at home. Everyone, including off-duty supervisors pitched in, got the break repaired by 5:00 am Sunday morning. Due to their efforts, we managed not to lose water deliveries to those downstream. Stroud thanked all those who participated.

On March 23, 2007 Jerry Donahue found the fence cut again on the NW SIDE Project. We found 5 of the 6 cables, going into the building, had been cut. **No alarm sounded** because all the power was not cut. We called PG&E to turn off the power, made repairs, and PG&E came back and turned the power back on the same day. We think the thieves made the cuts hoping we would turn off the power and they could come back over the weekend and steal the copper wire without worrying about the alarm system. Thanks to the diligence of our staff, contractor, and PG&E, that did not happen.

Relative to copper wire the Farm Bureau is supporting a bill to make it harder to sell copper.

ACWA conference will be held May 8-11 in Sacramento and the APPA conference is scheduled for June 23-27 in San Antonio, Texas.

Director's reports:

Schulz asked why the WTP is still taking water out of the lower intake. Stroud said he will find out and report back at the next meeting.

Roos asked if we could spend some time at the next meeting going over the year end financial reports. Stroud said he would put that on the next agenda. Also, Roos asked if the figures on the Construction in Progress have some mistakes.

Kamper said he thinks the Long Crested Weirs we installed should be put in newly relined ditches because they can handle the higher water levels; it puts too much pressure on the old ditches. Stroud replied that this is the first time the new level controls have resulted in problems. A new "flapper" valve level control on Lateral R is temporarily disabled due to landowner and District concerns over high water levels. We will take action as soon as the Engineering Department determines the proper course of action.

President Kuil called for closed session relative to personnel matters. District Counsel Emrick reported the following items will be discussed in closed session; C. D. & E.

- C. Public Employment Appointment: Communications Director, and SCADA Technician.
- D. Public Employee Performance Evaluation, Telemetry System Supervisor.
- E. Conference with Labor Negotiator, Agency Designated Representative: Doug Johnson. Employee Organizations: General Unit & Management Unit.

Upon returning from closed session, President Kuil announced no reportable action was taken in closed session.

President Kuil asked the Board to establish a salary and approve the job description for SCADA Technician position. Additionally, to revise the salary of the Telemetry System Supervisor position. Motion by Director Schulz, seconded by Director Kuil, and unanimously carried, to approve the SCADA Technician job description as submitted and set a salary range of \$5,100 to \$5,300 per month based on qualifications. Additionally to increase the Telemetry Systems Supervisors earnings to \$5,800 per month effective immediately.

There being no further business to come before the Board it was moved by Director Roos, seconded by Director Kamper, to adjourn to April 10, 2007 at 9:00 a.m.

ATTEST:

John Stein, Assistant Secretary