

Manteca, California
April 23, 2013

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m. President Roos called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS
ABSENT: NONE

Also present were Finance and Administration Manager Bere Lindley, Counsel Don Geiger, Engineering Department Manager Sam Bologna, and Betty Garcia, Executive Secretary.

Director Roos asked for public comment and there was no public comment.

The Board was asked to consider the following Consent Calendar Items.

CONSENT CALENDAR

- A. Approval of Warrants the amount of \$830,739.63, A/P Wires in the amount of \$397,892.24, and March payroll in the amount of \$360,350.33.
- B. Approval of Board Meeting Minutes of March 26, 2013.

A motion was made by Director Holbrook and seconded by Director Kuil to adopt the Consent Calendar items by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS
NOES: NONE
ABSENT: NONE

Motion passed unanimously.

ACTION CALENDAR

Item #1 - Update on District's Division 9 Project

Mr. Jeff Shaw reported that after the first onset of water delivery there was a bit of a lull but now the pump station is governed at 12,000 gallons per minute. He said it was a challenge to service all of the customers on the pressurized lines at that rate of discharge. Mr. Shaw is in the process of transferring the Division 9 operations to District staff. He indicated there is more training required at the Control Room on Carrolton Road with the SCADA system.

Mr. Shaw said there were still issues with three of the moisture sensors and three of the flow meters. He stated the flow control valve and check valve is still an issue. There is an inherent defect in the check valves but Cla-Val is very responsive and has agreed to replace all of the

check valves. He indicated the farmers are happy with the water quality and there were 65 water orders in the system. There is a problem for a couple of farmers with noise issues from the motors at the pump stations. He is finalizing the emergency procedures for District staff and the District is buying extra parts to ensure there are enough on hand to make quick repairs. Some of the farmers are requesting moisture sensors and we want to have plenty in stock.

The first of the month will be our first billing cycle and will show the organized deliveries of water. Mr. Catanzarite said there is a problem with drip irrigators who need to get more frequent time slots. Mr. Lindley suggested that Mr. Shaw make a recommendation on how to achieve this. Director Holmes said it would be best to have more water available and perhaps it would have been better to build an additional pond. He asked if there were plans to increase the amount of water in the pond. Mr. Catanzarite explained about putting more water into the pond and said the District needs to find a way to increase the water for drip irrigation.

Item #2 – Consider approval of Resolution #13-05-P authorizing the conveyance by quitclaim reserving easement of property owned by District

Mr. Bologna informed the Board that the terms of the sale of this land was approved by them at the March 26 meeting.

A motion was made by Director Kuil and seconded by Director Holbrook to approve Resolution #13-05-P which finalizes the transaction and authorizes staff to record a Quitclaim Deed reserving easement to Raymus Homes based upon the findings and consideration defined in the resolution. Motion passed unanimously.

Item #3 – Consider approval of amendment to Irrigation Service Abandonment agreement for BS Land Company, APN #226-120-15 (20 acres) and APN #226-120-16 (40 acres).

Mr. Bologna said that Steve Brocchini is farming this property. Staff recommendations for approval are as follows:

- Owner shall obtain a Structure Permit and adhere to District standards regarding connections to sump and installation of required meters. At least two meters will be required for the installation.
- Owner shall apply for a permit and install facilities to District standards should flood irrigation be desired in the future.
- Owner shall install a C-20 gate on his box at the end of the line so that his sump can be segregated. The gate will be left open most of the time but the District reserves the right to close the gate should it be necessary to maintain the sump or pump out District line. Otherwise, the owner shall be responsible for the maintenance and repair of the gate.
- Owner shall repair all leaks on box and private line.
- Owner shall acknowledge that they will be responsible to make arrangements to service this property in the future should any of the properties be sold to another party and this stipulation shall be disclosed to any prospective buyer. Discloser shall indicate that the District shall have no obligation to pay for any improvements for current or future changes in service to this property.

- Owner shall be responsible for all costs related to providing service to this property.
- Conditions stated above shall be incorporated into the amended agreement.

A motion was made by Director Holmes and seconded by Director Kuil to approve the agreement to amend Irrigation Service Abandonment agreement for BS Land Company, APN #226-120-15&16, as stipulated above, with the exception that they only need to install one meter, however, the District reserves the right to request two meters be installed, if needed. Motion passed unanimously.

Item #4 – Consider approval of amendment to Irrigation Service Abandonment agreement for Lewis Eisenga, APN 245-040-12 & 245-040-13

Mr. Bologna explained that this property is being farmed by Dave Phippen. Staff recommendations are as follows:

- Owner shall obtain a Structure Permit and adhere to District standards regarding installation of a sump, should it be determined that the existing system is causing problems.
- It is recommended that Owner shall install a meter for each parcel. (Should the Board decide to require that only one meter be installed, it will be necessary for the Ditch Tender to properly document irrigation to each parcel).
- Owner shall acknowledge that the District is not obligated to provide flood water to this property and that they shall apply for a permit and install facilities to District standards should flood irrigation be desired in the future.
- Owner shall obtain an encroachment agreement for existing encroachments within the District's easements.
- Owner shall acknowledge that they will be responsible to make arrangements to service this property in the future should it be sold to another party and this stipulation shall be disclosed to any perspective buyer. Discloser shall indicate that the District shall have no obligation to pay for any improvements for current or future changes in service to this property.
- Owner shall be responsible for all costs related to providing service to this property.
- Conditions stated above shall be incorporated into the amended agreement.

Director Kamper stated that it would be a good idea to install a meter on the "Rb" pipe.

A motion was made by Director Holbrook and seconded by Director Holmes to approve the amendment to Irrigation Service Abandonment agreement for Lewis Eisenga, APN 245-040-12 and 245-040-13, as stipulated above. Motion passed unanimously.

Item #5 – Consider approval of Amendment to Irrigation Service Abandonment agreement for Jerry Fisher, APN 257-240-47

Mr. Bologna stated the crop was walnuts and not almonds as indicated. Staff recommendations are as follows:

- Owner shall obtain a new Structure Permit and adhere to District standards for the connection to the spur line.
- Owner shall obtain a formal easement agreement from neighbor to install private line on his property.
- Owner shall acknowledge that they will be responsible to make arrangements to service this property in the future should it be sold to another party and this stipulation shall be disclosed to any perspective buyer. Discloser shall indicate that the District shall have no obligation to pay for any improvements for current or future changes in service to this property.
- Owner shall be responsible for all costs related to providing service to this property.
- Owner shall obtain an encroachment agreement for encroachments that will occur within the District's easements.
- Conditions state above will need to be satisfied prior to processing the amended agreement.

A motion was made by Director Kuil and seconded by Director Holmes to approve the amendment to Irrigation Service Abandonment agreement for Jerry Fisher, APN 257-240-47, as stipulated above, and if owner decides he wants to flood irrigate, he must come back to the Board for approval. Motion passed unanimously.

Item #6 – Consider approval to purchase license for SCADA operations for the Division 9 Pressurized System

Mr. Bologna indicated that an allowance of \$50,000 had been established for SCADA licensing and software package. Mr. O’Leary agreed it is necessary to purchase the license in order to make changes to the SCADA as the need arises without having to rely on an outside source.

A motion was made by Director Holbrook and seconded by Director Kamper to purchase the license for SCADA in the amount of \$21,825.65 and to pay for the annual fee of approximately \$2133 as outlined in the quote. Motion passed unanimously.

Item #7 – Consider approval of Resolution #13-06-P authorizing disposition of property no longer necessary for District purposes

A motion was made by Director Holbrook and seconded by Director Kuil to approve Resolution #13-06-P authorizing the disposition of property no longer necessary for District purposes – Atlas Copco Compressor.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION 13-06-P
AUTHORIZING THE DISPOSITION OF PROPERTY
NO LONGER NECESSARY FOR DISTRICT PURPOSES**

WHEREAS, the District may dispose of equipment it finds no longer necessary for District purposes; and

WHEREAS, the following equipment and furniture is declared surplus:

<u>Qty</u>	<u>Description</u>
1	Atlas Copco Compressor Manufactured by Atlas Copco

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the District authorizes staff to dispose of the above listed surplus equipment.

PASSED AND ADOPTED this 23rd day of April, 2013 by the following roll call vote:

AYES:	Holbrook, Holmes, Kamper, Kuil, Roos
NOES:	None
ABSENT:	None

Item #8 – Consider approval of Resolution #13-07-V authorizing the sale of District vehicles no longer necessary for District purposes

A motion was made by Director Holbrook and seconded by Director Kuil to approve Resolution #13-07-V authorizing the sale of property no longer necessary for District purposes.

**RESOLUTION NO. 13-07-V
AUTHORIZING SALE OF PROPERTY NO
LONGER NECESSARY FOR DISTRICT PURPOSES**

WHEREAS, the District may sell for valuable consideration, any property of the District, which it finds to be no longer necessary for District purposes;

WHEREAS, the Board of Directors of the South San Joaquin Irrigation District, finds the following 2000 Malibu, 2005 Tahoe, 2006 Silverado 1500 4WD, 2006 Silverado 2500 4WD Diesel, and 2007, 2008, 2009 Silverado 1500 Regular Cab 2WD's

<u>DISTRICT I.D. NO.</u>	<u>SERIAL NUMBER</u>	<u>DESCRIPTION</u>
203-00	1G1ND52J4Y6240344	Malibu
282-06	1GCHK24D46E199300	4x4 Diesel Silverado
283-06	1GCEK14V36Z252048	4x4 Silverado WT
292-07	1GCEC14C97Z591684	Silverado WT
300-05	1GNEC13T55R233987	Tahoe
302-08	1GCEC14J78Z241938	Silverado LT
308-09	1GCECZ4J09Z194971	Silverado LT

are no longer necessary for District purposes and that it is in the best interest of the District to sell said property; and

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the Finance and Administration Manager of the District is directed to offer said property for sale beginning on the

15th day of May, 2013, and to sell to whomever presents the highest cash offer equal to or greater than the prices listed below:

<u>DISTRICT I.D. NO.</u>	<u>FAIR MARKET VALUE</u>	<u>DESCRIPTION</u>
203-00	\$5,150.00	Malibu
282-06	\$16,300.00	4x4 Diesel Silverado
283-06	\$6,250.00	4x4 Silverado WT
292-07	\$6,200.00	Silverado WT
300-05	\$8,000.00	Tahoe
302-08	\$9,050.00	Silverado LT
308-09	\$9,375.00	Silverado LT

And if any property is not sold after 10 days, to sell said property to whomever presents the highest cash offer greater than or equal to the minimum prices listed below:

<u>DISTRICT I.D. NO.</u>	<u>MINIMUM PRICE</u>
203-00	\$4,377.50
282-06	\$13,855.00
283-06	\$5,312.50
292-07	\$5,270.00
300-05	\$6,800.00
302-08	\$7,692.50
308-09	\$7,968.75

BE IT FURTHER RESOLVED AND ORDERED that the Finance and Administration Department Manager is authorized and directed to take all necessary steps and execute all documents necessary to transfer title to said property.

PASSED AND ADOPTED this 23rd of April 2013 by the following roll call vote:

AYES: Holbrook, Holmes, Kamper, Kuil, Roos
NOES: None
ABSENT: None

Item #9 – Presentation of March Financial Statements

Mr. Lindley presented the information to the Board as information only and no action was taken.

Item #10 – Presentation of Water Treatment Plan Monthly Budget Variance Report

Mr. Lindley presented the information to the Board as information only and no action was taken.

Item #11 – Presentation of March Investment Report

Mr. Lindley presented the information to the Board as information only and no action was taken.

Item #14 - Communications

Director Holbrook

- He attended the Quagga/Zebra Mussel meeting on April 3 at the Turlock Irrigation District. The meeting was moderated by the Department of Fish & Game and it covered the background on prevention plan, risk assessment, public education, monitoring, and management of recreation. The next meeting is scheduled for May 1 at TID.
- He attended the CMUA conference and found that wind and solar energy is being forced upon us even though it is not really helpful. The cost to consumers is extremely high and does not produce anything.
- He attended the Advisory Water Commission meeting on April 17. The State water tunnel plans call for rerouting of three Delta highways for years at a cost of \$265 million; the plumbing works is approximately \$14 billion. The five county coalition is sending letters in protest of the plan.

Director Kamper

- He heard the State is broke yet granted permission to the Metropolitan District to go forward with the State tunnels.
- He purchased an electronic device called Wagnet based in South Dakota that helps him determine how much water he is pumping.

Director Holmes

- He was contacted by the Central San Joaquin Irrigation District who wants to meet with the SSJID Board.

Director Roos

- He asked how much water can run through the generators without spilling out. Mr. Battles stated he did not believe there is a problem with spills.

President Roos asked for Managers Reports.

Bill Hubkey, Water Treatment Plant Manager

- The wind storms that occurred in early April had no effect on the buoys at Woodward Reservoir.
- The new 12,000 gallon hypo tank arrived at the plant and will be installed in May.
- Negotiations continue with Caltrans, Mountain Cascade, and Bay Cities Construction over the main transmission line under the Highway 99. The casing is installed on the two main lines and welding will be completed this week. The shutdown is not expected until May 30. Mountain Cascade expects to have all of the pipeline laid except the two end tie sections. The next two weeks will involve pressure testing the pipe at 150 psi, making the end ties, chlorinating the pipe to 100 ppm and bacteria testing. At this time, staff is planning to recharge the system the night of June 14 and have the entire system operation on June 15. The City of Manteca staff attended the meeting so they are aware of the close timeline. It has been cleared with the health department.

- Work continues on the security camera system. The M-2 pump station has had a fuel theft recently before the cameras were installed and there was another attempted break-in recently. A police report was filed in the first incident.

Don Battles, Utility Systems Director

- He attended the CMUA conference and stated the organization represent water and electric utilities and advocate for the Districts at the Legislation level. He said they are a fine organization and represent all Districts.
- He reported the Solar Farm rebates have been approximately \$6 million after a \$12 million expense making the total cost of the project about \$6 million. The Solar offsets much of the costs every year.

Troylene Sayler, Communications

- She said a newsletter would be included in the sample volumetric billing statements.
- She attended a Tea Fashion Show with Denise Holbrook.
- Escalon Wine Stroll is this coming Friday.
- The District sponsored a Cinco de Mayo event at Library Park held by the Central Valley Hispanic Chamber of Commerce.
- Farm Bureau Dinner is May 10 at the Cabral Ag Center and she has 8 tickets available.
- The Boys and Girls Club Golf Tournament will be held on May 3.
- Rina's Run will be held on May 10.
- Roping on the River Rodeo hosted by Give Every Child a Chance will be held on Saturday & Sunday, June 1-2.

Sam Bologna, Engineering

- Conservation program has received 95 applications with \$798,000 committed.
- The flow measurement program sent out 27 letters but only 5 applications have been received.
- NRCS awarded \$500,000 to assist in connection to the project or to convert their systems.
- The District is seeing a climb in development.

Bere Lindley, Finance & Administration Manager

- Announced that PF Resources would like to invite the Board to dinner while attending the ACWA conference in Sacramento.
- O'Laughlin/Paris has invited the Board to a reception on May 9 while at the ACWA conference.
- He reported the volumetric billing statements could not print today. He said there was a problem with integrating the Division 9 billings with the volumetric billings. He stated the Divison 9 pressurized bills are collectable but the volumetric billings are not collectable.

Counsel Don Geiger announced the Board would be discussing items 15 a, c, and d under Closed Session.

ITEM #15 – CLOSED SESSION

- 15. a. CONFERENCE WITH LEGAL COUNSEL-Anticipated Litigation
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9
- 2 cases
- c. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION
California Government Code Section 54957
- Utility Systems Director
- d. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision 9b) of Section 54956.9
- 1 case

Upon returning from closed session, the following action was noted on item #15A. A motion was made by Director Holmes and seconded by Director Holbrook to reject the Bonde tort claim. Motion passed unanimously.

Item #12 – Consider compensation adjustment for Utility Systems Director

A motion was made by Director Holmes and seconded by Director Kamper to increase the salary of Utility Systems Director by 4%, retroactive to February 1, 2013. Motion passed 4 to 1 with Director Holbrook casting a no vote.

ITEM #16 - ADJOURNMENT

There being no further business to come before the Board, it was moved by Director Holbrook and seconded by Director Holmes to adjourn the meeting at 12:30 p.m. Motion passed unanimously.

ATTEST: _____
Betty Garcia, Executive Secretary