

Manteca, California
May 13, 2003

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m.

Upon roll call the following members were noted present:

DIRECTORS: DEGROOT KAMPER SCHULZ ROOS KUIL

Also present were Secretary/Manager Stroud, District Counsel Emrick, and District Engineer Gilton.

President Schulz called the meeting to order and asked for public comment. There being none he asked the Board to consider approving the Consent Calendar Items as presented.

CONSENT CALENDAR

- A. SSJID Warrants of \$782,151.60 and Payrolls of \$146,553.90.
- B. Regular Adjourned Minutes of April 22, 2003 and Special Board Meeting Minutes of April 29, 2003.
- C. Irrigation Service Abandonment Agreements #'s 1354, 1355, 1358, 1359, 1360,1361, and 1378. Number 1354 was tabled, and 1358, 1359, 1360, and1361 were taken off at the request of the landowner. Items 1355 and 1378 were left on the agenda for action.

#1355, 26 acres APN 249-120-35, Kearsley, R.A. & Son, Subject to Recharge Fees
#1378, 0.55 acres APN 197-070-03, Brannon, Olen C & Jackie, Exempt from Fees
- D. Resolution No 03-10-V, Authorizing the Sale of Property No Longer Necessary for District Purposes.

**RESOLUTION NO 03-10-V
AUTHORIZING THE SALE OF PROPERTY NO
LONGER NECESSARY FOR DISTRICT PURPOSES**

WHEREAS, the District may sell for valuable consideration, any property of the District, which it finds to be no longer necessary for District purposes;

WHEREAS, the Board of Directors of the South San Joaquin Irrigation District finds five ½ ton pickups and two 1 Ton Trucks listed below:

<u>DISTRICT I.D. NO.</u>	<u>SERIAL NUMBER</u>
237-96	218340
208-99	515415
216-98	180214

228-00	294429
209-98	190387
221-82	125313
214-82	117744

are no longer necessary for District purposes and that it is in the best interest of the District to sell said property; and

WHEREAS, the District finds, the following value is a fair consideration for said property;

<u>DISTRICT I.D. NO.</u>	<u>FAIR MARKET VALUE</u>
237-96	\$ 8,700
208-99	7,000
216-98	5,450
228-00	7,975
209-98	9,475
221-82	1,450
214-82	1,450

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the Assistant General Manager of the District is authorized to display said property for sale for a period of ten days thereafter, directed to sell said property to whoever presents the highest cash offer, provided that the offer is equal to or exceeds the following:

<u>DISTRICT I.D. NO.</u>	<u>MINIMUM PRICE</u>
237-96	\$ 8,200
208-99	6,500
216-96	4,950
228-00	7,475
209-98	8,975
221-82	1,300
214-82	1,300

BE IT FURTHER RESOLVED AND ORDERED that the Assistant General Manager is authorized and directed to take all necessary steps and execute all documents necessary to transfer title to said property.

PASSED AND ADOPTED unanimously on this 13th day of May 2003 .

E. Accept improvements and authorize staff to record Notice of Completion for Wine Group project as it relates to District Lateral Qc.

Motion by Kamper, seconded by DeGroot, to approve the Consent Calendar as submitted, excepting Item C which was amended to approve only Irrigation Service Abandonment Agreement Numbers' 1355 and 1378.

PASSED AND ADOPTED this 13th day of May 2003 by the following roll call vote.

Ayes: DeGroot Kamper Schulz Roos Kuil
Noes: None

President Schulz announced that Mrs. Zoe Haworth was here to receive a plaque from the District in honor of Lloyd Haworth, who was the Director of Division 4 from 1988 to 2003 until his untimely death in March. General Manager Stroud read the plaque and President Schulz presented it to Mrs. Haworth. Pictures were taken and Directors and staff gave their condolences to Zoe.

Consider cancellation of Irrigation Service Abandonment Agreements No. 217 affecting APN's 245-080-60 and 245-080-62. Originally these two parcels were a part of APN 245-080-14 which was a 20+ acre parcel. Gilton said the properties have an existing "C" they want to test it and see if they can get water to their property. If this is they want to put in a sump and sprinkle. **Motion by Kamper, seconded by Kuil, and unanimously carried, to approve the cancellation, subject to compliance with all conditions set by staff.**

Approved updating front office (partitions) and carpet replacement. Stroud told the Board this item was budgeted at \$12,000 to replace the carpet which was installed in 1990. The partitions were originally installed in 1986 when we had 6 employees in the front office. With the current staff of 4, there is a great deal of wasted space that could be put to more efficient use. Also, this will include a new counter top and paint. Total cost is within the budgeted amount and Stroud recommended approval. **Motion by Kamper, seconded by DeGroot, and unanimously carried, to authorize the work as requested, not to exceed \$12,000.**

Consider revising the District's current Policy for Capitalization of Assets from \$2,500 to \$5,000. Stroud said the auditor recommended this change. We will continue to put asset tags on and track equipment that costs less than \$5,000 for accountability purpose. However, we will no longer capitalize and depreciate them. There are 49 items currently on the books, including 26 that have been totally depreciated. Stroud recommends approval. **Motion by DeGroot, seconded by Kuil, and unanimously carried, to increase the Capitalization Policy from \$2,500 to \$5,000.**

Rin Doornenbal addressed the Board relative to annexing 55 acres into the District. He asked the Board to sell him water on a temporarily this year, and said he will have the annexation issue completed prior to next years irrigation season. Stroud said at an earlier meeting, the Board required metering the water. He said due to the cost \$9,000, he recommends estimating the usage rather than putting in a water meter. Mr. Doornenbal thanked the Board. No action was taken.

Consider approval of job description for "Pest Control Applicator" position. Stroud said when Butch Betchart was here, he was paid the same rate regardless of his duties. The proposed new job description for a qualified applicator is more flexible since it will be a daily job assignment, rather than a permanent job assignment. We will train and certify two employees to perform the duties of the new position. The Board asked that we set a goal for training them at the Pest Control Advisor level and took the following action. **Motion by Kuil, seconded by DeGroot, and unanimously carried, to approve the new Job Description and organization plan as submitted.**

Consider authorizing the General Manager to execute documents for the Water Treatment Plant. Emrick said the Treatment Plant needs various permits to cross the San Joaquin River. The

permits to be approved at this time are from the Reclamation Districts 2107 and 17 for a pedestrian bridge to Lathrop and the District. Emrick recommends the Board approve the final Agreements and authorize execution. **Motion by Roos, seconded by Kuil, and unanimously carried, to approve the Agreements and authorize the General Manager to execute them.**

Discussion regarding Supervisory Control and Data Acquisition (SCADA) review by Boyle Engineering. Since the study was not included in the Agenda Packet, the item was tabled. No action was taken.

Discussion and possible action concerning District participation in LAFCO. Stroud said we have two choices from LAFCO, he added a third.

1. Interested in participation in the selection of special district members to serve on LAFCO, and in sharing the operational costs of LAFCO, or
2. Not interested in participation in the selection of special district members to serve on LAFCO nor in sharing in the operational costs of LAFCO, but willing to participate in the Independent Special District Selection Committee for the limited purpose of establishing procedures to permit those independent special districts who desire to financially contribute to the operational costs of LAFCO to be eligible to sit on LAFCO.
3. Not interested in participation in the selection of special district members to serve on LAFCO nor in sharing in the operational costs of LAFCO.

Motion by Kamper to decline participation (option 3). Motion died for lack of a second. The consensus of the Board was to direct, Stroud and Emrick to talk to the LAFCO Director and express our concerns about the size of the budget, how the percentage allocated to Special Districts will be determined in the future, and the rules for selecting the actual Special District representatives.

Manager's reports:

Stroud reported the following:

Application forms are due today for those attending the American Public Power Association (APPA) National Conference in Nashville, Tennessee.

Read a letter from the State Controller relative to LAIF.

An application of Magnacide will be administered to our system this week.

Staff gauge at Woodward Reservoir was broken by vandals. Estimated replacement cost about \$2,600. Installation will have to be done at the end of water season when we have access.

West of Walmart is leaking and needs to be repaired. The access to this section of the lateral is covered by a concrete driveway in our easement. We are trying to contact the owner to coordinate work.

LAIF, how safe is it. The Board asked that we have a recommendation for monies in LAIF at the next meeting.

Reported on personnel absences. Mario Queirolo had surgery to and will be off six weeks. Bob Geer, Sr. is recovering from knee surgery, return date unknown. Steve Mullins, off because of an industrial injury. Ron Strmiska Sr. recovering from surgery, return unknown. We have 2 temporary laborers working in the yard, to cover holes, it has adversely affected maintenance work.

Wrote off two computer loans: Kevin Smith, \$1,035, deceased, and John Westray, \$1,245 moved out of state and local collection agency was unable to collect.

Treatment Plant: Biological opinion has been drafted and is being reviewed. I-5 archeological area is ready. Right-of-ways are complete or in condemnation. Operating Committee recommends \$200,000 to process submittals, and \$350,000 contract on excavation of the plant site. CEQA Appeal should be heard in the near future. Possible settlement conference on June 26, 2003.

Meetings: Tri-Dam meeting held at Pinecrest, May 15th. Farm Bureau, May 16th, Director Kamper to attend. NE San Joaquin Water Banking Commission on May 28th. ACWA Legislative Symposium, June 10-11. APPA June 14-18.

Relative to Van Vliet on Lateral "Bfb" the District, installing a single cell box and will be able to serve water next week.

Read the following Structure Permit into the record: Mohler Brothers APN 257-280-10 to install sump with appurtenant sprinkler on Lateral Vh @ Station 55 +/-.

Directors' reports:

DeGroot reported that a lot on Lathrop needs to have weeds cut down. Stroud advised Grant Kreinberg has been working on it.

Kamper, asked about sump program for dairies. Henry Van de Pol would like more information.

Schulz, asked when we intend to hire a Plant Manager for the Water Treatment Plant. Stroud said staff will come to the Board in the next couple of months with a proposal soon after the cities put up their money and bids are awarded. Kamper asked if we would need to hire a headhunter? Stroud advised that would probably be advisable for the Plant Manager, but not necessary for the rest of the plant staff.

President Schulz called for Closed Session relative to litigation matters, personnel matters, and labor update as follows: General Counsel Emrick said the Board will be discussing items a) and b) in closed session.

a) Conference with Legal Counsel, existing litigation, Gov. Code, S. 54956.9. Four cases:

Delta Keeper vs. OID; SSJID vs. Laro Coal and Iron California Co. Inc.; SSJID vs. Merlyn Eugene Petz; SSJID vs. Ron Leachman.

- b) Conference with legal counsel, anticipated litigation, initiation of litigation. Gov. Code S, 54956.9. Three cases.

Upon returning from closed session General Counsel Emrick reported there was no reportable action taken in closed session.

There being no further business to come before the Board it was moved by Roos, seconded by Kuil, and unanimously carried to adjourn to May 27, 2003.

ATTEST:

John Stein, Assistant Secretary

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