

Manteca, California  
July 8, 2014

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m. President Roos called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS  
ABSENT: NONE

Also present were General Manager Jeff Shields, General Counsel Steve Emrick, Engineering Department Manager Sam Bologna, and Executive Secretary Betty Garcia.

**Public Comment**

There was no public comment.

The Board was asked to consider the following Consent Calendar Items.

**CONSENT CALENDAR**

- A. Approval of Warrants in the amount of \$230,482.98; A/P wires in the amount of \$198,434.58; payroll dated June 27 in the amount of \$186,051.16.
- B. Approval of the regular Board Meeting Minutes of June 24, 2014.
- C. Approval of consent to SSJID's entry of property to read and owner's agreement to maintain flow meter, Carl & Lori Van Vliet, APN 229-260-26 and 249-120-05.
- D. Approval of consent to SSJID's entry of property to read and owner's agreement to maintain flow meter, James Odle, APN 245-21-041.

Mr. Emrick noted on items C and D that the current language in the agreements will be modified in keeping with the Board's decision that the District will own and maintain the meters.

A motion was made by Director Kamper and seconded by Director Kuil to accept the Consent Calendar items with the language modifications to the flow meter contract and passed 5 to 0 by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**ACTION CALENDAR**

**Item #1 – Consider 2014 Water Supply Forecast, Irrigation Schedule, and Woodward Reservoir**

Mr. Shields distributed a report showing the monthly flows for the District’s groundwater pumps and a report showing the capacities at various elevations for New Melones. At approximately 800 feet, the footing for the Highway 49 bridge across the Stanislaus would be exposed. He also distributed SSJID’s water usage reports and the daily report from Tri-Dam. He indicated the Modesto Bee had requested a public records report from the district asking how much groundwater has been pumped. He estimates the district will be approximately 12,000 to 15,000 acre feet short by the end of the season. A meeting of the water committee has been scheduled for July 15 to discuss how the district will make up the water shortage. Director Holmes stated that Dave Phippen wrote an article regarding ground water tables and it was published in the Modesto Bee today.

**Item #2 – Consider amendment to Conflict of Interest Code**

Mr. Emrick stated the Conflict of Interest Code has been updated to reflect changes in job titles for several positions to conform to job descriptions. No other changes are necessary at this time.

A motion was made by Director Holbrook and seconded by Director Holmes to authorize the General Manager to provide the appropriate notice to the County’s Registrar of Voters. Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item #3 – Consider approval of Resolution #14-08-Q authorizing the disposition of property no longer necessary for District purposes**

Mr. Joe Catanzarite stated there are two pieces of equipment that are no longer necessary for District purposes. The equipment is listed in the following resolution.

A motion was made by Director Holmes and seconded by Director Kamper to authorize the Finance and Administration Manager to dispose of this equipment by sale if possible, and by scrapping if sale is not possible and to adopt Resolution #14-08-Q which documents that action.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION 14-08-Q  
AUTHORIZING THE DISPOSITION OF PROPERTY  
NO LONGER NECESSARY FOR DISTRICT PURPOSES**

**WHEREAS**, the District may dispose of equipment it finds no longer necessary for District purposes; and

**WHEREAS**, the following equipment is declared surplus and of little to no value:

<u>Qty</u>	<u>Description</u>	<u>Serial</u>
1	Coats 40-40 A tire machine	0456H
1	Dayton 4W-166 H standby generator	1755987

**THEREFORE, BE IT RESOLVED** that the Board of Directors authorizes the Finance and Administration Manager to dispose of this equipment by sale if possible, and by scrapping if sale is not possible.

**PASSED AND ADOPTED** 5 to 0 this 8<sup>th</sup> day of July, 2014 by the following roll call vote:

AYES:               HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES:               NONE  
ABSTAIN:           NONE  
ABSENT:            NONE

**Item 4 – Consider approval of Evans Estates Unit #1**

Mr. Bologna described Evans Estates as a planned residential development located east of Main Street at South Manteca Road between Woodward Avenue and Sedan Avenue. Lateral “X” and “Xb” are involved. The plans also call for the removal and replacement of approximately 2,600 linear feet of pipeline on Lateral “X” and approximately 1,400 linear feet of pipeline on Lateral “Xb”. The pipelines will be located along the front of future street alignments in both cases. The pipeline sizes that are show on the plans may need to change based upon final review and approval of the hydraulic analysis submitted by MCR. The plans also call for the disposal of storm water and groundwater into Lateral “X”, which is currently not allowed unless the City and the District can reach an agreement for such usage.

A motion was made by Director Kamper and seconded by Director Kuil to authorize conditional approval and signature of the development project subject to amendments to Exhibit “C” of the Developer’s Agreement, subject to the following conditions:

- a) Pipe size approval subject to final acceptance by the Engineering Department upon review on a hydraulic analysis.
- b) Groundwater discharge not approved.
- c) Storm drain will not be allowed unless the District reaches an agreement with the City of Manteca for use of Lateral “X”

Staff was authorized to approve the items listed below subject to all additional plan modifications being made as required by the Engineering Department for Unit 1 and all subsequent units and to the conditions listed above.

- a) Improvement plans for replacement of Lateral “X” and “Xb”
- b) Final map
- c) Developer’s agreement
- d) Encroachment agreement
- e) Grant of easement
- f) Irrigation service abandonment agreement
- g) Quitclaim will not occur until new facilities are installed and accepted.

Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item #5 – May Financial Statements**

This item was for information only. Mr. Lindley informed the board that he will make a quarterly presentation at the next meeting. A motion was made by Director Holbrook and seconded by Director Holmes to accept the financial statements. Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item # 6 – May Investment Reports**

This item was for information only. Mr. Lindley informed the board that he will make a quarterly presentation at the next meeting. A motion was made by Director Holbrook and seconded by Director Kamper to accept the investment reports. Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item #8 – Communications**

Director Holbrook stated the next groundwater meeting would be on August 6. The topics for discussion will be water bonds, clean water act, tunnels in the Delta, and water curtailment.

Director Kuil attended the advisory meeting of the Tri-Dam Project. He indicated that Ron Berry wants to work on their MOU and labor negotiations. There is no GBA meeting this month.

**Ed Erisman, Water Treatment Plant**

- The quarterly recovery cleans were performed on the Zenon fibers in June.
- DAF's #3 and #4 were drained and cleaned and an under drain system was installed.
- There were two fires at Woodward Reservoir on June 17. One was near the remote control airplane site burning close to 250 acres and the other near a campground site.
- The WTP became aware on June 16 of a citizen who had visited Woodward Reservoir and became ill from the campylobacter bacteria. This bacteria can be found in untreated surface water but is more commonly found in undercooked poultry.

Director Holbrook visited the WTP and said the coating that had been applied to the floor looked great and the water was very clean.

Bere Lindley, Finance & Administration Manager

- Software for employee evaluations has been installed and configured. Mr. Lindley is working with Rex Osborn to develop guidelines and training for the evaluation process.
- IT Systems Administrator is working on how to improve cyber security. A schematic map of the District's network is being created as a first step. The next step will be to engage the services of an expert to advise us on what our vulnerabilities are.
- Finance and Administration is implementing retail electric billing software for Lathrop Irrigation District, working on revising the tariff document, and improving the application process and forms for new customers.
- The latest OPEB evaluation has just been completed and it is under internal review.
- Raymus Development has agreed to provide SSJID with monthly reports of property sales so the district can monitor repayment of a note receivable from Raymus.
- Debt service coverage is currently at 138%. Mr. Lindley has provided a "term sheet" regarding a proposed special distribution from Tri-Dam for Oakdale Irrigation District to consider.

Troylene Vallow, Communications

- Distributed pocket cards with updated retail electric information to the board.
- Agape Villages will be hosting a Fairway fore foster kids golf tournament in Manteca on September 12.
- San Joaquin County Housing Authority will host their annual golf tournament fundraiser on September 22 at the Spanos Reserve.
- City of Manteca Police Chief's Foundation annual ball will be on September 20.
- Informed the board that she would be giving a quarterly report on Rex Osborn's activities for the district.
- Distributed thank you letters from Ripon Christian High School and Give Every Child a Chance.

Sam Bologna, Engineering Department Manager

- Conservation Program has paid \$97,566 and has remaining commitments of \$259,691.
- Planning another workshop to discuss alternative measures regarding the pressurized study.
- Staff is providing information to the consultant working with the GBA grants. The Water Smart grant was not awarded to the district.
- Conducted a pre-bid meeting for the proposed east basin well construction project that was attended by two contractors.
- Planning to meet with water operations to discuss winter projects and to recommend possible modifications to the 5-year capital improvement plan.

Jeff Shields, General Manager

- San Joaquin County and Delta Water Quality Coalition bills were sent out. The new rate is \$5.50 per acre. SSJID has eight parcels of which two qualify under the commercial agricultural definition. The total acreage is 31.4 acres and the fees are \$172.70.

- District will apply Magnacide to the main canal on Thursday, July 10.
- He will attend the Governor's Drought Task Force meeting in Sonora on Friday, July 11.
- State Water Resources Control Board curtailment proceedings went remarkably well. The Board did adopt Emergency Rules & Regulations that will apply to post-1914 junior water rights. Pre-1914 water and riparian rights will be curtailed on a case by case basis and then only after a complaint has been filed and the complainant has demonstrated they will be harmed unless upstream diversions are curtailed.
- CSDA 2014 Board elections are asking the District to participate in their elections and to help select a candidate.
- He will speak to the Manteca Patriots on Thursday, July 10 at 7:30 p.m. at Chez Shari in Manteca.
- The State Water Board held a stakeholder meeting on June 20 to discussed proposed changes to water quality fees in advance of publishing draft changes for comment. Water quality fees are projected to increase 8% from last year. The increase continues the trend over the past six years in which water quality fees have doubled. The two major changes proposed for the coming fiscal year include (1) elimination of exemptions in the confined animal facilities (CAF) fees and (2) restructuring 401 certification fees to include annual fees for the length of permitting the project. The proposed changes will be released in August and are scheduled to be heard at the September 23 State Water Board meeting.
- Application period for Safety and Environmental Compliance Officer position closed last Thursday.
- He distributed the Fish Bio report.

It was announced that items 9 a, b & c would be discussed in closed session.

**Item #9 – Closed Session**

- a. Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to subdivision ( c ) of  
Government Code Section 54956.9  
- 2 cases
  
- b. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of  
Government Code Section 54956.9  
- 1 case
  
- c. Public Employment Performance Evaluation  
Government Code Section 54957  
General Counsel

**Item #7 – Consider compensation adjustment for General Counsel after Closed Session**

It was the consensus of the board the compensation adjustment for General Counsel will be retroactive to July 1.

Upon their return from closed session, it was announced that no reportable action was taken in closed session.

**ITEM #10 – ADJOURNMENT**

There being no further business to come before the Board, it was moved by Director Holbrook and seconded by Director Kamper to adjourn the meeting at 12:18 p.m. Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

ATTEST: \_\_\_\_\_  
Betty Garcia, Executive Secretary