

Manteca, California
July 9, 2013

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:02 a.m. President Roos called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS
ABSENT: NONE

Also present were General Manager Jeff Shields, General Counsel Steve Emrick, Engineering Department Manager Sam Bologna, and Executive Secretary Betty Garcia.

Director Roos asked for public comment and there was no public comment.

The Board was asked to consider the following Consent Calendar Items.

CONSENT CALENDAR

- A. Approval of Warrants in the amount of \$254,845.50 A/P Wires in the amount of \$413,342.84 and payroll for June 28 in the amount of \$182,810.98.
- B. Approval of Board Meeting Minutes of June 25, 2013.

Director Holbrook noted a change to the minutes on page 6 under his comments in regards to the DWR director who would be chairman of the BDCP proposed board of directors and that water contractors would be in a position to control many key decisions, including project design facility location, land acquisition, budget and scheduling.

Director Holmes stated on page 6 of the minutes that 16 – 17 gpm needed to be changed to reflect as 16,000 to 17,000 gpm.

Director Roos also noted several typographical errors.

A motion was made by Director Holbrook and seconded by Director Holmes to adopt the Consent Calendar items with the changes as indicated above by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS
NOES: NONE
ABSENT: NONE

Motion passed unanimously.

ACTION CALENDAR

Item #1 – Consider approval of copier replacement and lease

Ms. Robin Giuntoli stated the lease on the Lanier LD365C color copier is expiring. Additionally, she said due to the volumetric bills that are being generated monthly, staff's time to fold these invoices is 8 to 10 hour per month. The recommended new copier has a folding unit and staff agrees that processing time on their print jobs has been reduced by using the demonstrator unit of the model recommended by staff. Because of its size with a folding unit attached, the new copier can only be located in the mail room where the Xerox black and white copier now resides. Because of the size of this black and white copier, it will not fit in the front office space now occupied by the Lanier LD365C color copier which is being replaced. For this reason, as well as increasing volume of color printing, Ms. Giuntoli proposes early termination of the lease on the Xerox black and white copier and replacement with a color copier that will fit in the smaller front office space. Director Holmes asked if there are charges to close the lease out early on the Xerox black and white copier, and Ms. Giuntoli reported the cost is approximately \$104 per month.

A motion was made by Director Holmes and seconded by Director Kamper to go with staff's recommendation to replace both the Lanier LD365C color copier and the Xerox WC5790 copier with the Xerox 560 Color/black and white copier. Motion passed unanimously.

Item #2 – Consider approval of Video Surveillance policy

Mr. Shields said this item needs further research and ask that it be tabled for a future meeting.

Item #3 – Consider approval of Resolution #13-12-Q authorizing disposition of surplus equipment

Mr. O'Leary explained there was several items that are no longer used and taking up valuable storage space. A motion was made by Director Kuil and seconded by Director Holbrook to approve Resolution #13-12-Q as follows:

RESOLUTION 13-12-Q

WHEREAS, the District may dispose of equipment it finds no longer necessary for District purposes; and

WHEREAS, the following Water Treatment Plant equipment is declared surplus:

<u>Qty</u>	<u>Description</u>
2	Fiberglass Reinforced Plastic (FRP) tanks

WHEREAS, the following IT equipment no longer works and will be properly disposed of:

<u>Qty</u>	<u>Serial</u>	<u>Description</u>
1	002060	HP PhotoSmart Premium Printer

1	002011	HP OfficeJet 6500 Printer
1	002074	Custom Desktop Computer
1	002057	Custom Desktop Computer
2	N/A	Custom Desktop Computer
1	001238	Custom Desktop Computer
1	JS1038019583	APC Smart-UPS 3000 XL Battery Backup
1	JS0446042143	APC Smart-UPS 2200 Battery Backup
1	0526050044	Maruson Power Plus UPS 1800 Battery Backup
1	RV504A0658	Powerware 9-120 Battery Backup
1	L711V06080010433	Nu QL-711V 17" Monitor
1	L711V05420011233	Nu QL-711V 17" Monitor
1	L711V05090012474	Nu QL-711V 17" Monitor
1	U60066F45124806	Brother HL-1440 Laser Printer

THEREFORE, BE IT RESOLVED that the District authorizes staff to dispose of the above listed surplus equipment.

PASSED AND ADOPTED this 9th day of July, 2013 by the following roll call vote:

Ayes:	HOLBROOK HOLMES KAMPER KUIL ROOS
Noes:	NONE
Absent:	NONE

Item #4 – Consider approval to purchase three new screw compressors

Mr. Erisman explained to the Board that the cost of rebuilding the compressors would be the same or more as purchasing new ones. He said three requests for proposals were sent out but only two quotes were received. He said even though the Quincy units are more expensive, their warranty is superior over the competitor.

A motion was made by Director Holbrook and seconded by Director Kuil to approve staff's recommendation to accept the quote for the Quincy compressors and purchase the units in the total amount of \$43,721.14. Motion passed unanimously.

Item #5 – Consider approval to purchase two sodium hypochlorite bulk storage tanks

Mr. Erisman stated the water treatment plant has storage tanks that have been inspected and it is determined they have varying levels of deterioration. It is the goal of the WTP to replace two tanks this year and two next year.

A motion was made by Director Holmes and seconded by Director Kuil to authorize staff to explore the tanks from the Ryan Process company as well as Poly Process tanks and to authorize the General Manager to choose the tanks that work best for the District in an amount not to exceed \$74,565.63. Motion passed unanimously.

Item #6 – Consider approval to award tank inspection and cleaning contract

Mr. Erisman addressed the board stating the California Department of Public Health requires an annual inspection and/or cleaning of all potable water storage tanks. He said plant staff have conducted their own inspection of the interior coating and in past years we have contracted divers to inspect, clean, and video tape the tank while in service. This year staff sought quotes to have divers inspect and clean the following tanks: Treated Water Reservoir #1 and #2 each three million gallons; M-2 and M-3 site, each one million gallons.

A motion was made by Director Kamper and seconded by Director Holmes to go with staff's recommendation and accept the quote from Potable Divers, Inc. to perform the work on the tanks in the amount of \$11,200. Motion passed unanimously.

Item #7 – Consider request from Bob Kamps for reimbursement of costs to install sprinkler regulator valve and meter on the Qf line

Mr. Kamper said he requested this item come to the Board for consideration and that staff is correct in stating that Mr. Kamps installation of the sprinkler sump did not meet the criteria established in the conservation program but feels the sump is a part of the District's facilities. Staff concludes that while the application that Mr. Kamp installed helps him to regulate his flows it does not necessarily benefit other users or provide a global solution to the sprinkler water regulation problem. Staff is in the process of looking at such global solutions which will fit the criteria of the conservation program. As such, staff recommends the District deny Mr. Kamps' request for reimbursement.

A motion was made by Director Kamper and seconded by Director Holmes to propose that the District support Mr. Kamps installation of the sprinkler regulator valve and reimburse 50% of his installation costs or approximately \$4,973.13 with the consideration for the District's contribution that the District would assume ownership of the gate. Motion passed 4 to 1 with Director Roos casting a no vote.

Item #9 – Communications

President Roos asked for Directors Reports.

Director Kuil

- He said that he attended the TriDam meeting on July 1.

Director Kamper

- He asked staff to coordinate a meeting of the Water Committee and invite Central San Joaquin Conservation District to attend.

Director Roos

- He represented the District at Kevin Kaufman's retirement celebration at Stockton East Water District.

- He attended the July 2 meeting with Congressman Jim Costa and the discussion of the recent bill HR 2554.

President Roos asked for Managers Reports.

Ed Erisman, Water Treatment Plant

- He reported the quarterly recovery cleans are complete. He added this is the second round of cleans made since the WTP switched to the new Aluminum Chlorohydrate (ACH) coagulant. He said the District had paid \$40,000 to the Labor Ready Agency to have a temporary employee do the cleaning but the WTP staff has now assumed those responsibilities.
- The annual fire extinguisher testing and servicing has been completed for the WTP and the turnouts.
- Plant staff replaced six individual UPS units in the Zenon PLC cabinets with one larger and more reliable unit that will protect the entire Zenon system during power interruptions.

Bere Lindley, Finance & Administration Manager

- Reported that he will give a presentation of the quarterly financial report at the next meeting.
- He has also started working on the 2014 budget, laying out the schedule and updating the five-year capital improvement plan and the first year projects make up a part of this budget. He said WTP, shop, engineering, water department, and office staff make contributions to the 5-year capital expenditures plan.
- Staff is also working with Lathrop Irrigation District with their electric project.
- He reported that discussions have begun in regards to establishing a comprehensive records management process. Staff wants to come up with schemes for organizing documents that will help us to readily find old documents.

Troylene Saylor, Communications

- The Manteca City Council presented the Chevy Tahoe the District donated to the SAFE program and they entered the vehicle into the 4th of July parade.
- Ripon Chamber of Commerce annual installation and awards dinner is coming up soon and asked which board members are planning to attend.
- Manteca Chief of Police Foundation ball will be held on September 21 and the District will sponsor a table for the event.
- Agape Village annual golf tournament is coming up on September 27.
- Building Industry Association is holding their Policy Makers Reception at the Stockton Golf & Country Club on September 16.

Sam Bologna, Engineering

- Conservation program has received 139 applications. There is \$850,297 committed to the program.
- He received a proposal from Pacific Southwest to make 26 meters SCADA ready.
- William Huang has a new turnout in Division 9.
- Staff received a letter from Knife River in regards to releasing the balance of their funds.

Item #8 – Oral presentation on the Bay Delta Conservation Plan by Mr. Tim O’Laughlin

Mr. Tim O’Laughlin addressed the Board of Directors in regards to Bay Delta issues and San Joaquin Tributaries settlement process. He said the SWRCB looks to set unimpaired flows in the San Joaquin River Basin. The State prepared an SED (Substitute Environmental Document) that is bad and needs to recirculate a new document by the end of the year. He said the State Board’s position is to have the San Joaquin Tributaries come up with a settlement and wants them to effectuate a settlement. Environmental agencies and NGO’s (non-governmental organizations) want 50% unimpaired flows which would devastate us; our reservoir would go dry.

Mr. O’Laughlin addressed the BDCP (Bay Delta Conservation Plan) and how that plan could affect Northern California. Director Holbrook said the DWR (Department of Water Resources) wants to get water contractors from Southern California to figure out how to get things done. Both the DWR and State are clearly in charge of the BDCP even though the contractors are paying for it. Mr. Emrick asked what impacts the BDCP will have on our District. He said if the DWR takes 4.5 million AF of water the Delta will be destroyed.

Mr. Emrick asked Mr. O’Laughlin if he sees a need and purpose for SSJID and OID to better collaborate rather than co-exist. Mr. O’Laughlin said absolutely and this has been an issue for over 25 years. He said all Districts need to collaborate more. Director Holmes asked how to start the process of coordinating activities within districts, such as OID, SSJID, MID, TID. Mr. O’Laughlin said the SJTA encompasses everybody including Stockton East Water District, Central San Joaquin Conservation District, and San Luis Delta Water Authority and that all of the districts need to cross collaborate. It was suggested the process begin with Mr. Shields sending a letter to OID in regards to working more closely together.

Jeff Shields, General Manager

- He distributed the water reports and said the six month period from January 1, 2013 to June 30, 2013 is the driest on record. This fact has the Feds and State in a crisis reaction mode. This is most convenient as the Governor is ramping up the dialogue to promote a new Water Bond measure and to get support for the BDCP. He noted TriDam morning report shows New Melones at 50.8% of storage (1,229,435AF). The Bureau is releasing an average of 3,000AF per day. San Luis Reservoir is now at 19% of capacity with 405,460AF in storage which is the lowest San Luis has ever been at this time of year.
- Director Roos and Mr. Shields met with Congressman Jim Costa in Merced on July 2. The discussion focused on what is needed from the Federal Government to facilitate an immediate resolution to the water crisis facing southern California. Mr. Shields raised the issues of the Warren Act and storage in New Melones. Congressman Costa agreed to co-sponsor HR 2554. Mr. Shields asked Congressman McNerny to co-sponsor. He discussed the problem of DWR’s “refill criteria” requirement which blew up the proposed water transfer to Westlands earlier this summer. DWR had a representative at the meeting who tried to explain the reason for the criteria but could not give an honest rationale. Mr. Shields asked why the Bureau accepts DWR’s refill criteria as a basis for refusing to give the District a Warren Act contract at New Melones. David Murillo said “we will have to look into that.” He believes the District cannot count on support from the Bureau or DWR on getting storage at New Melones.

- HR 2554 (Denham) was introduced on June 28. Mr. Shields wrote an OpEd which OID signed as well. We also sent letters to the entire Central Valley delegation, including both Senators, asking for their support. The significance to the Warren Act is that SSJID has invested millions in conservation and water savings investments and have saved a lot of water. With a Warren Act contract, the District could carry this water to future years for our own needs or for transfers. If we have 100,000 AF in storage, we can make that available to the Bureau for their regulatory requirements or for transfers to SWP/CVP contractors or for our own needs if necessary. Without the Warren Act, there is no incentive to continue making water conservation investments.
- Groundwater Banking Authority is reaching out to SSJID on two fronts. First, they would like us to become members of the GBA and second, they would like our support for their planned conjunctive use agreement with EBMUD. Mr. Shields invited Brandon to attend the July 23 Board meeting to present details on both of these proposals.
- Forrest Killingsworth, Ron Strmiska Jr., Steve Emrick and I met with Jim Stone, San Joaquin County Deputy Director of Operations to discuss issues of storm drainage on Rossier Road. This is the first time the County has engaged us on drainage and they are interested in pursuing a storm drainage agreement similar to the City of Manteca.
- Tim O’Laughlin, Steve Knell, and I met with NMFS and NGO representatives in Berkeley last week to discuss the SWRCB flow criteria and SJ River settlement issues. The “Zone of Influence” concept was like a light turning on with NMFS and the environmental folks. They immediately got it and agreed with the concept.
- The City of Manteca does not agree with the Tracy/Lathrop Water Transfer contract and it is being held up for Manteca’s interest. Mark Houghton with the City of Manteca does not like the contract.
- Labor negotiations would like to establish a committee comprised of a Board Member, IBEW rep, Management rep, and staff regarding the Health Insurance issue. Director Holbrook agreed to volunteer with direction from the Board to reduce costs and still provide good coverage.

General Counsel announced the Board would be discussing items 10 a, b, c & d under Closed Session.

ITEM #10 – CLOSED SESSION

10. a. CONFERENCE WITH LEGAL COUNSEL-Anticipated Litigation
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 - 2 cases
- b. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code Section 54957.6
Agency Negotiator: General Manager and Lee Clark
Employee Organizations: IBEW’S 1245 and Management Group
- c. Public Employment Performance Evaluation
Government Code Section 54957
General Manager

- d. Public Employment Performance Evaluation
Government Code Section 54957
General Counsel

Upon returning from closed session, it was announced that no reportable action was taken in closed session.

ITEM #11 - ADJOURNMENT

There being no further business to come before the Board, it was moved by Director Holmes and seconded by Director Holbrook to adjourn the meeting at 12:50 p.m. Motion passed unanimously.

ATTEST: _____
Betty Garcia, Executive Secretary