

**MINUTES FOR THE JULY 14, 2020  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom Meeting platform. Director Kamper called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER ROOS WESTSTEYN  
ABSENT: NONE

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia Brown; Engineering Department Manager, Forrest Killingsworth; and Clerk of the Board, Danielle Barney.

**Public Comment** – None

**CONSENT CALENDAR**

- A. Approval of Checks in the amount of \$757,476.59; Accounts Payable Wires in the amount of \$1,572,334.37; and Payroll dated June 26, 2020, June 30, 2020, July 3, 2020 and July 10, 2020 in the amount of \$289,125.98
- B. Approval of the Regular Board Meeting Minutes of June 23, 2020
- C. Consider Approval of South San Joaquin Irrigation District Irrigation Service Abandonment Agreement: Manteca Unified School District, APN 226-020-30

**MOTION:** A motion was made by Director Holmes and seconded by Director Roos to approve the Consent Calendar as submitted.

The motion passed 5 to 0 by the following vote:

AYES: HOLBROOK HOLMES KAMPER ROOS WESTSTEYN  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**COMMUNICATIONS**

Director Holmes opined on the current COVID-19 status and encouraged all to be patient, and careful.

Director Roos announced the San Joaquin Tributaries Authority (SJTA) meeting scheduled for July 15. He added that he has a previous commitment in the morning but hopes to attend the meeting. Director Weststeyn will be attending as the SSJID Alternate to the SJTA.

Director Weststeyn reiterated on Director Holmes' sentiment regarding COVID-19 and also encouraged all to be patient and careful. He expressed his appreciation to SSJID staff for their tireless efforts delivering water to District customers.

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Director Holbrook announced the July 15 meeting cancellations of both the San Joaquin County Advisory Water Commission and the Greater San Joaquin County Regional Water Coordinating Committee. The next regular scheduled meetings are set to occur in August.

Director Holbrook announced the Manteca Boys and Girls Club annual golf tournament scheduled for the fall and added that, typically, the District supports the event with a foursome team sponsorship. He suggested consideration of sponsorship for two (2) foursomes as a show of appreciation to District staff who may wish to participate.

Mr. Holbrook announced a commitment commencing on July 17. However, he will be in attendance at the SSJID Board meeting scheduled for July 28.

Director Kamper announced that the Tri-Dam Board meeting, on July 16, will be accessible via remote attendance only. The SSJID Board will attend remotely, from the District board room, adhering to SSJID COVID-19 protocols and social distancing guidelines.

*In adherence to the District's new Board meeting protocols due to COVID-19, the Managers' Reports were provided in written form to the Board, on July 13, as submitted below:*

**Ed Erisman, Water Treatment Plant (WTP) Manager:**

- An air relief valve (ARV) collapsed into an irrigation drainage ditch in Tracy, near 11<sup>th</sup> Street. WTP staff were able to isolate the line and barricade the toppled box, though it was not immediately evident what caused the collapse to occur. Upon inspection, staff concluded that the erosion of the drainage ditch bank may have caused the heavy concrete pad and steel box to collapse. Staff will be scheduling a contractor to make the repair.
- Repairs of the booster pump and motor, at the T4 site in Lathrop, have stalled. The #3 motor had been pulled and sent in for a bake, dip, and new bearings. When staff tried to pull the pump, several issues appeared. The skylights in the roof, which were installed during construction for the purpose of accessing the pumps with a crane, do not line up with the pumps. The only way to safely remove the pumps will be to relocate the skylights. Staff has contacted Welty Engineering to design the new roof with relocated skylights, and these designs will be used to obtain bids for the work of relocating the skylights.

A second problem has occurred with the isolation valves for this site, with none of the valves closing down enough to allow staff to pull the pumps. Two (2) 30", class 250, blind flanges were fabricated and one was used to isolate the suction side of the pump to allow the valve to be pulled for inspection. Staff inspection concluded that the valve had minor corrosion but significant damage to the valve seat. Staff has contacted the Frank Olsen Company to repair the seat, with repair costs estimated at \$5,000 per valve. In-house repairs cannot be conducted as the seats are rubber and have to be properly vulcanized into the valve. Once the skylights have been relocated and the valves repaired, or blind flanged, staff will proceed to pull the #3 pump and send it out for repairs.

- HDR is nearing completion of the 90% design phase of the two new drying beds at the WTP. The design package is currently being review by SSJID Legal and Engineering Departments.

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**Bere Lindley, Assistant General Manager:**

- Mr. Lindley addressed the Board and provided a detailed explanation of an item appearing in the Assistant GM Report, CFO Office, Bullet #1. He explained that a misstatement by staff, during audit interviews, was the basis for an incorrect criticism and recommendation relating to authorization of fixed asset disposals in the Management Recommendation letter issued by Brown Armstrong (auditor). A revised Management Recommendation letter has been provided by the auditor. The Board expressed appreciation of Mr. Lindley's follow-up and clarification.

**Human Resources (HR)**

- Mr. Don Thornburg, SSJID Human Resources Analyst, conducted new employee onboarding and orientation for the SSJID Accounting Technician, who started on July 7.
- Mr. Thornburg coordinated and participated in the interviews for SSJID Maintenance Supervisor.
- Mr. Thornburg assisted in the development of workplace protocols related to coronavirus, including guidelines to return to work after infection. One (1) District employee has tested positive for COVID-19.
- Mr. Thornburg has been conducting routine duties, including administration of FMLA related issues for one (1) employee (non-COVID).

**Accounting**

- Staff is conducting onboarding and training of the new Accounting Technician, to assume payroll duties of Rosie Gentry, retired SSJID Payroll Clerk, in addition to cross-training her in other accounting duties.
- Staff continues with TimeClock Plus training, and working on corrections required as a result of the PERS audit.

**Communications / Public Relations**

**In the Past Two (2) Weeks**

- Ms. Troylene Sayler, SSJID Public Relations Director, reviewed the new SSJID website. Mr. Peter Rietkerk, SSJID General Manager, has recommended changes which are now being implemented.
- Ms. Sayler participated, with Mr. Rietkerk and Mr. Lindley, in a virtual meeting with Marcia Herrmann Design (MHD) to update the new public information campaign "Powered by Purpose," finalizing edits to the website, video, yard signs and social media scheduled for July. In addition, she has participated in training with MHD on website software to post updates once the new website goes live.
- Ms. Sayler collaborated with MHD to determine methods of collecting measurement metrics for websites and social media which can be used to evaluate our progress, benchmarks, and create monthly reports for management and the board. The first monthly report will be ready in early August.
- Ms. Sayler has finalized the development of a PowerPoint template containing the SSJID logo for District presentations. In addition, she has begun the development of a graphic standards manual for use by employees, and requests outside our organization, to ensure the use of the SSJID logo follows appropriate standards for usage on promotional materials, banners, letterhead, memos, etc.
- Ms. Sayler reported the cancellation of SSJID hosting the Manteca Chamber Coffee, on July 29, due to continued COVID-19 restrictions.
- Ms. Sayler developed and approved plans for SSJID's social media posts for July 2020; worked on refining strategy for community engagement and SSJID's Community Education and Awareness

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Program (CEAP); drafted the resolution commemorating the WTP's 15th anniversary and contacted media outlets regarding coverage; completed required harassment training via online resources; and has begun work on the August employee newsletter, "NewSplash."

- Mr. Lindley continues to monitor progress on the Communications Work Plan via Smartsheet.

**In the Next Two (2) Weeks**

- Ms. Sayler will compose a short article on SSJID's "Powered by Purpose" for the Manteca Chamber Corner's August e-newsletter; will complete and email the August employee newsletter, "NewSplash;" will review and approve SSJID's social media posts for August; will finalize the revised strategy for community engagement and CEAP; will review the SSJID school education outreach program; and will prepare the report for Board/Administration regarding benchmarks and metrics for social media.
- Ms. Sayler will participate in a virtual meeting with Mr. Lindley and MHD to update the new public information campaign "Powered by Purpose," finalizing edits to the website, video, yard signs and social media scheduled for August.
- Ms. Sayler continues to review and edit the new SSJID website, with an updated launch anticipated for July 27. She has collaborated with the Association of California Water Agencies to obtain a video production, which SSJID participated in two years ago, to edit snippets for the website's pressurized water system page; and is working with Ms. Robin Giuntoli, SSJID Accounting and Customer Service Manager, on revisions to the Billing & Customer Service page.

**I/T**

- Mr. Michael O'Leary, SSJID IT Systems Administrator, developed a plan for quick escalation of a "work-from-home" program in the event of future necessity; composed the Board memo regarding Aviat Networks for presentation at the SSJID Board meeting on July 14; prepared laptops for remote work (also used for Field Maintenance Supervisor tests); repaired Daily Report issues on the WTP SCADA server; completed new employee set-up for the new payroll Accounting Technician; updated the SSJID organization chart; created a SSJID Remote Work Administration Guide; updated the alarm panel (removed former employees); setup a wireless HDMI extender for the District board room to help prevent frequent disconnects; tested the remote work landline setup; updated the SB272 Enterprise Systems Catalog on the District's website; completed required harassment training; completed UPS runtime capacities and identified issues with backup batteries; finalized the camera replacement at the System Improvement for District Efficiency (SIDE) Project pond; purchased a replacement monitor for the security cameras at the WTP (installed by WTP staff); completed the USA ticket system transition to Electronic Positive Response; identified and repaired issues regarding remote workers' network drives disconnecting; and replaced a failing hard drive on the District server.
- Mr. O'Leary will procure additional remote controls for District Office and WTP gates; continue to work on the Request for Proposal process for the District's new phone system; will begin updating the District's Computer Use policy; will continue updating IT documentation and Standard Operating Procedures; and will continue routine maintenance and tech support.

**Safety**

- Mr. Walt Luihn, SSJID Environmental Compliance and Safety Officer, collaborated with Mr. Matt Macedo, SSJID Pest Control Applicator, on the Magnacide application which commenced on July 12 at 26 Mile Road. The 4-hour process includes the use of dye to track the application as it moves

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through the system. A bumper application for the lower portion of the District, occurred at Drop #9 on July 13.

- Mr. Luihn ordered another skid of Magnacide for delivery on July 14, which should be the last skid needed for the irrigation season; completed new hire training with the new Accounting Technician on July 7; and generated the weekly electronic Tailgate Safety Meeting regarding safety information and COVID-19 news/updates.
- Mr. Luihn continues to work on alternate planning of SSJID's annual Safety Day, scheduled for October 29, as COVID-19 guidelines may complicate the attendance of 100+ employees.
- Mr. Luihn updated and submitted SSJID's Process Hazard Analysis renewal paperwork to San Joaquin County Environmental Health Department, which is a component of the District's Risk Management Plan for Magnacide.
- Mr. Luihn continues to work with Blankinship on the 5-year renewal of the District's Risk Management Plan regarding the use of Magnacide H. This renewal is due by July 30.

**CFO Office**

**Accounting**

- Mr. Lindley reported that the auditors have agreed to correct their Management Recommendations letter, which incorrectly stated that employees have been wrongly disposing of retired assets without Board approval.
- Mr. Lindley drafted a revision of SSJID's budget policy to clarify the nature of Board approval of capital projects in the approved capital expenditures budget.
- Mr. Lindley and Ms. Sarah Bloom, SSJID Management Accountant, reviewed accounting for paid leave benefits under the Families First Coronavirus Response Act.

**Division 9 Rate Process**

- Ms. Bloom has been preparing an analysis of rate designs for the customer advisory group discussions.
- Mr. Lindley and Ms. Bloom composed the invitation for the customer advisory group meetings.
- Mr. Lindley collaborated with Mr. Peter Rietkerk, SSJID General Manager, and the Board Finance Committee to schedule the customer advisory group meetings; and is working on the opening presentation for the first customer advisory group meeting.

**Solar Farm**

- Ms. Bloom continues a financial analysis of the solar farm to determine whether to proceed with repairs.

**Investments**

- Mr. Lindley discussed and approved SSJID reinvestment options with Mr. Kevin Martin, Cantella & Co., Inc.

**Water Master Plan (WMP)**

- Mr. Lindley and Ms. Bloom participated, with Jacobs Engineering and SSJID management, in planning for the next customer advisory meeting which included a draft report presentation on financial context of the WMP.
- Mr. Lindley continues development of the WMP financial presentation to the Board committee and customer advisory group.

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General Administrative

- Mr. Lindley and Ms. Bloom met with the Digital Document Organization Group for further development of the document plan.
- Mr. Lindley conducted a final review of the new Water Treatment Operating Agreement with the cities of Escalon, Lathrop and Manteca.

**Frank Avila, Irrigation Operations Manager:**

Water Department

- Woodward elevation is at 208.84.
- Mr. Dave Pauley, SSJID Maintenance Worker is now a newly trained operator for the Main Distribution Canal (MDC). There are an additional two (2) team members who are trained and capable of performing Operator duties, when necessary.
- On July 12 and July 13, Magnacide applications occurred to the MDC and laterals.
- Mr. Joe Hasten, SSJID Irrigation Services Supervisor, has assigned Mr. Joey Costa, SSJID MDC Operator, to begin training on Division 4 with Mr. Joshua Stanley, SSJID Maintenance Worker, in preparation for any future staff coverage needs that may arise.
- The Division Managers remain in optimal health and all team members are doing well. Staff is continuing to practice SSJID COVID-19 protocols.

Shop Department

- The project to clean and organize the District yard is progressing well. Mr. James Ferguson, SSJID Shop Supervisor, has organized the tires and extra wood pallets which will be hauled away for disposal. Maintenance work, to repair washouts, has been performed around the fence line.
- The Shop Department continues to be busy with gate repairs, fabrication, and equipment maintenance.
- Mr. Ferguson has taken possession of two (2) new trucks for the District fleet: 1- Dump Truck; and 1-Heavy Equipment Transporter.

MDC/Telemetry Department

- Staff continues to make headway on getting the field Remote Telemetry Unit sites networked into the SCADA.
- On July 3, Mr. Avila received a call from Ms. Leslie Baldwin in Manteca, concerned that her AC had stopped running which was a controller SSJID installed a few years ago for the power load testing. Mr. Avila contacted the MDC Department for assistance and, within two (2) hours, Ms. Baldwin had her AC back in operation. Mr. Avila commended the MDC team for mobilizing so quickly after hours, for the help and quick repair of the unit, and for showing great customer service.
- Staff is still waiting for the Division 9 variable frequency drive. No estimated delivery date has been announced from the vendor.
- The team is continuing to work on the inventory program and are making advances to have the project completed soon.

Maintenance

- The Grading Project is near completion with the team finishing up at the R- and Q-ditches. Once finished, staff will commence work on the bank washouts at Drain #14.
- The Maintenance Department remains busy with distribution system leak repairs.

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- Crews are crushing concrete, at the Ripon Spill, to make road base. In addition, three (3) team members have received excavator training to become future equipment operators.
- Staff removed large tree limbs from Drain #18, which were impeding flows in the drain. Mr. Avila assigned long-reach excavator work along the drain which will allow for better drainage.

**Forrest Killingsworth, Engineering Department Manager:**

Canyon Tunnel

- An aerial drone survey was completed the week of June 22. Information completed will be used to create a 3-D model of the tunnel alignment topography.
- Test pits at the downstream portals were excavated by SSJID crews and studied by Condor geologists the week of June 22.
- Geophysical fieldwork is well underway. A seismic refraction survey was completed at the downstream portal and the Transient Electromagnetic (TEM) survey was completed along the alignment. Deliverables from the sub-consultant are due the week ending July 17.
- Drilling fieldwork is scheduled to begin July 20 along the tunnel alignment and at the downstream portal. Drilling is scheduled to continue for approximately twelve (12) weeks.

SSJID Water Master Plan (WMP)

- The WMP team has developed a draft presentation for the Grower Advisory Committee Meeting. The draft presentation was reviewed with the Board Ad Hoc Committee following the scheduled Board Meeting on July 14.
- The next Grower Advisory Committee meeting is scheduled to occur, on July 30, at Ripon City Hall. Utilizing the large space at the Ripon facilities will help accommodate a mid-sized audience while maintaining compliance with CDC recommendations related to COVID-19. Two separate presentations may be necessary depending on the number of growers who intend to participate in person.
- Prior to the Grower Advisory Committee meeting, a package of “pre-read” materials will be delivered to all participants to enhance understanding and comprehension of the presentation.

Winter Capital Improvement Preparation

- Engineering staff continues to focus on developing plans and ordering materials for the upcoming construction season.
- Staff has solicited task proposals from MCR Engineering; Provost and Pritchard; and Jacobs to assist with:
  - Surveying activities for float valves, automated gates, and cut down pour over walls (MCR)
  - Deep well installation (Provost & Pritchard)
  - Woodward Tower structural and hydraulic analysis and refurbishment (Jacobs)
- No task orders have been authorized to date.

**Brandon Nakagawa, Water Resources Coordinator:**

Sustainable Groundwater Management Act (SGMA) Update

- The Eastern San Joaquin Groundwater Authority (ESJGWA) Steering Committee met on July 8. Discussion included potential scopes of work for the financial strategy task in the Prop 68 Grant awarded to the ESJGWA and how the funding could pay for SGMA projects. The ESJGWA Board meeting, scheduled for July 8, was postponed to August 12.

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- Mr. Nakagawa attended an online workshop by the CV-SALTS Coalition Group regarding notices that went out to a number of San Joaquin Valley discharges, including growers and cities, and pertained to nitrates in groundwater. High priority areas (Eastern San Joaquin Subbasin is not a high priority basin) are first to act and come up with individual grower plans to meet discharge requirements for nitrates or form and join a coalition group and comply as a regional. Because of the overlap with SGMA and Groundwater Sustainability Agencies (GSAs), Mr. Nakagawa will be following CV-SALTS, on behalf of SSJID, and also through SJTA which has formed an ad hoc sub-committee to track the issue.
- The SSJGSA Board meeting, on July 15, was postponed to August 19.
- The Tracy Sub-basin will be hosting a virtual workshop, on July 21, for their development of a Groundwater Sustainability Plan due in 2022.

**Water Information System (WIS)**

- Davids Engineering completed their initial rounds of interviews, with SSJID staff, to gather information about how SCADA and water delivery data is collected, stored and reported. Davids Engineering will be putting together meeting summaries and then formulating a conceptual plan for how to move forward with developing a Water Information System including data quality control, data archiving, and data retrieval.

**Coronavirus (COVID-19) Update**

- Mr. Nakagawa has been assisting the General Manager with refining District actions, policies, communications, and research on items related to COVID-19. In addition, he has been tracking local information regarding the situation through the San Joaquin Office of Emergency Services' Emergency briefings, and updates from the Joint Information Center. The SSJID COVID-19 Action Plan and a number of other SSJID policies and guidance are posted to the SSJID Employee Intranet Portal, including new postings regarding SSJID policy on face coverings/masks; and a visitor policy with visitor-specific protocols for entering SSJID facilities, maintaining social distancing, and wearing of face coverings/masks.

**Peter Rietkerk, General Manager:**

**Stanislaus River Fisheries Science**

- Mr. Rietkerk addressed the Board regarding the District's current agreement with FISHBIO, to conduct fishery studies in the Stanislaus River. In consideration of long-term financial planning, Mr. Rietkerk provided budget projections of FISHBIO's research and monitoring services for the District. He also stated that, in addition to the data provided for steelhead and salmon in the Stanislaus River, FISHBIO highlights include peer-reviewed published articles. However, due to no upcoming habitat restoration projects in the near future, staff may want to review the scope of the current agreement. Director Holbrook opined that FISHBIO provides facts which would be beneficial in legal hearings. Mr. Rietkerk concurred that scientific independent data will benefit the District.

**Stanislaus River Operations**

- New Melones storage is currently at 1,694,280 AF or 71-percent of capacity. Top of Conservation Storage limit is 1,970,000 acre-feet. The top of conservation limit starts increasing on April 1, ramping to 2,420,000 acre-feet by June 1 – September 15, then ramping down to winter levels by November 1.

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- Stanislaus River flows have ramped down to approximately 200 cfs as of June 30, 2020.

Stanislaus Watershed Team

- OID and SSJID representatives participated in a virtual meeting entitled “Stanislaus Watershed Team (SWT) Integration Workshop” on July 6. The meeting agenda included introductory comments on the scope and directives of the Stanislaus Watershed Team, roles of various participating agencies, developing ground rules for the group, and addressing potential concerns from current and newly added water user stakeholders. As indicated in a previous report on this topic, the SWT was developed as required under the 2019 Biological Opinion to provide various agencies and water users the opportunity to review Stanislaus River operations, shape the prescribed pulse flow volumes, and elevate concerns appropriately to Reclamation and other agencies. The SWT is the newest iteration of the original Stanislaus Operations Group, which was created to perform similar purposes under the 2009 Biological Opinion.

Governance Policy

- Staff is continuing to finalize an initial draft of the proposed Governance Policy, as well as an outline for a Board Guidelines document for orientation and reference purposes. Mr. Rietkerk will be contacting the ad-hoc committee members to meet and review work product on this topic soon.

**ACTION CALENDAR**

**Item #2 – Coronavirus (COVID-19) Update**

Mr. Rietkerk confirmed a case of COVID-19 has been reported by a District employee at the WTP. All employees were immediately notified of the positive test result. The District continues to follow the set SSJID COVID-19 protocol requiring the use of face coverings and sanitizing of common areas; and has updated visitor policies (including an in-person health questionnaire and documenting vendors with supply deliveries).

Mr. Nakagawa briefed the Board on updated SSJID COVID-19 protocols including a written policy regarding visitors, and the implementation of a “front-counter log” for approved visitors. The District Office doors remain closed to the public with modes for monthly payments via online or drop box. Supply deliveries to the yard are made more secure requiring driver log-ins and mandatory face coverings. Re-opening of the District front doors to the public is currently postponed indefinitely. Mr. Nakagawa will coordinate with Mr. Thornburg on implementation of “return to work” guidelines for employees with COVID-19 related absences.

**Item #3 – Consider Approval of Proposal from Day Generator for the Lathrop Emergency Generator Project**

Mr. Erisman addressed the Board, via the online Zoom meeting platform, and provided background of the City of Lathrop’s reliance on SSJID’s water supply and need for an emergency generator at the L1 booster site. At the request of the City, a rental generator was installed and has been on site for some time. The City of Lathrop has requested that SSJID install a permanent emergency generator at the L1 site. Staff contacted eleven (11) electrical contractors with requests for bids; three (3) contractors attended the mandatory job walk; and only two (2) contractors submitted bids. WTP and Engineering staff have

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reviewed the bids, requirements, and contractor qualifications for conformance with the bidding requirements. The apparent lowest responsive, responsible bidder is:

Days Generator Service	\$286,443
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The 2020 budget included \$225,000 for this project, with the bid from Days Generator Service at \$61,443 over budget. The City of Lathrop has been notified of the higher cost and approved moving forward with the purchase and installation of the emergency generator and above ground fuel tank.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Holmes to accept the bid and award the contract to Days Generator Service to provide and install a 420 kW emergency generator and above ground fuel tank for the City of Lathrop L1 Booster Station, at a cost of \$286,443.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #4 – Consider Approval to Release Budgeted Funds for the Purchase of a SCADA Department Fork Lift**

Mr. Lloyd Wayman, SSJID Telemetry Systems MDC Supervisor, addressed the Board, via the online Zoom meeting platform, regarding the release of budgeted funds to purchase a forklift for the SCADA Department. He clarified that a revised staff report for this agenda item had been distributed to the Board prior to the meeting, which contained a corrected quote from Watts Equipment for \$32,970.

Mr. Wayman provided justification for the purchase of a SCADA Department fork lift explaining that all equipment deliveries are made to the District Office where the ability to unload trucks currently exists. Once the equipment is unloaded, arrangements are made to relocate the equipment to its remote location or the SCADA Department. SCADA staff feels it would be beneficial and more efficient to be able to unload its own equipment onsite.

Staff received three (3) vendor quotes for various forklift makes and models. Based upon previous experience in the handling and dependability of the Toyota model, and engagement with Watts Equipment, staff is requesting Board approval of Watts Equipment Quote # 40776888 for the amount of \$32,970.

Discussion among the Board included the projected hours of usage per year for a SCADA Department forklift, and questioned the necessity of a service contract in lieu of in-house maintenance. Upon request, Mr. Ferguson responded, via the online Zoom meeting platform, to Board inquiry regarding the capabilities of the Shop to performance maintenance on the forklift, and his opinion of the Toyota model. Mr. Ferguson stated that the Toyota is a good product and in-house service will not be problematic.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Weststeyn to approve the release of budgeted funds to purchase a SCADA Department forklift; and for staff to obtain an amended quote from Watts Equipment omitting the extended service contract and fee.

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The motion passed 3 to 2 by the following vote:

AYES:           HOLBROOK KAMPER WESTSTEYN  
NOES:           HOLMES ROOS  
ABSTAIN:       NONE  
ABSENT:        NONE

**Item #5 – Consider Conditional Approval of CenterPoint Container Yard #2 Onsite and Offsite Improvements**

Mr. Killingsworth provided the Board with history of the CenterPoint Intermodal Center development and explained details of the project’s current proposed improvements, which includes District Lateral “T” located adjacent to the project’s southernmost limit; and Drain #3 located along the northernmost limit. He further explained that the proposed improvements have been segregated into four (4) separate improvement plan sets and that the plan sets will be installed as a single construction project, pending District approval.

1. Lateral “T” at CenterPoint Intermodal Center, Sta ±630+00 to ±640=00 (previously approved by SSJID Board on 11/12/19)
2. Airport Way Improvements
3. On-Site Infrastructure Improvement Plans (aka “Backbone Plans”)
4. Container Yard #2 (On-Site Improvements)

Mr. Killingsworth stated that approval of the above-listed items are subject to compliance with the District’s standard requirements and to the satisfaction of District staff. Mr. Killingsworth commended Mr. Keith Sausedo, SSJID GIS/Engineering Technician, on his thorough workup of the staff report, to which Director Holbrook concurred.

**MOTION:** A motion was made by Director Holmes and seconded by Director Kamper to authorize the conditional approval of the following items, subject to compliance with the District’s standard requirements and the satisfaction of District staff:

1. The CenterPoint Intermodal Center’s Container Yard #2 Offsite, Onsite, and Backbone Improvements (as listed above)
2. Developers Agreement
3. Encroachment Agreement
4. Irrigation Service Abandonment Agreement
5. Acceptance of Dain 3 Access Easement
6. Acceptance of Drain 3 Slope Easement

The motion passed 5 to 0 by the following vote:

AYES:           HOLBROOK HOLMES KAMPER ROOS WESTSTEYN  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        NONE

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**Item #6 – Consider Approval of Letter of Support for North San Joaquin Water Conservation District’s South System Groundwater Recharge Project**

Mr. Nakagawa addressed the Board regarding the North San Joaquin Water Conservation District’s (NSJWCD) grant opportunity through the Bureau of Reclamation WaterSmart Drought Resiliency Program, and a request for support from the ESJGWA Groundwater Sustainability Agencies. NSJWCD had submitted a number of projects for inclusion in the ESJGWA Groundwater Sustainability Plan, and will use the grant funds to implement components of these projects which will affect surface water delivery, groundwater recharge, groundwater pumping, and groundwater storage levels. As a requirement of the grant application, NSJWCD has secured the required local match, with \$2.5 million worth of improvements already completed on their South System Pump Station on the Mokelumne River.

Staff is recommending that the SSJID Board of Directors authorize and direct the President of the Board to sign a letter of support for the NSJWCD’s grant application.

**MOTION:** A motion was made by Director Holbrook and seconded by Director Holmes to authorize and direct the SSJID President of the Board to sign a letter of support for the North San Joaquin Water Conservation District’s grant application to the Bureau of Reclamation WaterSmart Drought Resiliency Program.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #7 – Status Update of the Microwave Tower Repair by Aviat Networks**

Mr. O’Leary addressed the Board regarding the upgrade project for the District’s microwave network, which was approved by the Board action on April 10, 2018. He provided a detailed history of issues encountered, quotes received by Aviat Networks to resolve said issues, and work performed by Aviat. Following the project completion in May 2020, staff receive a final invoice for \$27,654 which was the culmination of all quotes received to date. Mr. O’Leary explained that his update to the Board is for informational purposes due to the total cost of the project was above the General Manager’s authority to approve. However, since the work had already been completed, the General Manager instructed the Finance Department to pay the invoice, and for Mr. O’Leary to inform the Board. Mr. Rietkerk added that staff wanted to provide full transparency to the Board regarding the situation.

**Item #8 – Consider Conditional Approval of Woodbridge Apartments Development (after Closed Session)**

*Ms. Brown announced that Item #8 will be subject to Board consideration following Closed Session.*

Ms. Brown addressed the Board regarding the addition of a late agenda item pursuant to Government Code Section 54954.2(b)(2), seeking approval to add discussion and possible adoption of Resolution 20-13-H

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Commemorating the South County Water Supply Program / Nick C. DeGroot Water Treatment Plant's 15<sup>th</sup> Anniversary. She explained that the resolution had mistakenly been omitted from today's meeting agenda.

**MOTION:** A motion was made by Director Holmes and seconded by Director Weststeyn to add Board discussion and possible approval of Resolution 20-13-H Commemorating the South County Water Supply Program / Nick C. DeGroot Water Treatment Plant's 15<sup>th</sup> Anniversary to today's meeting agenda.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Added Item #11 – Consider Approval of Resolution 20-13-H Commemorating the South County Water Supply Program / Nick C. DeGroot Water Treatment Plant's 15<sup>th</sup> Anniversary**

Director Holbrook read aloud Resolution 20-13-H Commemorating the South County Water Supply Program / Nick C. DeGroot Water Treatment Plant's 15<sup>th</sup> Anniversary. The Board recommended the inclusion of "through the efforts of then-South San Joaquin Irrigation District General Manager Rick Martin," to paragraph 3.

**MOTION:** A motion was made by Director Holmes and seconded by Director Weststeyn to adopt Resolution 20-13-H Commemorating the South County Water Supply Program / Nick C. DeGroot Water Treatment Plant's 15<sup>th</sup> Anniversary, as amended.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT  
RESOLUTION # 20-13-H**

**COMMEMORATING THE SOUTH COUNTY WATER SUPPLY PROGRAM/  
NICK C. DEGROOT WATER TREATMENT PLANT'S 15<sup>TH</sup> ANNIVERSARY**

**WHEREAS**, in July 2005, the South San Joaquin Irrigation District, in conjunction with the cities of Manteca, Escalon, Lathrop and Tracy, formed the \$132 million South County Water Supply Program; and,

**WHEREAS**, the South County Water Supply Program created an alliance between the cities and SSJID to achieve four goals: (1) to protect and enhance the economic health of the region by providing reliable, safe supplemental water to the cities; (2) to use conserved surface water from SSJID to avoid adverse impacts to current agricultural customers; (3) to meet local needs by keeping adequate water in the region; and (4) to reduce the area's reliance on groundwater; and,

**WHEREAS**, the South County Water Supply Program garnered broad public support, through the efforts of then-South San Joaquin Irrigation District General Manager Rick Martin, which was integral to its success; and,

**WHEREAS**, the construction phase of the Water Treatment Plant and pipeline extended from July 23, 2003 to mid-2005, and water delivery began in June 2005; and,

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**WHEREAS**, in July 2005, the South County Water Supply Program celebrated this momentous achievement by dedicating the Water Treatment Plant to the late, beloved SSJID Director Nick C. DeGroot; and,

**WHEREAS**, this region-wide cooperative endeavor has been successful in achieving its goals; and,

**WHEREAS**, the state-of-the-art Nick C. DeGroot Water Treatment Plant currently provides water to over 155,000 residents within the communities of Manteca, Lathrop and Tracy, with future plans to serve the community of Escalon.

**NOW THEREFORE, BE IT RESOLVED** that the South San Joaquin Irrigation District Board of Directors does hereby commemorate this 15<sup>th</sup> anniversary of the opening and commencement of operations of the Nick C. DeGroot Water Treatment Plant; and,

**BE IT FURTHER RESOLVED** that the Board expresses its gratitude for:

1. Providence for the abundance of water that makes the Nick C. DeGroot Water Treatment Plant possible; and,
2. Messrs. Robert O. Schulz, Nick C. DeGroot, Lloyd Haworth, Harry Van Rys, Ralph Roos, and Dave Kamper, who were the members of the Board of Directors instrumental in making the determination of the availability of water supply, and for the enterprising foresight, wisdom, and leadership they exercised to establish the South County Water Supply Program; and,

**BE IT FURTHER RESOLVED** that on this 15<sup>th</sup> anniversary of the Nick C. DeGroot Water Treatment Plant, the Board of Directors restates the District's commitment to responsibly steward its natural and physical resources toward fulfilling its vision as a premier organization passionately focused on delivering high quality water and power that are integral to the communities it serves, while leading in innovation and sustaining a deep respect for its history, its employees, and the environment.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of July 2020 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**BY:** \_\_\_\_\_  
**DAVID KAMPER, President**  
**Board of Directors**

**ATTEST:**  
\_\_\_\_\_  
**PETER M. RIETKERK, Secretary**

*It was announced that all items in closed session would be discussed. The Board took a break at 10:25 a.m. and convened to closed session at 10:40 a.m.*

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**Item #9 – CLOSED SESSION**

9. a. Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of  
Government Code Section 54956.9
  - 3 cases
  
- b. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of  
Subdivision (d) of Section 54956.9
  - 2 cases
  
- c. Conference with Legal Counsel – Existing Litigation  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
  - 7 cases

*SAN JOAQUIN TRIBUTARIES AUTHORITY, et al., vs. CALIFORNIA  
STATE WATER RESOURCES CONTROL BOARD*  
County of Tuolumne Superior Court  
Case No. CV62094

*SSJID vs. PG&E*  
Appeal from Judgment of Dismissal Pending:  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086319  
Superior Court for San Joaquin County  
Case No. STK-CV-UED-2016-0006638

*PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest*  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086008  
Superior Court for San Joaquin County  
Case No. STK-CV-UJR-2015-0001266

*SSJID vs. Lakeview Ranch Partners*  
Superior Court for Stanislaus County  
Case No. 202844

*Modrell and Larson vs. Oakdale Mutual Water Company et al*  
Superior Court for San Mateo County  
Case No. 19-CV-07604

*Tri-Dam et al vs. Linda Santos*  
Superior Court of Stanislaus County  
Case No. CV-20-002349

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*California Sportfishing Protection Alliance v. Eastern San Joaquin Groundwater Authority  
et al.*  
Superior Court of Stanislaus County  
Case No. CV-20-001720

***The Board reconvened to open session at 12:40 p.m.***

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:  
There were no reportable actions taken in closed session.

**Item #8 – Consider Conditional Approval of Woodbridge Apartments Development (after Closed Session)**

**MOTION:** A motion was made by Director Holmes and seconded by Director Roos to authorize the conditional approval of the following items related to the Woodbridge Apartments Development subject to compliance with the District’s standard requirements and to the satisfaction of District staff:

1. Staff signature of Improvement Plans
2. Developers Agreement
3. Encroachment Agreement
4. Irrigation Service Abandonment Agreement
5. Authorization to proceed with Right-of-Way Dedication to the City of Manteca for Lathrop Road widening improvements

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #10 – ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 12:43 p.m.

**ATTEST:**

\_\_\_\_\_  
Danielle Barney, Clerk of the Board