

Manteca, California
October 22, 2013

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m. President Roos called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER ROOS
ABSENT: KUIL

Also present were General Manager Jeff Shields, Finance/Administration Manager Bere Lindley, Engineering Department Manager Sam Bologna, and Executive Secretary Betty Garcia.

Director Roos asked for public comment and there was no public comment.

The Board was asked to consider the following Consent Calendar Items.

CONSENT CALENDAR

- A. Approval of Warrants in the amount of \$481,546.98; A/P Wires in the amount of \$191,171.33 and payroll for October 18 in the amount of \$194,910.79.
- B. Approval of Board Meeting Minutes of October 8, 2013.
- C. Approval of consent to SSJID's entry of property to read and owner's agreement to maintain flow meter, Winters Farming Co., L.P., APN 247-020-14.

A motion was made by Director Holbrook and seconded by Director Holmes to adopt the Consent Calendar items by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER ROOS
NOES: NONE
ABSENT: KUIL

ACTION CALENDAR

Item #1 – Consider approval of Client Serve Agreement with Laura Simon

Director Holbrook informed the Board that Director Kuil, who was absent from the meeting, supports the hourly rate.

A motion was made by Director Holmes and seconded by Director Holbrook to approve the Client Services Agreement with Laura Simon to provide insurance brokerage services, as needed, to the District at an hourly rate of \$75 to be invoiced on the 20th of the month and payable by the 10th of the following month.

Motion passed 3 to 1 with Director Roos casting a no vote.

Item #2 – Consider approval of District membership with the Eastern San Joaquin County Groundwater Basin Authority and adopt Resolution #13-17-A

Mr. Shields informed the Board that the District does not have a current Groundwater Management Plan and has been out of compliance since 1994. The goal of the GBA is to support and represent all of the local governments and private entities that impact groundwater in Eastern San Joaquin County. Director Holbrook supports becoming a member with the GBA because groundwater issues are growing and it is best to become a part of a bigger entity that can help with those issues.

A motion was made by Director Holbrook and seconded by Director Kamper to approve the District's membership with the Eastern San Joaquin County GBA and to adopt Resolution #13-17-A which authorizes the General Manager to sign the Authority's Joint Exercise of Powers Agreement on behalf of the District.

**RESOLUTION OF THE SOUTH SAN JOAQUIN IRRIGATION DISTRICT
TO JOIN EASTERN SAN JOAQUIN GROUNDWATER BASIN AUTHORITY
RESOLUTION NO 13-17-A**

WHEREAS, South San Joaquin Irrigation District ("District") has an interest in groundwater resources within its boundaries and in groundwater resources in adjacent areas, and

WHEREAS, the Eastern San Joaquin County Groundwater Basin Authority ("Authority") is a joint powers authority of public agencies which serves as a consensus-based forum of public water interests with an interest in preserving and improving the reliability of groundwater resources within San Joaquin County, and

WHEREAS, the Authority is funded by the contributions of its members, and

WHEREAS, it is in the best interests of District to join the Authority as a voting member, for one of the District's Directors to participate in the meetings of the Authority and to contribute funds towards the Authority's activities,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of South San Joaquin Irrigation District that:

1. The District shall become a voting member of the Authority.
2. The District's General Manager is authorized to sign the Authority's Joint Exercise of Powers Agreement on behalf of the District.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

PASSED AND ADOPTED this 22nd day of October, 2013, by the following roll call vote:

Ayes:	HOLBROOK HOLMES KAMPER ROOS
Noes:	NONE
Absent:	KUIL

President Roos appointed himself a board member to the GBA, with Director Holmes as the first alternate, and Mr. Shields as the second alternate.

Item #3 – Consider Board Meeting Holiday Schedule for November and December

Mr. Shields said he had a conflict with attending the November 12 Board meeting and the November 26 meeting was going to fall during a Holiday week.

A motion was made by Director Holbrook and seconded by Director Holmes to hold one Board meeting on November 19 and one Board meeting on December 17. Motion passed unanimously.

Item #4 – Consider approval of contract to purchase pipe

Mr. Bologna stated that Requests for Proposals were sent to three different pipe suppliers and that Kristich Monterey Pipe was the low bidder in almost every category.

A motion was made by Director Holmes and seconded by Director Kamper to approve staff recommendation to accept the proposal from Kristich Monterey Pipe and authorize entering into a standard contract with them to provide pipe for a one year period. Motion passed unanimously.

Item #5 – Consider approval of contract renewal with MCR for on call services and the proposal of design services for lining a portion of the Main Distribution Canal from Highway 120 to Drop 2

Mr. Bologna said in an effort to stay on track with the five-year plan, the District needs to get the lining of the MDC completed from Highway 120 to drop 2 and that it is best to complete the engineering work while the canal is empty.

A motion was made by Director Holbrook and seconded by Director Holmes to approve staff recommendation to hire MCR Engineering to perform engineering services that District staff is unable to perform or have insufficient time to complete. MCR would design a proposal for the remaining work to be done on the MDC on a time and materials basis in an amount not-to-exceed \$24,420 and to provide on-call services for the coming year on a time and material basis in an amount not-to-exceed \$25,000, on an as-needed basis. Motion passed unanimously.

Item #6 – Consider approval of Agreement to Amend Irrigation Service Abandonment for M&V Roorda Living Trust, APN 257-240-46

Mr. Bologna stated there is not really a good location for Mr. Roorda to connect to District facilities and that he is going to have to obtain right-of-way from his neighbors. He has not taken District water since 1994.

A motion was made by Director Holbrook and seconded by Director Kamper to approve the staff recommended “Agreement to Amend Irrigation Service Abandonment Agreement” including conditions as stated below:

- a. Owner shall obtain a new Structure permit and adhere to District standards for any proposed connection to the Division 9 pressurized system, should the owner decide to pursue that available option.
- b. Owner shall acknowledge they would be signing back in with no specific guarantees as to the feasibility of obtaining water from the District and that they would be doing to at their

own risk and that it may not be economically feasible for them to obtain water from the District.

- c. Owner shall obtain a formal easement agreement from neighbor to install private line on his property, should he pursue a connection to the pressurized system.
- d. Owner shall acknowledge that they will be responsible to make arrangements to service this property in the future should it be sold to another party and this stipulation shall be disclosed to any perspective buyer. Discloser shall indicate that the District shall have no obligation to pay for any improvements for current or future changes in services to this property.
- e. Owner shall be responsible for all costs related to providing service to this property.
- f. Conditions stated above will need to be satisfied prior to processing the amended agreement.

Motion passed unanimously.

Item #7 – Consider request from Jeff McPhee to purchase/lease a portion of District property at inlet to Woodward Reservoir

Mr. Shields said that Mr. McPhee proposed to lease approximately 57 acres of the District's land outside an area that was fenced in connection with the Water Treatment Plant to keep neighboring cattle out of the reservoir and the watershed.

Director Kamper stated the Ag Committee met to discuss a land swap and perhaps agree to a lease rather than give up any District property. Director Holbrook stated that Mr. McPhee should never have built anything on our property without permission. Director Holmes said he would support a fair market lease or land swap. Director Roos suggested working with Mr. McPhee because he has kept up the maintenance on the road that he built.

The Board gave direction to Mr. Shields to write Mr. McPhee a letter saying the District would not be selling any land, that the District considers some of Mr. McPhee's past activities to constitute trespassing, and that the District is willing to discuss possible solutions other than a land sale.

Item #8 – Quarterly presentation of Financial Statements

Mr. Lindley reviewed the financial statements with the Board and said he expects the District will end the year with a very strong debt service coverage ratio.

Item #9 – Quarterly presentation of Investment Statements

Mr. Lindley reviewed the investment reports with the Board.

Item #10 – Communications

Director Holbrook said he attended the Advisory Water Commission meeting that was held on Wednesday, October 16. He said there was a discussion regarding farmers and that currently they file a report on every APN they grow crops on. There is a proposal that farmers will have to file a report for every crop they grown rather than by APN. He stated that SSJID is mentioned in many of the discussions and it is important that the District stay apprised on these issues. ACWA is sending a report to the Governor of California stating that our water rights need to be maintained.

Director Holmes said there was a meeting of the Ag Water Committee where they discussed Minard Roorda's service abandonment amendment; Jeff McPhee's proposal for a long term lease, and rotating screens in the District canal.

President Roos asked for managers' reports.

Bill Hubkey, Manager, WTP

- The plant has switched from the upper intake to the lower intake which is done when we stop the flow in the main supply canal.
- Staff will be meeting with the City of Manteca's contractor, Conco West Construction to finalize the operating parameters for M-1 and M4.
- Staff will be conducting a job walk on Wednesday, November 23, for the replacement of the AC unit at the Zenon building. This project needs to be completed in the winter months because the VFD drive for the permeates has to stay cool.
- Zenon sent the last modules for warranty replacement. The train modules will be installed in May.

Bere Lindley, Finance/Administration Manager

- He discussed the budget process and said staff is preparing for their budget retreat on Friday, October 25. He plans to hold a meeting with the Finance Committee to review the budget prior to bringing it back to the Board for review.
- He also discussed the need to revise the District's development fees and how the current system does not work. Robin arranged for staff to meet with John Beckman from the BIA who had a lot of good ideas related to Proposition 26 and its constraints and he said the fees need to be cost based. The next major step is to bring a new fee proposal to the Board.

Troylene Vallow, Communications Coordinator

- She announced that she has a new last name.
- Manteca Chamber will hold their coffee at the District Office on Wednesday, October 30.
- The Girl Scouts organization send an email stating they used the educational center of our website for research and found it very helpful.
- The Grower Newsletter will soon be out and will include information on the Division 9 costs.

Sam Bologna, Engineering Department Manager

- Conservation Program changes have been implemented.
- Winter projects will begin with work on the Main Distribution Canal.
- The gate for Brocchini has been completed and is working well.
- Turnout on Olive Road is complete.
- Asphalt seal coating schedule is being finalized and work will begin soon.

Jeff Shields, General Manager

- He distributed the water reports and said both SSJID and OID drew water from their conservation account.
- There is a groundbreaking for Crothall Laundry Services in Manteca on November 14 with lunch following.

It was announced that the Board would be discussing items 11 a & b under Closed Session.

ITEM #11 – CLOSED SESSION

11. a. Conference with Labor Negotiator
California Government Code Section 54957.6
Agency Negotiator: General Manager and Lee Clark
Employee Organizations: IBEW's 1245 and Management Group

- c. Conference with Real Property Negotiator
Property – Water
Negotiating Parties – District and SemiTropic Water Storage District
District Negotiator – General Manager
Under Negotiations – Price and terms of payment

Upon returning from closed session, it was announced that no reportable actions were taken in closed session.

ITEM #12 - ADJOURNMENT

There being no further business to come before the Board, it was moved by Director Holbrook and seconded by Director Kamper to adjourn the meeting at 12:20 p.m. Motion passed unanimously.

ATTEST: _____
Betty Garcia, Executive Secretary