

Manteca, California  
October 28, 2014

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:02 a.m. President Roos called the meeting to order and led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS  
ABSENT: NONE

Also present were General Manager Jeff Shields, General Counsel Steve Emrick, Engineering Department Manager Sam Bologna, and Executive Secretary Betty Garcia.

**Public Comment** - None

**CONSENT CALENDAR**

- A. Approval of Warrants in the amount of \$456,820.27; A/P wires in the amount of \$187,597.30; payroll dated October 17 in the amount of \$180,916.99.
- B. Approval of the regular Board meeting minutes of October 14, 2014.
- C. Approval of consent to SSJID's entry of property to read and to maintain flow meter, James & Emma Lutz, APN 229-210-08 and 229-210-20.

A motion was made by Director Kuil and seconded by Director Holbrook to accept the Consent Calendar items as submitted and passed 5 to 0 by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**ACTION CALENDAR**

**Item #1 – Consider 2015 Water Season**

Mr. Jeff Shields distributed the reservoir conditions report and the Tri-Dam daily operations report. He said the water elevation at New Melones is falling quickly. He reported that due to an order of the Tri-Dam Project board of directors to curtail releases from Beardsley, both Sand Bar and Beardsley are not generating any electricity. He said that Tri-Dam is holding water and not releasing it to New Melones. Mr. Shields stated there will be a meeting with the Bureau of Reclamation on December 5 to discuss the Bureau's plan of operations for New Melones for the 2014-2015 water year.

**Item #2 – Consider increasing level of District commitment to Community Outreach and Education program for 2014 by \$2000**

Mrs. Troylene Vallow said donation of the District’s \$2,000 cash award to the Boys & Girls Club would be used to help a program entitled Ag in Motion which was designed to educate club members about agriculture, its importance to our community, and to link agriculture to science. The club members do experiments, grow their own produce in the club’s garden, learn to cook with fruits and vegetables, and compete with agricultural science projects. Director Kuil offered to assist the children with this project.

A motion was made by Director Kamper and seconded by Director Holbrook to authorize a budget amendment to the Community Education and Awareness program in the amount of \$2000. Presentation of the donation to the Boys & Girls Club will be made at their annual telethon. Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

Mrs. Vallow reported that the District sponsored the Manteca Chamber coffee on Wednesday, October 22 and thanked Director Kamper for attending. She said the coffee was well attended by local public officials including Congressman Denham and Mr. Shields gave an update in regards to the retail electric project.

She said the Senior Breakfast will be held on Saturday, November 15 at 8:30 a.m. and in addition to the Vallows, Directors Kuil, Kamper, Jeff Shields, and their spouses will help serve. She said that Walt Luihn and his spouse also volunteered to assist in serving.

**Item #3 – Consider amendment to irrigation service abandonment agreement for Albert and Janice Farinelli (APN 245-100-07 consisting of 40.62 acres)**

Mr. Sam Bologna said the water department has reviewed the application and the reason the customer wants to sign back on is because they are experiencing problems with their well water. The owner would like to construct a sprinkler sump system to be integrated into his existing irrigation system.

A motion was made by Director Holmes and seconded by Director Kamper to approve the amendment to irrigation service abandonment for Albert and Janice Farinelli (APN 245-100-07 consisting of 40.62 acres) based on the specific conditions recommended by staff to be included in the amended agreement and shall be subject to the terms and conditions specified in the revised policy entitled “Policy for Rescinding Irrigation Service Abandonment.” Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item 4 – Consider amendment to irrigation service abandonment agreement for The Cloward Family Trust (APN 205-070-19 consisting of 20.00 acres)**

This item was tabled until the engineering department receives confirmation that necessary easements have been conveyed to service property.

**Item #5 – Consider amendment to irrigation service abandonment agreement for John and Hallie Cotrell (APN 228-090-07 consisting of 39.55 acres)**

Mr. Bologna indicated the property has been signed off since 1992 and that the parcel is currently irrigated with a sprinkler system supplied by an onsite well. The owner would like to construct a sprinkler sump system to be integrated into his existing system.

A motion was made by Director Kuil and seconded by Director Holmes to approve the amendment to irrigation service abandonment for John and Hallie Cotrell (APN 228-090-07 consisting of 39.55 acres) based on the specific conditions recommended by staff to be included in the amended agreement and shall be subject to the terms and conditions specified in the revised policy entitled “Policy for Rescinding Irrigation Service Abandonment.” Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**Item # 6 – Consider amendment to irrigation service abandonment agreement for two parcels owned by Steve Roberts (APN 204-020-23 consisting of 22.03 acres and APN 204-020-25 consisting of 17.97 acres)**

Mr. Bologna reported the land was signed off in 1998. The parcels are irrigated with a sprinkler system using an onsite well. Mr. Emrick expressed concerns if one of the parcels is sold to another party and suggests the language be modified on item #3 of the recommendations.

A motion was made by Director Holmes and seconded by Director Kuil to approve the amendment to irrigation service abandonment for Steve Roberts (APN 204-020-23 consisting of 22.03 acres and APN 204-020-25 consisting of 17.97 acres) based on the specific conditions recommended by staff to be included in the amended agreement, **subject to the language of recommendation #3 to be included in the recorded agreement to be reworded as follows: “Owner shall acknowledge that the property consists of two parcels, and the one described in Exhibit \_\_, has no access to District water, that they will be responsible to record an agreement for the delivery of District water to this portion of the property across the remaining property in the future should any portion of the property be sold to another party and this shall be disclosed to any potential buyer. The District has no obligation to pay for any improvements now or in the future to provide service to any part of this property and this shall be disclosed to any potential buyer. Should any portion of the property be sold, a recorded agreement shall be established as a condition to the sale, for the transport of water from the nearest District facility across the property to the benefit of the portion of the property not having access to District water. The agreement shall**

**address terms of maintenance, access, duration, metering, and change of partial ownership. SSJID will not act as a moderator of this agreement.”** The District’s approval shall be subject to the terms and conditions specified in the revised policy entitled “Policy for Rescinding Irrigation Service Abandonment.” Motion passed 5 to 0 as follows:

AYES:           HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        NONE

**Item #7 – Consider approval of 5 Year Capital Improvement Projects**

Mr. Lindley stated that every year an update of this plan is brought to the board for approval as a step in the budget process. He indicated the plan has three major components: expenditures for the irrigation system, for the water treatment plant, and for vehicles and equipment. For 2015, the total cost of capital projects is \$13.8 million, and the cost to the District is \$2.6 million.

A motion was made by Director Holmes and seconded by Director Holbrook to approve the 5 Year Capital Improvement Projects plan. Motion passed 5 to 0 as follows:

AYES:           HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        NONE

**Item #8 – Quarterly presentation of Financial Statements**

Mr. Lindley reviewed the quarterly financial statements with the board. This item was for information only and no action was taken.

**Item 9 – Quarterly presentation of Investment Reports**

Mr. Lindley reviewed the quarterly investment reports and stated that the partial defeasement of bonds is currently in progress. This item was for information only and no action was taken.

**Item #10 – Consider change in job description and compensation for Finance Supervisor**

Postponed until after closed session.

**Item #11 – Consider creation of new position and approve job description and compensation for new position in Finance Department**

Mr. Shields reported that every person working in the finance department is eligible for retirement and if one person retires there is no succession plan. Creation of this position would allow the District to hire someone who could get cross trained in all of the positions therefore gaining the knowledge and skills needed to assume the job responsibilities assigned to them. Mr. Lindley explained that the intention is to bring the headcount back down to the current number of five through attrition, if all other conditions remain equal. The department would reassign people as needed.

A motion was made by Director Holbrook and seconded by Director Kamper to approve the creation for new position effective January 1, 2015 and approve job description and compensation for the position in the Finance Department.

Motion passed 5 to 0 as follows:

|          |                                  |
|----------|----------------------------------|
| AYES:    | HOLBROOK HOLMES KAMPER KUIL ROOS |
| NOES:    | NONE                             |
| ABSTAIN: | NONE                             |
| ABSENT:  | NONE                             |

### **Item #12 – Communications**

Director Holbrook attended the ribbon cutting ceremony for Crothall Healthcare laundry facilities. He said the service is currently processing 22 million pounds of laundry per year and the plant has a capacity to clean up to 55 million pounds. The facility services 22 hospitals and 9 clinics and is located in a 60,000 square foot building. They are using recycled water and an environmentally friendly soap and the workers use gloves to prevent contamination. He was most impressed with the company's treatment of their workers and said they have 6 to 8 foot signs hanging in the areas where the employees work that describe their core values which are leadership, development, accountability, collaboration, integrity, and responsibility.

Director Kuil enlisted the board members assistance at the District's Safety Day on Wednesday, November 5. Director Kamper said the Chamber Coffee held at the District office on October 22 was a great success.

Ed Erisman, Water Treat Plant Manager

- The cities reduced their water consumption by 22.32% during the months of August and September due to the drought conditions.
- The treated water storage reservoir at the M3 booster has been drained, cleaned and dried for interior coating repairs. Hansen painters started work on sand blasting the areas to be repaired and should be completed by the end of the week. The tank will be disinfected, filled, sampled, and put back online after samples are tested and passed. Work on the City of Lathrop's treated water reservoir at the L1 booster will begin the week of November 3.
- Mr. Erisman attended the American Water Works Association annual fall conference. He found the most interesting topic was the rehabilitation of old wells using liquid CO<sub>2</sub>. The liquid CO<sub>2</sub> was injected into the wells and left to sit overnight. The energy released from the CO<sub>2</sub> gas converting into a gas showed very good results in removing fouling from the screens and the two foot zone around them. In the cases presented, well production increased almost back to the original production numbers.

Don Battles, Utility Systems Director

- The replacement of the defective panels at the Solar Farm is complete and the old panels have been removed from the property and the only cost to the District was loading them onto trucks.
- Conergy finished their annual maintenance inspection.

- Western Area Power Administration has an on-going allocation for a small amount of power to the District and has asked the District if we would like to receive an allotment of 5 million kilowatt hours.

Sam Bologna, Engineering Department Manager

- Conservation program has committed \$242,922 and paid out \$169,297.
- He is meeting with the City of Manteca and developers in regards to annexation of Zone 39.
- Staff met with TeVelde and are currently working on an annexation agreement.
- Had a pre-construction meeting in regards to the new well site.
- Workshop was held with Davids Engineering and Stantec on October 17 to discuss on-farm economics.
- He will attend a groundwater symposium with Jeff in Clovis on October 29.

Jeff Shields, General Manager

- San Joaquin Farm Bureau advisory meeting is tonight at 5:30 in Stockton.
- Discussion of the possibility of wet year water transfers.
- Met with the City of Manteca and TeVelde regarding annexation.
- Met with City of Ripon and Manteca in regards to a new basin which would be used to capture clean surplus water and for dewatering.
- Attended a lunch meeting on October 21 at PANC with Steve Emrick, Don Battles, and Don Geiger. Governor Brown will be making new appointments to clean up the CPUC. The next lunch meeting will be held on Tuesday, November 18 in San Francisco and the guest speaker will be Tim Quinn, Executive Director for ACWA.

It was announced that items 13 a, b, & d would be discussed in Closed Session.

**Item #13 – Closed Session**

- a. Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9  
- 1 case
- b. Public Employment Performance Review  
Government Code Section 54957  
Finance Supervisor  
General Manager
- c. Conference with Legal Counsel – Existing Litigation  
Government Code Section 54956.9 (d) (1)  
Bonde vs. SSJID. San Joaquin County Superior Court  
Case No. 39-2013-00300234

Upon their return from closed session, the following action was taken on item #10:

**Item #10 - Consider change in job description and compensation for Finance Supervisor**

A motion was made by Director Holbrook to approve the revised job description, revised job title and a 7% pay increase while it is in effect. Director Roos asked if there is a second and none was heard. Motion failed.

A motion was made by Director Kuil and seconded by Director Holmes to approve the revised job description, revised job title, and a 5% pay increase with the understanding that the pay increase expires when the job title and description change back to the previous title and description. Motion passed 4 to 1 as follows:

AYES: HOLMES KAMPER KUIL ROOS  
NOES: HOLBROOK  
ABSTAIN: NONE  
ABSENT: NONE

**ITEM #14 – ADJOURNMENT**

There being no further business to come before the Board, it was moved by Director Kamper and seconded by Director Holbrook to adjourn the meeting at 12:21 p.m. Motion passed 5 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

ATTEST: \_\_\_\_\_  
Betty Garcia, Executive Secretary