

Manteca, California
November 8, 2011

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m.

Upon roll call the following members were noted present:

DIRECTORS: KAMPER HOLMES KUIL
Absent: HOLBROOK ROOS

Also present were General Manager Shields and Engineering Department Manager Bologna.

Director Holmes called the meeting to order and led the salute to the flag.

Holmes asked for public comment. There being no public comment, the Board was asked to consider the following Consent Calendar Items.

CONSENT CALENDAR

- A. Warrants of \$897,197.10 and October Payroll of \$351,971.57.
- B. Regular Board Meeting Minutes of October 25, 2011.

Motion by Kuil, seconded by Kamper to approve the Consent Calendar as presented.

PASSED AND ADOPTED on this 8th day of November, 2011 by the following roll call vote:

Ayes: Kamper Holbrook Holmes
Absent: Kuil Roos

ACTION CALENDAR

Item #1, Division 9 Update. Todd Kotey, Project Manager, Shawn Labanowski, Co-Project Manager, and Jeff Shaw, Field Manager from Stantec. Copies of the Monthly Construction Status Report for October were handed out. Todd reviewed the schedule summary with the Board. He told the Board that there is a problem with the pump procurement dates given by the contractor. He said they are working to resolve this issue. Todd emphasized that the contractor is still committed to having the project water ready by February 15, 2012. Jeff Shaw reported that spur lines L, T, & U are complete. He told the Board that there are three crews currently laying pipe. Approximately 1,000 feet is being laid a day. Concrete work on the pump station continues to proceed on schedule. Shotcrete is finished until after the pump stations are complete. Shaw also reported that all the landowners have received a letter concerning turnout locations. He said he has met with several to date. Moisture sensors will be installed at a later date. Shawn spoke concerning change orders. She said that at this point, due to value pricing, approximately \$350,000 has been saved on the contract price. Bologna told the Board that he is confident that the project will be brought in under budget. Bologna also said

that they are looking at replacing a section of lateral V that runs next to the basin. Holmes asked if they have given any more thought to ordering spare parts for future use. Kotey said that they are discussing this with Bologna. Jeff Shields added that Julie Vrieling sent the invoice yesterday to the Bureau of Reclamation for the grant money. The Board thanked Stantec for the update. Holmes said we would be addressing Item #2 next.

Item #2, Discussion concerning Union Pacific Railroad's North Switch Lead Project. Sam Bologna addressed the Board. He gave a brief background of the issue. In September, the Board gave conditional approval to an encroachment request by UPRR. Several issues to date have not been resolved and so Bologna felt it would be best to update the Board concerning the issues and ask for their direction. One issue of major concern are the restrictions that UPRR proposes to put on the District's access on the west side of the FCOC which is used for maintenance of its facilities. The Board confirmed their support of District staff in response to UPRR's insistence on restricted access and agreed that it is unreasonable. No action was asked of the Board.

Item #3, Consider recommendation of Finance Department to engage Richardson and Company to perform auditing services for SSJID for the years ending December 31, 2011, 2012, and 2013. Robin Giuntoli and Bere Lindley presented this request to the Board. Giuntoli told the Board that she sent out RFP's. Three firms responded with proposals, Fechter & Company of Sacramento, Schwartz, Giannini, Lantsberger & Adamson of Stockton and Richardson & Company of Sacramento. Lindley told the Board that all three companies were competent to perform the District's audit ending December 31, 2011. Lindley said it is his opinion that it would be better to go with a larger firm since there is a possibility that the District will be going into the retail electric business in the next couple of years. Director Homes reported that the Finance Committee met and concurred with staff recommendation to engage Richardson and Company to conduct the audit of the District for the years ending December 31, 2011, 2012 & 2013. Motion by Kamper, seconded by Kuil to engage Richardson & Company to conduct the District audit for the years ending December 31, 2011, 2012 & 2013. Motion passed unanimously.

Item #4, Approve upgrading Springbrook, the District's accounting system, to V7.14. The District is currently using Springbrook V6.07. Giuntoli explained that our current version of Springbrook will not be compatible with the new operating system that is due to be released by Microsoft in 2012. Lindley reported that the new version of Springbrook will be more accessible and report ready than our current version. Director Kuil made a motion to authorize the upgrade to Springbrook V7.14 at an estimated cost of \$58,275. Motion was seconded by Kamper and unanimously approved.

Item #5, Authorize Staff to revise the District's current Irrigation Billing Policy. Giuntoli proposed the following changes to the District's Irrigation Billing Policy. Once an account is delinquent and no longer entitled to receive water, the parcels will be removed from our rolls for future billings until the account is made current and they become entitled to receive water. This policy will only affect parcels that do not pay all portions of their bill during a billing cycle. If a parcel is delinquent due to a partial payment this rule would not apply. Existing delinquencies will remain but from this point forward we will not continue to bill parcels with delinquencies in excess of one year and these said parcels will become inactive until the delinquencies are paid. This

policy does not apply to parcels with Service Abandonment Agreements attached. Motion by Kamper, seconded by Kuil to authorize staff to remove parcels from active status once any delinquent charge has exceeded one year. Motion passed unanimously.

Item #6, Authorize General Manager to retain Forsgren and Associates to determine maximum treatment capacity of the WTP and pipeline capacity. Shields explained that the WTP was initially designed by Black & Veatch. The Plant has been operating for over five years. With a history of operating criteria and changes to membrane technology it is staff's recommendation that a capacity study be performed. Shields explained that Forsgren & Associates is familiar with the WTP due to a peer review it performed in regards to the POP project. Shields asked that the ownership of the model created by Forsgren be clarified. Shields said that the model of the Nick C. DeGroot Water Treatment Plant system will be owned by the District. Motion by Kamper, seconded by Kuil to authorize the General Manager to sign the Task Order No. 11-03 with Forsgren Associates, Inc. at a cost not to exceed \$45,000. Motion passed unanimously.

Item #7, Approve purchase of ThinManager software/hardware for the terminal servers at the WTP. Hubkey brought the request to the Board with IT Michael O'Leary's recommendations. Staff recommends the Board authorize the purchase of the ThinManager software/hardware using Dell for the terminal servers. Motion by Kuil, seconded by Kamper to go with staff recommendation. Motion passed unanimously.

Directors reports as follows:

Director Holmes said he wanted to thank Director Kuil for all the work he put into the BBQ for Safety Day on November 1. He also said he went to see the Capital Christmas tree and it was beautiful.

Director Kuil thanked everyone who helped with the Safety Day BBQ. He also gave a brief report on the Tri Dam Committee meeting held on November 7.

Director Kamper said that there were a lot of questions concerning budget at the Tri Dam Committee Meeting. He also reported that he attended the River Group meeting. A budget was tentatively approved, discussion concerning control of legal fees. He said that the River Group is a good forum to address the common interests of the entities involved.

Holmes asked for Managers Reports:

Bill Hubkey WTP Manager reported the following:

- Plant staff will be conducting a water quality drill with the City of Manteca
- Ed Erisman is working with GE to resolve the design work on the ejector project.
- Reported that hypochlorite tank at the Plant is delaminating and can no longer be used.
- CDPH is changing the MIT on all fiber modules from 10 psi to 11 psi. This relatively small change will cause leaks in the V2s.

Don Battles, Utility Systems Director

- Second solar maintenance program will begin his week.

- In regards the bushing replacements, about four weeks of work is left but Conergy can't keep people on it full time
- Panel cleaners will begin last cleans this week
- Will turn in plans tomorrow on the storm basin project. Hope to complete it this year.

Troylene Sayler, Communications Coordinator:

- Reminder that the Capital Christmas Tree will be in Manteca on November 8 at Yosemite and Main Streets between 5-7 p.m.
- Senior breakfast scheduled for November 19. Reminded the Board that their participation is needed. Anticipate a record crowd.
- Boys and Girls Club telethon scheduled for November 21-22.

General Manager Jeff Shields reported the following:

- Warren Act contract has been denied by the Bureau.
- New "draft" Striped Bass regulations are being proposed by the Department of Fish and Game.
- Handed out Tri Dam Daily Report and SSJID 7 day water usage report. Noted that Strawberry has already received 5.19 inches of precipitation.
- Delta Stewardship Council's Draft Delta Plan Program EIR was released on Thursday with comment due January 3rd.
- Gave a presentation to the Calla Nile farm Center on the Stanislaus River BO issue and status report. Was asked to be guest speaker at the Annual Farm Center dinner in February.
- Also thanked everyone involved in making SSJID's Annual Health and Safety Day a success.
- Groundwater Banking Authority November 9 meeting was canceled. Next meeting is December 14.
- SSJID is the top ACWA Outreach winner in Region 4.
- Attended SJRGA meeting with Kamper

There being no further business to come before the Board it was moved by Director Kuil, seconded by Director Kamper to adjourn to the next regularly scheduled meeting to be held Tuesday, November 22, 2011. Motion carried unanimously.

ATTEST: _____
Cheryl Burke, Executive Secretary