

Manteca, California
November 10, 2015

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at 9:00 a.m. President Holmes called the meeting to order and Director Holbrook led the flag salute. Upon roll call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER
ABSENT: KUIL ROOS

Also present were General Manager Peter M. Rietkerk, General Counsel Steve Emrick, Engineering Department Manager Sam Bologna, and Executive Secretary Betty Garcia.

Public Comment - None

CONSENT CALENDAR

- A. Approval of Warrants in the amount of \$422,623.68; A/P wires in the amount of \$172,354.86; payroll dated October 30 in the amount of \$189,866.44.
- B. Approval of the regular board meeting minutes of October 27, 2015.
- C. Approval of consent to SSJID's entry of property to read and to maintain flow meter for Gaines & Son, APN 226-090-10.

Director Holmes noted on page 7 of the minutes, under Communications that he stated there would be a meeting on Tuesday, November 3, to discuss the Division 9 rates; not the district wide pressurization study.

A motion was made by Director Holbrook and seconded by Director Kamper to accept the consent calendar with the changes listed above and passed 3 to 0 by the following roll call vote:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

ACTION CALENDAR

Item #1 – Consider approval of Employee Health and Wellness Plan 2016

Mr. Donald Thornburg, HR Analyst, stated that he made inquiries to see if there is a third party health care administrator but found none. He said each of the District's health plans are geared towards education in health and wellness. The proposed employee health and wellness plan targets many of the things that employees have asked about. The purposed of the wellness program is to partner with employees of the District in establishing and maintaining healthy

lifestyle choices. The plan will establish a wellness committee that will review requests for reimbursement, consider new categories of requests for reimbursement, amend the employee health and wellness program qualifying event list, ensure timely payment of reimbursement requests and consider “ad-hoc” qualifying events for reimbursement.

Director Kamper expressed concerns in regards to the employees actually using their gym memberships. Mr. Thornburg stated the plan would be an issue of trust and believes since it is a reimbursement program, the employee would use and pay for their plan and submit verification for reimbursement. Director Holbrook stated at CSDA they implemented such a wellness program and their employees are benefiting from it. He believes the program could be a good incentive to employees and it can be monitored to see if it is helping the employees.

Mr. Peter Rietkerk, General Manager, agreed that he likes Mr. Thornburg’s comments regarding the wellness program and the committee based approach and that it provides incentives to promote health and wellness among the employees. He would like to work with Mr. Thornburg to form the wellness committee. Director Holmes said, if approved, would like to see the program monitored and brought back to the board for review and continued approval.

A motion was made by Director Holbrook and seconded by Director Kamper to approve the Employee Health and Wellness Plan for 2016, with General Manager Rietkerk working with Mr. Thornburg to select a wellness committee and to monitor the plan and bring back the results to the board to review and seek further approval after one year. The motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

Item #2 – Consider approval of hauling citric wastewater from the WTP to the City of Tracy Wastewater Treatment Plant, and a fiscal year ending 2016 budget adjustment

Mr. Ed Erisman, WTP Manager, stated the cleans are an important process in the maintenance of the plant’s membrane filters. The neutralized wastewater from these cleans cannot be recycled through the plant. He said at the time of the agenda mailing, he did not have all of the information from the vendors regarding prevailing wages, but has since received the information and distributed it to the board for consideration.

A motion was made by Director Kamper and seconded by Director Holbrook to authorize staff to accept the quote from the lowest bidder which is Cal Valley Trucking at \$99 per hour to haul wastewater from the Water Treatment Plan to the City of Tracy WWTP and to accept the fiscal year ending 2016 budget adjustment. The motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

Item 3 – Consider approval for the Water Treatment Plant to participate in the Stanislaus River Group Watershed Sanitary Survey

Mr. Erisman stated that staff was planning to create this survey in house but found the deadline for submission was due by the end of 2015. Due to time constraints and unfamiliarity with required data sources, staff feels it is prudent to continue working with the Stanislaus River Group to complete the survey which extends the deadline for submission to 2016.

A motion was made by Director Holbrook and seconded by Director Kamper to go with staff recommendation and agreed to participate in the 2016 Stanislaus River Group Watershed Sanitary Survey at an amount not-to-exceed \$50,000. The motion passed 3 to 0 as follows:

AYES:	HOLBROOK HOLMES KAMPER
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KUIL ROOS

Item #4 – Consider approval of Resolution #15-13-P that will adopt rules and regulations for relocation assistance for SSJID’s retail electric project

Mr. Steve Emrick, General Counsel, stated as the District considers and plans for the condemnation of PG&E’s retail electric distribution system in SSJID’s service area, it needs to comply with California’s relocation assistance law. Under the eminent domain rules, the District must have a relocation policy in place. In the relocation of personal property, there is an appeal process hearing. Both the resolution and appeal process are listed below.

**RESOLUTION OF THE
SOUTH SAN JOAQUIN IRRIGATION DISTRICT
TO ESTABLISH RELOCATION PROGRAM POLICIES AND PROCEDURES
RESOLUTION NO 15-13-P**

WHEREAS, South San Joaquin Irrigation District (“SSJID”) obtained approval of the San Joaquin Local Agency Formation Commission in December, 2014 to provide retail electric distribution service within its boundaries (“Retail Electric Service”), and

WHEREAS, SSJID’s plan to provide Retail Electric Service is premised upon the acquisition of the retail electric distribution system owned by Pacific Gas & Electric Company (“PG&E”), and

WHEREAS, to provide Retail Electric Service, it may be necessary for SSJID to use the eminent domain legal process to acquire certain real and personal property owned by PG&E, which could involve the relocation of persons or businesses, including PG&E, and

WHEREAS, SSJID desires to adopt policies and procedures concerning relocation payments and to administer relocation assistance pursuant to the California Relocation Assistance Act, set forth in Government Code section 7260 et seq., and the guidelines adopted by the Department of Housing and Community Development set forth in 25 California Code of Regulations section 6000 et seq.,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of South San Joaquin Irrigation District that:

SSJID hereby establishes policies and procedures to govern any and all relocation activities relating to its acquisition and provision of Retail Electric Service. These policies and procedures are herein referred to as the ‘SSJID Relocation Program Policies and Procedures’.

The SSJID Relocation Program Policies and Procedures are those regulations set forth in California Government Code Section 7260 et seq., California Code of Regulations Title 25, Chapter 6, which are incorporated herein by this reference, in addition to the applicable “Appeal Policy” attached hereto as Exhibit “A” and incorporated herein by this reference. The SSJID Relocation Program Policies and Procedures are intended to ensure that all persons displaced as a direct result of SSJID’s Retail Electric Service are treated fairly, consistently, and equitably so that such displaced persons will not suffer disproportionate injuries as a result of its Retail Electric Service designed for the benefit of the public as a whole.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



SOUTH SAN JOAQUIN
IRRIGATION DISTRICT

APPEAL POLICY & PROCEDURES

POLICY

- In accordance with the South San Joaquin Irrigation District’s (SSJID) established SSJID Relocation Program Policies and Procedures, any aggrieved person may file a written appeal with the SSJID in any case in which the person believes that the SSJID has failed to properly consider the person’s application for relocation assistance. Such assistance may include, but is not limited to, the person’s eligibility for or the amount of a payment. Additionally, persons determined to be ineligible for relocation benefits because of: 1) their U.S. residency status; 2) the relocation is or was temporary; or 3) the person was considered not displaced, may file an appeal.

PROCEDURES

- When addressing a request for an appeal, the SSJID, or its designated agent, shall provide the following information to an aggrieved person:
 1. The SSJID, or its designated agent, will fully advise each displaced person of the right to appeal in accordance with the SSJID Relocation Program Policies and

Procedures and shall promptly supply any aggrieved person with a copy of this Policy.

2. The SSJID, or its designated agent, will offer assistance to an aggrieved person with filing an appeal.
3. The aggrieved person has the right to appear personally at all hearings.
4. The aggrieved person has a right to be represented by legal counsel or any other representative in connection with their appeal. However, such legal representation, including any and all costs associated therewith, is at the aggrieved person's own expense and is not reimbursable as part of any SSJID relocation program.
5. The SSJID, or its designated agent, shall permit the aggrieved person to inspect their file(s) and copy all materials pertinent to the appeal, with the exception of materials or files of others that are classified as confidential by the SSJID, consistent with applicable local, state and federal laws.
6. The right to appeal relates only to SSJID relocation assistance determinations and not to the valuation of the property in a condemnation proceeding.
7. The aggrieved person may pursue a legal challenge in superior court if dissatisfied with the final determination of the appeal process.

TIME LIMITATIONS

An aggrieved person who wishes to appeal must notify the SSJID, or its designated agent, in writing of their intent to appeal. The deadline to submit an appeal is the later of:

- Eighteen (18) months following the date the aggrieved person moved from the displacement property;
- The date the claimant receives final compensation for the displacement property; or,
- Sixty (60) days from the date the aggrieved person receives written notice from the SSJID, or its designated agent, that all or a portion of a relocation claim has been denied.

LEVELS OF APPEAL

When an aggrieved person files an oral or written appeal within the allotted timeframe the following levels of appeal will apply:

Level 1 – At the first level, an aggrieved person may file an oral or written appeal with the SSJID, or its designated agent. The aggrieved person may be represented by legal counsel or another representative in connection with any appeal at the aggrieved person's sole expense. The SSJID, or its designate agent, shall schedule an informal hearing of the appeal. The aggrieved person will have the opportunity to discuss the claim and present facts and arguments in order to determine if the appealed claim can be settled at the first level without further recourse. An oral appeal can only be made at this first level of appeal. All other levels of appeal will require a written statement of facts. The SSJID will respond to all appeals at this level in writing within thirty (30) business days.

Level 2 – If the aggrieved person is still not satisfied after SSJID’s written response to the Level 1 appeal a formal appeal maybe requested. A Level 2 appeal must be made within fifteen (15) business days from the date of the Level 1 determination. A formal appeal will be scheduled before a SSJID designated hearing officer and will be based on written facts and oral statements. The aggrieved person may be represented by legal counsel or another representative in connection with any appeal at the aggrieved person’s sole expense. The hearing officer is responsible to ensure fair and impartial treatment of aggrieved persons on appeal. All appeals will be accomplished in a professional, prompt and efficient manner. The designated hearing officer will be an impartial third party not directly involved with the aggrieved person’s relocation case. Upon completion of the hearing and submittal of all requested relevant facts and evidence, the hearing officer will issue a written determination. Once the hearing officer submits its written determination to the SSJID, the SSJID will send written notification within thirty (30) calendar days to the aggrieved person advising them of the determination and their right to seek further review. SSJID will pay any costs charged by the hearing officer.

Level 3 – If the aggrieved person is not satisfied with the decision of the hearing officer at Level 2, the aggrieved person may, to the extent allowed under applicable law, seek judicial review. Any costs associated with a Level 3 appeal will be at the aggrieved person’s expense.

REFERENCE

California Government Code section 7266
California Code of Regulations Title 25, Chapter 6, §6150 thru §6176
49 CFR Part 24, §24.10

EFFECTIVE DATE OF POLICY

November 10, 2015

A motion was made by Director Kamper and seconded by Director Holbrook to approve Resolution #15-13-P that adopts rules and regulations for relocation assistance for SSJID’s retail electric project and the appeal policy and procedures. The motion passed 3 to 0 by the following roll call vote:

AYES:	HOLBROOK HOLMES KAMPER
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KUIL ROOS

Item #5 – Consider conditional approval of Monte Bello Estates

Mr. Sam Bologna, Engineering Department Manager, stated the District’s Lateral “Tbd” irrigation facility located within the development is mostly open ditch and is used for SSJID spill and could potentially be used by the City for storm drainage. There are no identified groundwater issues and the storm water will be directed to a new Monte Bello detention basin

and an existing basin located in Primavera Estates that currently discharges into drain 4. Director Holbrook stated the District needs unencumbered access to its facilities.

Development Analysis

1. Location and nature of project:

The Monte Bello Estates project is a planned residential development located east of North of Louise Avenue and east of Airport way in Manteca. Unit# 2 subdivides approximately 29 acres into 117 residential lots. The property is being developed by De Nova Homes Inc. and holds title as Civic Manteca LLC.

2. District facilities involved:

Lateral “”Tbd”

3. Acreage serviced by District facility:

The property is currently on the water rolls. Irrigation service to this property will be eliminated with this phase of development. There is approximately 64 acres downstream of the development that belongs to the Manteca Unified School District that is not currently serviced by this lateral.

4. Improvements to be performed /facilities to be replaced:

The plans call for the installation of 2,050 LF+/- new Lateral "Tbd". The new pipe will be 36” diameter which will nominally occupy current alignment and will replace concrete lined open channel and cast-in-place pipe. Depth of cover will vary from 30” to 18”. Class IV RGRCP will be installed for segments with less than 30” of cover. New pipe will not be located along travelled way. Pipe will be along a new strip park (contiguous with the new Monte Bello Park) and main park.

1. Easements to be conveyed and abandoned:

A new 30’ wide easement will be dedicated parallel and adjacent to UPRR’s southernmost right-of-way. SSJID will be provided driveway ramp along Louise Ave. for access along the Lateral "Tbd" alignment. At northern end of project, SSJID will be provided 20’ wide access easement connecting Lateral "Tbd" and new public street (access easement will be northern edge of new park).

2. Type of Encroachments:

Encroachments will consist of typical development improvements including fencing, sidewalks, utilities, landscaping, and pavement. A 12 foot tall sound wall will be installed along UPRR frontage and project’s northernmost boundary. New Lateral "Tbd" will intersect this wall along the latter boundary. Developer will be required to install pier/pile footing at this point to provide vertical clearance between wall and pipe. The Developer shall be responsible for submitting design for SSJID’s review and approval prior to installation. A landscape plan will also be provided for review and approval.

3. Irrigation services:

All existing irrigation services will be removed with project and an Irrigation Service Abandonment Agreement will need to be signed with project approval.

8. Storm drainage:

Storm drain runoff will be directed to new Monte Bello detention basin. Gravity discharge will be installed to link this basin to Primavera Park's existing detention basin. Discharge line will be installed via bore and jack beneath UPRR. Discharge line will have in-line automatic shutoff valve (connected to City of Manteca telemetry) located on Monte Bello side. The idea is to utilize the existing Primavera Park lift station to discharge both basins. Ultimate discharge will be into Drain 4.

Additionally, our current agreement with the City allows for the use of irrigation facilities subject to them providing metering, controls and telemetry, as normally required, which will limit the discharges so that it will not exceed the existing capacity of our system. Ultimately, the City will be responsible for approval of the Developer's storm drainage plan to make sure that it is in compliance with the District's requirements and agreement with the City. Further, the City shall provide the District with a standardized acknowledgment letter that analyzes the storm drainage aspect of the project and verifies that it meets all of the terms and condition of our master storm drain agreement requirement as to water quality standards.

9 Ground water issues:

Groundwater does not appear to be an issue, although SSJID does not have soils report or confirmation from Northstar Engineering.

10 Status of Improvement Plans and Final Map:

With the exception of some modifications regarding drainage discharge and some additional plan check modifications and clarifications, the improvement plans that have been submitted conform to District standards.

11 Property Interest Transfer request:

Not applicable to this project.

12. Developer's Agreement:

The Developer's Agreement specifies the conditions and obligations that the owner is to comply with as it relates to those improvements shown on the approved plans, including bonding requirements. Exhibit "C" of the agreement spells out the special conditions and requirements that apply to the project as referenced above.

13. Special conditions and requirements (Exhibit "C" of Developer's Agreement):

- a) Owner/developer shall submit improvement plans and final maps for the Monte Bello Unit 2 development, including all future units, to the Engineering Department for approval and comply with all standard requirements concerning replacement of all facilities located within the development, as specified in the tentative map conditions adopted for the project.

- b) Owner/developer shall not build or develop within District easement until the replacement of the District's facilities has occurred in accordance with approved plans.
- c) Owner/developer shall convey new easements and enter into an Encroachment Agreement with the District for all proposed encroachments.
- d) Owner/developer shall notify District at least 48 hours prior to commencement of work. Work shall be complete and pipeline operational as specified by District. The deadline for work is typically February 15th of any given year.
- e) Owner/developer acknowledges that acceptance of storm water discharge for this project will be subject to the terms and conditions of the Storm Drainage Master Agreement between the District and the City. Further, the District shall be provided with a storm drainage analysis letter from the City that verifies that all storm requirements have been adequately satisfied prior to signature of plans by the District.

Mr. Emrick said there is an issue with items 13c in that we need to protect the priority of the existing easement and with 13e as the District needs a mutual agreement with the City regarding stormwater discharge to this lateral.

A motion was made by Director Holbrook and seconded by Director Kamper to approve the Monte Bello Estates project subject to the special conditions listed above and asked that General Counsel Emrick work with Mr. Bologna to ensure the language on items #13c & #13e above indicate a mutual agreement by the City and the District; and also stipulate the District will make no reimbursement for pipe; and authorize staff to approve the items listed below subject to all additional plan modifications being made as required by the Engineering Department for Unit 2:

- a) Improvement plans for replacement of Lateral "Tbd"
- b) Final map
- c) Developer's agreement
- d) Encroachment agreement
- e) Grant of easement
- f) Irrigation service abandonment agreement

The motion passed 3 to 0 as follows:

AYES:	HOLBROOK HOLMES KAMPER
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KUIL ROOS

Item #6 – Consider proposal from F.T.G. Construction Materials Inc. to purchase dirt from the west basin property on Melton Road

Mr. Bologna stated that F.T.G. Construction Materials, Inc. has offered to purchase the remaining portion of dirt at the Division 9 west basin consisting of approximately 30,000 yards. They propose to purchase the material for \$37.00 per load with a \$25,000 deposit and to remove all material by December 31, 2016. Director Kamper requests that staff verify the quantities on the truck loads and that they survey the dirt prior to hauling. It was also stated that F.T.G. Construction will need to obtain the required permits from the county.

A motion was made by Director Kamper and seconded by Director Holbrook to authorize staff to negotiate the terms of the sale based upon terms and conditions that are consistent with the previous contract with the buyer to obtain all necessary permits and based upon the \$37.00 per load offer, assuming approximately 14 cubic yard loads which equates to approximately \$2.65 per cubic yard that will be verified by the survey and verify the quantity of dirt prior to hauling. The motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

Item #7 – Consider approval of amendment to Irrigation Service Abandonment agreement for Earlene Gomes and Kathleen Van Duyn, APN 245-180-16

Director Holmes noted that the assessor’s map for item #7 and item #8 were reversed. Mr. Bologna confirmed he was correct. Mr. Bologna said the land was previously signed off in April 2004 by George and Earlene Gomes. He indicated that Mr. Van Duyn intends to utilize the existing sump to deliver District water to his property.

The specific conditions for approval that staff recommends are outlined as follows:

- a) Lateral “Vaa” and Lateral V are the closest District facilities to the Subject Property. They are capable of delivering flood water to the Subject Property through the Adjacent Property, however, private improvements including irrigation pipelines and valves would be required to allow flood irrigation. If Owner desires to receive flood water, and as a condition to receiving water, Owner is responsible for installing all private improvements necessary to deliver flood irrigation to the Subject Property. Owner is required to obtain a Structure Permit from District before installing any facilities that will be connected to District’s facilities.
- b) Sprinkler water is currently available through an existing sump that is connected to SSJID Lateral “V” and is located on the adjacent property. As a condition to receiving water to the subject property, the existing sump and/or pumping facility shall be modified as necessary to meet the District’s Standards and Specifications. The Owner shall be required to obtain a structure permit from District prior to receiving District water for the Subject Property.
- c) Owner acknowledges that Owner will be responsible to make arrangements to service the balance of the Subject Property in the future should any part of Subject Property or the Adjacent Property be sold to another party and this stipulation shall be disclosed to any perspective buyer. Disclosure shall indicate that the District shall have no obligation to pay for any improvements for current or future changes in service to any part of the Subject Property. Additionally, should any part of the Subject Property be sold, a recorded agreement shall be established to the extent necessary to transport water across one parcel to the benefit of another and the agreement should address terms of

maintenance, access, duration, metering, and change of parcel ownership. SSJID will not act a moderator of this agreement.

- d) Owner intends to deliver SSJID water to the Subject Property through the existing sprinkler sump that serves the Adjacent Property. The District reserves the right to require individual meters to be installed to accurately measure water delivered to the Subject Property and the Adjacent Property at the Owner's expense. The District will notify Owner when the District requires the Owner to install the additional meter(s). The Owner is required to install the meter(s) according to the District's specifications within the time frame given in the notice, which shall not be less than 30 days. The District may deny water to the Owner until the Owner installs the meter to the District's specifications at the Owner's expense within the time frame specified in the notice.
- e) If the Subject Property is irrigated by flood, water use will be measured based on a time vs. flow calculation as determined by the District. The District shall reserve the right to require flow meter/meters, meeting the District Specifications, to be installed at the Owner's expense to accurately measure the delivered water to each parcel comprising the Subject Property. The District will notify the Owner when the District requires the Owner to install the meter/meters. The Owner will be required to install the meter/meters according to the District's specifications within the time frame given in the notice, which shall not be less than 30 days. The District may deny water to Owner until the Owner installs the meter/meters.
- f) If the Subject Property is irrigated by sprinkler, a meter per District Specifications will be required on the pumping system to keep a running total of water delivered. The total water delivered will be calculated based on before and after meter readings. If multiple parcels are serviced by one meter, the District shall determine the amount of water delivered to the Subject Property based on the proportional percentage of irrigated acreage, until such time as District requires a meter to be installed to measure water deliveries to each separate parcel comprising the Subject Property as described above.
- g) Owner is responsible for all costs related to providing service to the Subject Property, including standard water charges and back fees consistent with District policy.
- h) Conditions stated above shall be incorporated into the amended agreement.

A motion was made by Director Holbrook and seconded by Director Kamper to approve the agreement to amend irrigation service abandonment agreement subject to General Counsel Emrick reviewing and clarifying the conditions listed above prior to the agreement being finalized; approval shall be subject to the terms and conditions specified in the revised policy entitled "Policy for Rescinding Irrigation Service Abandonment". By action dated January 13, 2015 which amended the Policy for Rescinding Irrigation Service Abandonment, owner is not subject to a one year waiting period to receive District water.

Motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

Item #8 – Consider approval of amendment to Irrigation Service Abandonment agreement for Michael Beeler, APN 245-110-08

Mr. Bologna stated this property has been signed off since July 1991 by Beeler Ranch and the owner would like to take District water. Currently the parcel is irrigated with a sprinkler system supplied by an onsite well. Director Kamper said that this agreement is straight forward.

The specific conditions for approval that staff recommends are outlined as follows:

- a) Lateral “Oa” is capable of delivering flood water to the Subject Property, however, private improvements including irrigation valves will be required to allow flood irrigation. If Owner desires to receive flood water, and as a condition to receiving water, Owner is responsible for installing all improvements necessary to deliver flood irrigation to the Subject Property. Owner is required to obtain a Structure Permit from District before installing any facilities that will connect to District’s facilities.
- b) Sprinkler water can be made available to irrigate the Subject Property through SSJID Lateral “Oa”. The Owner shall be required to install facilities necessary to connect to the SSJID facility and construct a private sprinkler sump consistent with District Standard Plans and Specifications (“District Specifications”). Owner shall be required to obtain a Structure Permit from District prior to receiving District water
- c) If the Subject Property is irrigated by flood, water use will be measured based on a time vs. flow calculation as determined by the District. The District shall reserve the right to require flow meter/meters, meeting the District Specifications, to be installed at the Owner’s expense to accurately measure the delivered water to each parcel comprising the Subject Property. The District will notify the Owner when the District requires the Owner to install the meter/meters. The Owner will be required to install the meter/meters according to the District’s specifications within the time frame given in the notice, which shall not be less than 30 days. The District may deny water to Owner until the Owner installs the meter/meters.
- d) Owner is responsible for all costs related to providing service to the Subject Property, including standard water charges and back fees consistent with District policy.
- e) If the Subject Property is irrigated by sprinkler, a meter per District Specifications will be required on the pumping system to keep a running total of water delivered. The total water delivered will be calculated based on before and after meter readings. If multiple parcels are serviced by one meter, the District shall determine the amount of water delivered to the Subject Property based on the proportional percentage of irrigated

acreage, until such time as District requires a meter to be installed to measure water deliveries to each separate parcel comprising the Subject Property as described above.

f) Conditions stated above shall be incorporated into the amended agreement.

A motion was made by Director Kamper and seconded by Director Holbrook to approve the agreement to amend Irrigation Service Abandonment agreement subject to the above stated recommendations and a revision to the standard agreement that further reflects those conditions; approval shall be subject to the terms and conditions specified in the revised policy entitled "Policy for Rescinding Irrigation Service Abandonment" and by action dated January 13, 2015 which amended the policy, owner is not subject to a one year waiting period to receive District water. The motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Item #9 – COMMUNICATIONS

Director Holbrook attended the awards ceremony for the Boys and Girls Club. Mr. Robin Taberna was awarded a check in the amount of \$20,000 to be used for scholarships to the club.

Director Kamper attended a Tri-Dam meeting where they discussed a leaky dam located behind Beardsley reservoir. PG&E will be checking to see if they can fix the problem. He said the switch gear replacement project at Beardsley is going well. The group discussed the unrepresented employees at Tri-Dam and some of them have not had a pay increase since 2012. He attended the SJTA meeting and it was found that Merced Irrigation District did not pay their dues up front as the rest of the group. They paid their dues on a quarterly basis. Merced Irrigation District would like to see a Director appointed to the SJTA and agree to fund the project but on a quarterly payment plan. The SJTA agreed to send SSJID Director Roos to a special meeting to be held on December 14 to evaluate their public relations issue.

Director Holmes stated in the last 10 days, the City of Escalon has received approximately 2 inches of rainfall. He reported the Save the Stan project will maintain its website utilizing the existing budget to continue the campaign.

Ed Erisman, Water Treatment Plant Manager

- He reported a truck drove into the power pole at the District's M1 turnout on Austin and Lathrop roads on Saturday morning. Staff disconnected the emergency generator so PG&E could replace the pole. When the pole was knocked over it pulled the underground power lines loose from the service pedestal and damaged the meter socket and terminal block. We ordered the parts and will replace them as soon as they arrive. Until the repairs can be made, the power to this station is off.
- Last week WTP staff met at the Tracy Booster station with members of the Lathrop and Manteca Fire Department to help familiarize local responders with the site and potential

hazards in case of an emergency. There were three tours and covered most of the personnel that would respond to an emergency at this station.

- Plant staff is working on different treatment techniques and alternatives to help reduce the high manganese and aluminum levels in our citric acid cleaning waste. Currently, staff is considering a lime additive that according to the vendor can reduce lime usage by as much as 50%. The lime is the main source of manganese in our water and if we could reduce how much lime is used it could help to lower the amount that accumulates on the fibers and is then removed during the cleans. Staff contacted GE to see if this product is compatible with our fibers. We will only test this method if it is approved by GE in writing.

Bere Lindley, Assistant General Manager

- He reported that his number one priority has been working to finalize the budget.
- S&P ratings for the District has been retained at a AA credit rating.

Troylene Vallow, Communications

- The District will present their donation to the Second Harvest Food Bank on November 18.
- Boys & Girls Club telethon will be held on Friday, November 13; there will be an adult carnival.
- On Saturday, November 14, the Caregiver Conference will be held.
- The annual Senior Breakfast will be held on Saturday, November 21 from 9 to 10 am. Tickets are \$3.
- Troylene is working with Escalon, Manteca, and Ripon Chambers of Commerce to set up morning coffee meetings in order to introduce Peter Rietkerk to these agencies.
- A Public Relations Adhoc committee will be established with Directors Holbrook and Holmes and Peter Rietkerk. Seeking feedback from the community.

Sam Bologna, Engineering Department Manager

- Letters were sent to the people who are still outstanding on the Conservation program.
- The GBA meeting was cancelled due to the holiday. The next meeting is scheduled for December 9. SSJID did not receive the Prop 84 grant funding. Sam plans to attend a meeting in Stockton on Thursday, November 12, regarding potential Prop 1 funding for the Sustainable Groundwater Planning (SGWP) Grant Program and Proposal Solicitation Package (PSP) for counties with stressed basins.
- Due to the rain, there has been no activity on the East Basin well project but will begin working on testing of shallow well when weather conditions improve.
- The AG Water Management Plan public review starts today. All required agencies have been notified and a notice will be published in the newspaper. There are plans for a public hearing at the November 24 Board meeting with adoption scheduled for the December 15 meeting.
- PG&E plans to install an 8 inch water line to connect to the county's supply system. They plan to start the project next week and will provide the District with a more detailed schedule and have assured us they will not block both entries to our yard.

- All technical reports for the pressurized system study have been submitted by Stantec Consulting and Davids Engineering. Staff plans to review the information before any workshops are scheduled.

Peter Rietkerk, General Manager

- He reviewed the water supply conditions and said Strawberry has received about 2.25 inches of precipitation in October 2015. As of November 9, it received 2.8 inches. The San Joaquin River 5 Station Index received approximately 4.8 inches to date, or approximately 142-percent of average. Average for the month of November is 4.7 inches and is currently at 2.9 inches or 60 percent of average for the month. Current weather outlook is calling for a chance of rain on Sunday, November 15; then again around November 28. Storage in New Melones is approximately 265,000AF.
- Staff is finalizing a package for GSA election and should be sending it to DWR by Thursday, November 12. DWR recently updated their guidelines for GSA formation on October 27. According to these guidelines, which now include SB 13 (SGMA cleanup bill), DWR may consider an “election” application incomplete if the agency elects for areas of the basin outside of its service area. He met with Cities regarding GSA formation and all have shown interest in partnering with SSJID with regards to formation, their biggest concern is governance/regulation and future groundwater pumping curtailments if sustainability as defined by DWR is not met in this region. He is coordinating a meeting between the Cities and the District with the goal of meeting prior to Thanksgiving or shortly thereafter in order to get their feedback.
- The Stanislaus River has seen record Chinook salmon migration this year, over 6,000 as of November 9, breaking a previous record of 5,436. Part of this record migration is due to hyacinth preventing migration up the San Joaquin River main stem. Unfortunately, migrating salmon will not find sufficient temperatures below 60 degrees which is critical for egg survival. Based on the survey of fish and size, it is believed that the majority, if not all, of the fish migrating up the Stanislaus are hatchery fish this year, coming from other water sheds.
- Safety Day was held on November 4 and was successful. Walt Luihn shuffled the format and brought in some new presentations and all were well received by staff.
- A meeting with State Board Member D’Adamo is scheduled for this afternoon.

At this time, General Counsel announced that items 10 a & b would be discussed in closed session.

Item #10 – Closed Session

- a. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
- 3 cases
- b. Conference with Legal Counsel – Existing Litigation
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
- 2 cases

Case Name: Pacific Gas & Electric Company vs.
San Joaquin LAFCo
Superior Court for San Joaquin County
Case No. 39-2015-00321743-CU-JR-STK

Case Name: South San Joaquin Irrigation District vs.
Pacific Gas & Electric Company
Superior Court for San Joaquin County
Case No. 39-2015-00328311

Upon their return from Closed Session, the following action was reported on item #10b.

A motion was made by Director Holbrook and seconded by Director Kamper in the case of SSJID vs PG&E to ratify a settlement agreement to allow SSJID a right of entry to inspect PG&E's substations and certain other facilities as part of the District's pre-condemnation actions. Motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

Item #11 – ADJOURNMENT

There being no further business to come before the board, it was moved by Director Holbrook and seconded by Director Kamper to adjourn the meeting at 12:50 p.m. The motion passed 3 to 0 as follows:

AYES: HOLBROOK HOLMES KAMPER
NOES: NONE
ABSTAIN: NONE
ABSENT: KUIL ROOS

ATTEST: _____
Betty Garcia, Executive Secretary