

Manteca, California  
November 22, 2011

The Board of Directors of the South San Joaquin Irrigation District met in regular session in their chambers at the hour of 9:00 a.m.

Upon roll call the following members were noted present:

**DIRECTORS:** KAMPER HOLMES KUIL HOLBROOK ROOS

Also present were General Manager Shields, General Counsel Emrick and Engineering Department Manager Bologna.

Director Holbrook called the meeting to order and Director Kamper led the salute to the flag.

Holbrook asked for public comment. There being no public comment, the Board was asked to consider the following Consent Calendar Items.

**CONSENT CALENDAR**

- A. Warrants of \$1,952,496.53.
- B. Regular Board Meeting Minutes of November 8, 2011.

Motion by Roos, seconded by Kamper to approve the Consent Calendar as presented.

**PASSED AND ADOPTED** on this 22nd day of November, 2011 by the following roll call vote:

Ayes: Kamper Holbrook Holmes Kuil Roos

**ACTION CALENDAR**

**Item #1**, Division 9 Update. Jeff Shaw, Field Manager from Stantec addressed the Board. Jeff reported that three crews continue to work on the main lines and that good progress has been made. The main line will be finished by the end of the year and then the work will become more centralized. In addition to the pipe being laid, turn out assembly is beginning and structural backfill is being done at the East Basin. Director Holmes asked for a copy of the letter sent to landowners showing the different hook up options. Jeff Shaw said he would get him a copy of the letter. The Board thanked Jeff for the update.

**Item #2**, Discussion and possible action concerning employee holiday incentive pay. Shields reviewed the last four years Board's action concerning this issue. Director Roos made a motion to approve a holiday incentive pay of \$500 per employee. Director Holmes seconded the motion. The motion passed unanimously.

**Item #3**, Presentation of proposed 2012 Budget. Shields told the Board that the budget process began with the District's Managers getting together for a two day workshop at

which time each Manager had to justify what their department was asking for. The proposed budget presented today is the result of that exercise. Shields told the Board that a final version of the budget would be presented at the next meeting for their approval. Bere Lindley told the board that a budget is built from the bottom up but is looked at from the top. Bere reviewed the different aspects of the proposed budget with the Board. Director Roos complimented Bere on the proposed budget and said it was very well thought out. Holbrook also thanked Bere for his presentation of the budget.

**Item #4,** Approve reimbursement checks to WTP Cities. Bere Lindley presented this item. He explained that after discussions with the WTP operating committee, it was determined that a couple of the funds created at the beginning of the WTP project were no longer needed. The only active fund is the Capital Replacement fund. Using calculations based on ownership ratios of the cities it was determined that to close out the unnecessary funds the following refunds needed to be made. City of Escalon, \$27,804.62; City of Lathrop, \$178,507.33; and City of Tracy, \$44,602.09. Kamper said his only concern was that the Cities understand the method of figuring out the refunds. Bere assured the Board that the Operating Committee was given all the information and understood the reasoning behind the refunds. Motion by Holmes, seconded by Kamper to authorize the refunds as described above. Motion passed unanimously.

**Item #5,** Approve Amendment to Service Abandonment Agreement #1382 & 1383, Josh & Caleb Gervase for APN 245-250-31 & 245-250-33 (34.42 acres). Bologna explained that the property currently uses ground water but the owners want to convert to surface water using an existing sump box. Water and Operations staff reviewed the request and have no objections to approval. Kamper asked if a meter should be required. Bologna said that can be added as a condition to approval. Motion by Kamper to approve the Amendment to Service Abandonment Agreement #1382 & 1383 with the condition that the owners install a water meter. The motion was seconded by Holmes and unanimously approved.

**Item #6,** Approve Amendment to Service Abandonment Agreement #1058, Joan Lewis for APN 227-390-01 (13.16 acres). Bologna explained that this property has been signed off since 1996 and that the private line that services it was plugged at that time. He believes that it was plugged due to leaks but since it is a private line it has not been inspected. After a brief discussion the Board decided to table the issue until a more thorough investigation was made of the situation.

**Item #7,** Approve Amendment to Service Abandonment Agreement #0078, Greg & Donna Miller, APN 261-210-09 (3.05 acres). After a brief discussion Director Roos made a motion to approve Amendment to service Abandonment Agreement #0078. Director Kuil seconded the motion. The motion passed 4-1 with Kamper voting no.

Directors reports as follows:

Director Kamper asked about the water samples that Jim Atherstone takes for the District. He was wondering if tests for pathogens such as e-coli and salmonella could be added. Holmes said that we should check with Irrigated Lands Program to see what tests they do. Shields said he would look into the issue.

Director Holmes commented that it would be nice if the burned out light bulbs in the Board Room were replaced.

Holbrook asked for Managers Reports:

Bill Hubkey WTP Manager reported the following:

- The new V-4 modules are scheduled for delivery on December 5. Staff has begun sorting through the existing trains.
- The ejectors are scheduled to be delivered at the Plant. Staff will install them next week.
- Staff has installed all the pressure gauges requested by Forsgren Engineers on the transmission line and delivered Plant flow trends as requested.

Don Battles, Utility Systems Director

- The plans for the Water Retention Basin at the Solar Farm have been delivered to the County. The County tentatively approved the plans but is asking for the basin to be two feet deeper. The plans will be resubmitted with the changes next week.
- After the plans are approved it will be decided if the work will be outsourced or completed by District construction crews.

Troylene Saylor, Communications Coordinator:

- Senior breakfast scheduled for November 19 went very well . Thanked the Board for their participation.
- Boys and Girls Club telethon will continue through this evening, Nov. 22.

Sam Bologna, Engineering Department Manager:

- 2012 Water conservation Program kicked off on November 2.
- The program has once again been well received by landowners.
- Julie Vrieling has been very busy talking to landowners and helping them with their applications.

General Manager Jeff Shields reported the following:

- We have been invited to attend the Stanislaus Operating Group (SOG) meetings starting in January. This will give the District a chance to voice its opinions and concerns in regards to operational decisions on the river.
- The SWRCB will start the formal Delta Flow proceedings in February and our energy assessment will be incorporated into the impact analysis.
- Have received formal notice that the Bureau will not enter into a Warren Act Contract at New Melones.
- Work on the Cell Tower Communications Project.
- Received a Thank you card from a local citizen for the District's part in Tri-Dams contribution toward the National Christmas Tree and for bringing the tree to Manteca.
- OID issued a check to the SWRCB to cover our joint water right fees. The 2011 fees are \$75,369.32.
- Handed out a copy of letter from East Bay Municipal Utility District to U.S. Bureau of Reclamation. The subject of the letter was as follows: Comments on the "First Amendment to the Memorandum of Agreement on the Planning, Preliminary Design and Environmental compliance for the Delta Habitat

conservation and conveyance Program in Connection with the Development of the Bay Delta Conservation Plan.

Steve Emrick, General Counsel reported that he attended a seminar by American Public Power Association. A big topic of interest at the seminar was renewable energy and new technology such as automatic meters.

General Counsel announced the Board would be discussing Items 6 a. b. & c. under Closed Session.

- a. CONFERENCE WITH LEGAL COUNSEL-Anticipated Litigation  
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9- 2 cases
- b. CONFERENCE WITH LEGAL COUNSEL- Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 - 2 cases and,  
Various water quality proceedings before State Water Resources Control Board—Delta Flow Criteria, San Joaquin River Flow Objectives
- c. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation  
Government code 54956.9(a).-2 cases

Cleo Diane Johnson v. SSJID Case No. 39-2011-00268620 (San Joaquin County)

Upon returning, General Counsel announced that no reportable action was taken in Closed Session.

There being no further business to come before the Board it was moved to adjourn to the next regularly scheduled meeting to be held Tuesday, December 13, 2011. Motion carried unanimously.

ATTEST: \_\_\_\_\_  
Cheryl Burke, Executive Secretary