

**MINUTES FOR THE SEPTEMBER 22, 2020
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in person in regular session in the District Boardroom at 9:00 a.m., with public access provided via the online Zoom meeting platform. Director Holmes called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES ROOS WESTSTEYN
ABSENT: KAMPER

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia Brown; Engineering Department Manager, Forrest Killingsworth; and Clerk of the Board, Danielle Barney.

Public Comment – None

CONSENT CALENDAR

- A. Approval of Checks in the amount of \$186,805.66; Accounts Payable Wires in the amount of \$331,502.32; and Payroll dated September 11, 2020 in the amount of \$236,660.01
- B. Approval of the Regular Board Meeting Minutes of September 8, 2020
- C. Approval of the Special Board Meeting Minutes of September 17, 2020

MOTION: A motion was made by Director Weststeyn and seconded by Director Holbrook to approve the Consent Calendar as submitted.

The motion passed 4 to 0 by the following vote:

AYES: HOLBROOK HOLMES ROOS WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: KAMPER

COMMUNICATIONS

Director Holbrook announced the cancellation of the San Joaquin County (SJC) Advisory Water Commission (AWC) meeting on September 16.

Director Holbrook attended the Greater San Joaquin County Regional Water Coordinating Committee (GSJCRWCC) meeting on September 16, via the online Microsoft Teams meeting platform from the District Office. Presented was a timeline for the Integrated Regional Water Management (IRWM) projects to be reviewed by the Committee and submitted for consideration to the California Department of Water Resources (DWR). He added that the GSJCRWCC was established to review proposed IRWM projects and make recommendations for project grant funding.

Director Weststeyn attended the SSJID Canyon Tunnel Ad-Hoc Committee meeting on September 17, via the online Zoom meeting platform from the District Office.

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Director Weststeyn reported on a call received from Mr. Gary Zeiher regarding water table issues. Mr. Forrest Killingworth, SSJID Engineering Department Manager, responded that Mr. Frank Avila, SSJID Irrigation Operations Manager, met with Mr. Zeiher on September 21 and they have coordinated a plan of action to resolve said issues.

Director Roos attended the SSJID Canyon Tunnel Ad-Hoc Committee meeting on September 17, via the online Zoom meeting platform from the District Office.

Director Holmes attended the SSJID Canyon Tunnel Ad-Hoc Committee meeting on September 17, via the online Zoom meeting platform from the District Office. He opined that the meeting was informative, that he is pleased with the progress thus far, and thanked all involved in the project.

In adherence to the District's new Board meeting protocols due to COVID-19, the Managers' Reports were provided in written form to the Board on September 21, 2020, as submitted below:

Ed Erisman, Water Treatment Plant (WTP) Manager:

- Staff is working with the City of Lathrop and River Islands on September 21, to dismantle the L2 temporary site which was installed several years ago to help with low water pressure in the River Islands development area. The new permanent site is near completion and the temporary site will be removed, as it will be obsolete.
- WTP Operators have completed the salvaging of modules from ZW Train #3 in preparation for the new module delivery. They were able to save over 300 of the old modules and have installed them in the remaining 7 membrane trains. Each train of fibers used to hold 504 modules so they were able to repopulate well over half of them. Code changes are required to account for the additional modules and Suez will be making those changes under WTP supervision on the day of today's Board meeting. Many issues can occur when inserting new lines of code into a program as large and complex as the one that runs the Zenon system, so staff will be monitoring and testing those changes carefully.
- The new fiber modules are scheduled to arrive at the WTP on September 25, and will be installed within the following days. Once installed, staff will flush and clean the glycerin used to preserve the modules during shipping. The train will then be tested for membrane integrity and performance before being placed into production.
- Staff has begun the replacement of the smaller 5,000 gallon clean-in-place (CIP) tank, which holds heated water used in the chemical cleaning process of the fibers. At 5,000 gallons, the old tank was not large enough to provide heated water to the 10,000 gallon membrane tanks. The replacement tank will hold 13,000 gallons, is insulated to help retain the heat, and was one of the sodium hypochlorite bulk storage tanks that had been removed some time back due to small cracks forming around the discharge spigots. Staff have made modifications including cutting larger holes to accommodate the CIP system piping, which should remove and prevent any further cracks in the tank and allow it to be recycled to benefit the WTP. The replacement project will be completed in time for the new module installation and cleaning.

Bere Lindley, Assistant General Manager:

CFO Office

Division 9 Rate Process

- A letter to all Division 9 customers, which was drafted by Ms. Sarah Bloom, SSJID Management Accountant and signed by the General Manager, was mailed on September 22. The letter

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explained the rate changes favored by the Board at this point and the Proposition 218 process; and invited them to provide comments; to attend the board meeting when the Board will decide what rate design to propose in the Proposition 218 notice; and to participate in the Board's Proposition 218 hearing. A copy of the letter is provided in the Assistant General Manager's Report dated September 22, 2020.

Financial Planning

- The long-term financial projection model is being updated with new historical financial information. The model uses the most recent historical information as a starting point for extrapolation to future years. Once or twice a year this information must be updated. This information includes:
 - Financial statements for SSJID, actual and estimated for the full current year; financial statements for Tri-Dam Project; financial statements for Tri-Dam Authority; budgets; payroll tax rates; various employee benefit rates; pension liability details; OPEB liability details; employee census; year-to-date balances for certain general ledger accounts; weighted average depreciation rates by fund; various financial ratios used for extrapolation; employee turnover rate; certain compound annual growth rates; investment earnings rate; treated water demand; retail electric acquisition project costs; current annual amount of capex; annexations in the "pipeline;" required minimum reserve balances; etc.
- New features are being added to the financial projection model. Most recently, added was the ability to load 40 prefabricated scenarios for rates over the next 30 years, consisting of 10 scenarios each for:
 - Fixed irrigation rate; volumetric irrigation rate; Division 9 rate; raw water rate
- Staff is in the process of adding a feature that will allow options for accelerating the payoff of the District's unfunded pension liability.

Other

- Mr. Lindley and Ms. Bloom met with Mr. Kevin Kasberg, an economist with Jacobs, to review and discuss Jacobs' ideas for financial analysis of WMP alternatives and converting hydrological assumptions into financial effects for SSJID.
- Ms. Bloom continues to work on a financial analysis of the solar farm, innovating a workaround for a shortage of generation and consumption data from Pacific Gas & Electric.
- Mr. Lindley drafted an updated purchasing policy for staff review. Once staff review is complete, the updated policy will be presented to the board.
- Mr. Lindley continues to work with the WMP team on schedule and process.

Human Resources

- Mr. Don Thornburg, SSJID Human Resources Analyst, interviewed candidates for the open SSJID Division Manager/Maintenance Worker positions on September 15 and 17. An offer letter and background check packets will be sent to the five (5) chosen candidates.
- Mr. Jim Schaad, SSJID Maintenance Worker, will be retiring on October 30, after 35-years of service with the District.
- A shoulder strain injury occurred on September 17. The employee does not feel that the injury will be a long-term issue. Mr. Thornburg is following up according to SSJID protocol.

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Accounting

- Staff continues to work on the 2021 budget; develop monthly cash projections as required by the SSJID Reserves Policy; has established the South San Joaquin Groundwater Sustainability Agency (SSJGSA) bank account; has been working on the SSJGSA billing update; continues to provide payroll/Time Clock Plus training and adjustments; and remains busy with routine duties.

Communications / Public Relations

- Ms. Troylene Saylor, SSJID Public Relations Director, completed and generated the August employee newsletter “NewSplash;” developed a list of nonprofits SSJID has interacted with, and will recommend changes if needed; distributed a “PoweredbySSJID” flyer to the Escalon, Manteca and Ripon Chambers of Commerce; completed a monthly review of the “PoweredbySSJID” and current websites; and gathered and delivered promotional items for Agape Village’s golf tournament and finalized players for two sponsorship foursomes.
- Ms. Saylor finalized edits and distributed the “PoweredbySSJID” postcard to SSJID customers, and addressed calls and questions from public received via phone call and/or Facebook platform. In addition, she researched methods to respond to Facebook comments and questions as SSJID.
- Ms. Saylor continues to review SSJID’s school education program and make suggestions for 2021; develop a report of past liaison efforts with civic and government organizations and recommend improvements; review and approve social media posts for October; and is working on the SSJID public relations budget for 2021.
- Ms. Saylor is drafting a COVID-19 statement for a SSJID customer service satisfaction survey, and will submit the draft to Marcia Herrmann Design for revisions and printing. Anticipated mailing to SSJID customers will occur in November.
- Ms. Saylor is creating the SSJID Fall Irrigation Newsletter, and will submit the articles for review and editing. Anticipated distribution is as a customer bill insert for October.

I/T

- Mr. Michael O’Leary, SSJID IT Systems Administrator, installed a replacement backup battery at the Control Room; renewed the District’s microwave network maintenance agreement; and updated/enhanced monitoring of all backup batteries.
- Mr. O’Leary will continue the request for proposal process for a new District phone system; and continues to work on the 2021 budget.

Safety

- Mr. Walt Luihn, SSJID Environmental Compliance and Safety Officer, is collaborating with Mr. Matt Macedo, SSJID Pest Control Applicator, and Mr. Michael Donahue, SSJID Pest Control Applicator, on the 2021 budget, and a plan to address weed and algae growth in the Main Distribution Canal (MDC) in the 2021 irrigation season.
- Mr. Luihn generated the electronic tailgate safety meeting information for departments and distributed safety topics; the weekly update to staff on COVID-19 related news and posting as required per San Joaquin County’s order; and staff updates on high heat procedures and the SSJID Wildfire Smoke Protection Program.
- Mr. Luihn attended a Sprayology meeting on September 15, via the online Zoom meeting platform. The next meeting is scheduled for September 24. These meeting allow applicators to get CEU credits needed to maintain their license.

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- Mr. Luihn will participate in a boom lift operator training at the WTP on September 29; will continue to work on the 2021 budget for chemical expenses; and will continue coordination of SSJID's Virtual Safety Day with Mr. O'Leary, Ms. Dawn Driesen, SSJID Administrative Secretary; and Ms. Julie Vrieling, SSJID Office Assistant.

Frank Avila, Irrigation Operations Manager:

Water Department

- Woodward elevation is at 209.80.
- SSJID COVID-19 protocols are still in place, and Division Managers remain in optimal health.
- The SSJID Wildfire Smoke Protection Program was implemented a few weeks ago due to poor air quality from area wildfires. On September 16, the protocol was lifted do to the improvement of air quality.

Shop Department

- Mr. James Ferguson, SSJID Shop Manager, is working on the 2021 budget and has reported that things are progressing nicely.
- Mr. Ferguson was successful in procuring N-95 facemasks, guaranteeing ample inventory to supply team members though the winter season.
- The Shop Department remains busy with maintenance of the District fleet, and fabrication projects.

MDC/Telemetry Department

- Division #9 systems are performing to design.
- Staff completed work on Takeout #88, replacing the meter cable which had proved to be problematic.
- Due to smoke and ash in the air from recent area wildfires, staff cleaned the solar panels at all the takeouts for the pressurized system.

Maintenance

- The Maintenance Department remains busy with the installation of gates, repairing pipeline leaks, and work on the MDC Drop #13.
- Mr. Avila and staff met with Mr. Jason Ward, from Modesto Irrigation District (MID), to discuss ways to extend the life of pipelines and using the process on one of the District laterals. Mr. Ward shared that improvements have been made to MID's material application process which has resulted in no need for repairs of these laterals, thus far. This improved process beats the cost of replacing pipelines, and reduces the cost of replacing the laterals. For example, the cost to replace a 36" pipe is approximately \$150 per foot, but the same pipe can be repaired for \$30 per foot and extend the life of the pipe for many years. Should this process prove successful, the District can save money with in-house repairs to aging pipelines and laterals.

Forrest Killingsworth, Engineering Department Manager:

- Director Weststeyn noted the "Year-to-Date Permit Summary" listed on the Engineering Department Manager's Report for September 22, and inquired if the totals indicate an average number of permit applications. Mr. Killingsworth responded affirmative and that numbers, typically, will begin to spike this time of year. Mr. Killingsworth added that, moving forward,

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the “Permit Summary” will be a reoccurring item on the Engineering Department Manager’s Report.

- Director Holmes inquired on the status of the Delicato Qk-Qn pipeline issue. Mr. Killingsworth provided a brief summary of the project, the problems encountered, and the District’s request for replacement of the unacceptable pipeline. He stated that Delicato is in agreement with the District’s position and is proceeding with a Developer’s Agreement Amendment identifying replacement of the defective pipeline. Mr. Killingsworth added that the contractor, G&L Brock Construction, is not in agreement with the District’s position.
- Mr. Killingsworth announced a Canyon Tunnel Core Review meeting scheduled for October 5 at 10:00 a.m., at the Condor Earth Technologies, Inc. (Condor) office. Discussion will include the review of core samples obtained from drilling at the Canyon Tunnel site. Also in attendance will be Mr. Avila; Mr. Eric Thorburn, Oakdale Irrigation District Operations Manager; and Condor staff. Board members interested in attending should contact Mr. Killingsworth. Director Holbrook and Director Roos expressed interest in attending the meeting event.

Year-to-Date Permit Summary

- Structure Permits:
 - Approved – 11; Pending – 3; Sumps – 11
- Encroachment Permits:
 - Approved – 19; Pending – 3

Canyon Tunnel

- Status of core drilling for tunnel alignment is as follows: Six (6) boreholes completed; one (1) borehole is ongoing; and three (3) boreholes remain.
- Upstream Portal Analysis is ongoing. On September 17, a workshop was conducted in a special board meeting with SSJID staff, OID staff, Condor staff, and the Directors to discuss alternatives related to the upstream portal design. A general consensus was gained to continue investigation efforts necessary to support a potential portal design located upstream of Goodwin Dam. A proposal from Condor is anticipated to organize the extra work required.

Water Master Plan (WMP)

- The Water Master Plan development process is approaching the 50% complete mark (in terms of billing percentages). As a matter of course, District staff have coordinated a budget review meeting with Jacobs on September 22, to confirm that the outstanding deliverables will be accomplished with the remaining funds available.

Woodward Tower Resurfacing Project

- Jacobs has officially begun the design process for the Woodward Tower Resurfacing Project, which is their first step involved for an in depth site review and structural analysis.

Delicato Qk-Qn Connection

- G&L Brock Construction (the pipeline contractor hired by Delicato) has voiced some reluctance to replace the pipeline as directed to Delicato by the District. Representatives from Delicato have passed on the recent news but continue to work with the District on a Developer’s Agreement Amendment that provides for pipeline replacement.
- An additional leak was found in the middle stretch of the Qk-Qn pipeline on September 16. The leak is fairly small and may not prevent the District from utilizing the line to provide service for

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the remainder of this irrigation season. District staff will coordinate with Delicato to determine if a repair is warranted before the end of irrigation season. Twenty-eight (28) total leaks have been discovered to date.

Brandon Nakagawa, Water Resources Coordinator:

Sustainable Groundwater Management Act (SGMA) Update

- The Eastern San Joaquin Groundwater Authority (ESJGWA) Steering Committee met on September 9 and recommended that the ESJGWA Board adopt a resolution authorizing the Secretary of the ESJGWA to enter into contracts, on behalf of the Authority, provided the contract amount is within the ESJGWA adopted budget. Staff intends on keeping the ESJGWA Steering Committee informed of activities and seeking consensus. Examples of contracts needing swift approvals include DWR grants, agreements, and consultant services agreements.
- Additional discussion included the upcoming opportunity for project related Groundwater Sustainability Plan (GSP) implementation funding. Only one application per basin will be allowed and more than one project may be funded for the basins. Competition for funding across the state is expected to be very high. Further discussion is expected to take place at the ESJGWA Technical Advisory Committee meeting on September 24.
- The ESJGWA Board of Directors is moving to a quarterly meeting schedule and the ESJGWA Steering Committee will continue to meet monthly. The next ESJGWA Steering Committee and Board Meetings are scheduled for October 14.

Stanislaus Watershed Team

- State and Federal fisheries agencies, the Bureau of Reclamation, and other stakeholders on the Stanislaus River are participating in the Stanislaus Watershed Team (SWT) to discuss data collection, operational issues, and projects related to improving fisheries on the Stanislaus River. The SWT met on September 16, to discuss an initial proposed Fall pulse flow scheduled for October, which is likely to change. The SWT also discussed 2020 temperature data for the Stanislaus River including water temperature spikes during several summer heat waves and the possible lack of solar penetration through smoke layers causing lower river temperatures in recent weeks. The next meeting of the SWT is scheduled for October 21.

San Joaquin County Advisory Water Commission (AWC)

- The September 16 AWC meeting was canceled.

Greater San Joaquin County Regional Water Coordinating Committee (GSJCRWCC)

- The GSJCRWCC met on September 16, to discuss the roll out of the Draft Addendum to the Integrated Regional Water Management Plan (IRWMP) and schedule moving forward. The Draft Addendum is being reviewed by the Committee members prior to being distributed to the general public scheduled for November. The Committee members will be expected to adopt the IRWMP and Draft Addendum in early 2021. Mr. Nakagawa will be reviewing the document and providing comments by the October 2 due date. Adopting the IRWMP and Addendum is required for agencies wishing to receive State grant funding and an expectation of GSJCRWCC members.

Coronavirus (COVID-19) Update

- Mr. Nakagawa has been assisting the General Manager with refining District actions, policies, and communications, and researching items related to COVID-19. In addition, he has been

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tracking local information of the situation through the San Joaquin Office of Emergency Services’ Emergency briefings and updates from the Joint information Center.

- Of note, the Governor’s Administration has released their Blueprint for a Safer Economy which replaces the Counties watch list. Counties cannot re-open schools or certain businesses until new case rates and testing positivity rates come down. SJC’s numbers appear to be heading in the right direction as the community continues to socially distance and wear masks. As of September 16, eighteen (18) schools in SJC have been granted waivers to start K-6 in-classroom schooling.
- The County Health Officer briefed the Board of Supervisors on September 15, stating it would be at least several weeks of continued improved numbers before being allowed to advance to a less restrictive tier, allowing for more businesses and schools to reopen with certain limitations. The State Department of Public Health website lists the current metrics below. Currently, San Joaquin County meets one of the two State metrics needed to move to the less restrictive tier for certain businesses. If numbers worsen, counties may move back into more restrictive tiers.

Date: September 18, 2020	San Joaquin County	State Metric Threshold
New Cases Per Day per 100K	9.5	Less than 7
Testing Positivity Rate	7.1%	Less than 8%

Staff will continue to monitor the situation and ensure that SSJID customers continue to receive exceptional service despite the closure of the Main Office to the public and the need to conduct business remotely.

Peter Rietkerk, General Manager:

- Mr. Rietkerk addressed the Board regarding a request from Director Holmes to tour the WTP drying beds and recovery clean process. The tentative date for the tour will occur in mid-October, and may consist of 1 or 2 separate tour groups in adherence to SSJID COVID-19 protocol. Mr. Rietkerk inquired on Board interest in attending to expedite coordination efforts with Mr. Erisman, and Ms. Danielle Barney, SSJID Executive Assistant/Clerk of the Board. Director Holbrook, Director Weststeyn, and Director Holmes expressed interest in participating in the tour event.
- Mr. Rietkerk circulated, to the Board for viewing, notes received from community organizations thanking SSJID for the sponsorship of events and/or outreach efforts.
- Director Holmes inquired on any updates regarding the Bureau of Reclamation’s (Reclamation) decision to not allow SSJID and OID a fall pulse flow action/transfer, which had always been allowed in past years. Mr. Rietkerk responded that he has had discussions with Mr. Ken Robbins, Attorney at Robbins, Browning, Godwin & Marchini, LLP regarding the situation and that Reclamation alleges their position is based on current litigation with the State on biological opinion, and allowing for pulse flow action will erode their legal action. Mr. Rietkerk added that the District will continue to move forward to do all things necessary to allow for transfer opportunities.

Reservoir Storage

- New Melones storage is currently at 1,539,341 AF or 64-percent of capacity.
- Stanislaus River flows continue to maintain at or above 200 cfs.

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NEWS

Water

- Mr. Rietkerk and Mr. Nakagawa held a conference call with Mr. Michael King, Director of Public Works; and Mr. Steve Salvatore, City Manager, with the City of Lathrop on September 15. Discussion included interest in pursuing long-term water supply resiliency projects, which would be aimed at blunting or avoiding water supply impacts due to regulatory actions affecting both surface water and groundwater. The District is contemplating pursuing a meeting with water treatment plant stakeholders in the near future to vet this concept further.
- Recycled Water Meeting – Mr. Rietkerk spoke with Mr. Neal Colwell with consulting engineering firm Kjeldsen Sincock & Neudeck, Inc. (KSN). His firm is performing a recycled water feasibility analysis for the City of Riverbank. Mr. Colwell has previously engaged with SSJID staff to explore any potential opportunities with the District, and/or directly with growers in the vicinity of the City’s water treatment plant. Mr. Colwell indicated interest in meeting with a committee of the Board to explain the project and any potential opportunities or nexus with the District, and is hoping to schedule the meeting in early November 2020. Mr. Rietkerk suggested the SSJID Board Ag Water Committee would likely be the appropriate venue for this meeting, and would work to schedule this with the Board in the near future.

OTHER ITEMS

- Irrigation Operations staff continues to make plans for the fall maintenance/construction season with COVID-19 restrictions in place. Mr. Rietkerk has participated in discussions regarding protocols for vehicles and crews/teams, and assuring adequate supply of N-95 masks for the entirety of the winter season.
- As the irrigation season is winding down, staff is planning for a modified annual SSJID Safety Day, which is likely to be held virtually this year. Mr. Rietkerk and Mr. Luihn are busy coordinating as details and the agenda comes together. Additionally, Mr. Rietkerk is beginning to give some consideration for end of the year appreciation that the Board typically considers for staff based on performance in the 2020 year, and will be broaching this topic with the Board in upcoming board meetings as the end of the irrigation season approaches.

ACTION CALENDAR

Item #2 – Coronavirus (COVID-19) Update

Mr. Nakagawa had no coronavirus-related updates to report and stated that the District continues to ensure that best practices are incorporated into SSJID COVID-19 procedures. Mr. Rietkerk added that there have been discussions regarding transition into the fall construction season and the SSJID COVID-19 vehicle protocol. Consideration is being given to allowing two (2) employees per vehicle wearing facemasks; and assigning a semi-permanent 2-man team in an effort to limit potential contact-tracing.

Item #3 – Consider Approval of Proposal from Condor Earth Technologies, Inc. (Condor) to Conduct a Spillway Analysis at Woodward Reservoir

Mr. Killingsworth addressed the Board and provided a background of the Department of Water Resources Division of Safety of Dams’ (DSOD) letter, dated May 5, 2020, regarding two (2) “critical items of concern” at Woodward Reservoir:

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1. Two (2) saddle dams, identified as Critical Appurtenant Structures (CAS) will require the preparation of inundation maps if they should fail; and CAS structures are subject to a surcharge based on the new annual fee formula recently adopted by DSOD.
2. The boat ramp parking lot low point is not a properly designed spillway and is determined to be a deficiency that presents a significant dam safety concern.

Staff requested a proposal from Condor in an effort to understand the magnitude of DSOD's request to install a new spillway and determine if it is financially reasonable compared to potential alternatives; and determine more reasonable alternatives that would satisfy DSOD's requirements. The objectives of the proposal would be to perform the following primary tasks:

- Task 1 – Review and analyze existing project documents and features
- Task 2 – Hydraulic analysis for design storm event (as required)
- Task 3 – Conceptual design of spillway or alternative for design discharge
- Task 4 – Report preparation
- Task 5 – Consultation and project management

Mr. Killingsworth explained Condor's familiarity with Woodward Reservoir, their past efforts related to Woodward Dam inundation mapping, their good working relationship and reputation with DSOD staff, and their extensive experience with similar projects. He further explained the item was not specifically budgeted in the approved 2020 budget, but the fee for the contemplated proposal would be covered by the Engineering Department Consulting Fees budget, which include \$50K for on/call services for miscellaneous engineering and surveying work. He added that Condor will provide a draft report to staff by December 1, allowing adequate time for staff's response to DSOD by December 31, 2020.

Staff is recommending Board approval of the proposal from Condor Earth Technologies, Inc. to conduct a spillway analysis at Woodward Reservoir for an amount not to exceed \$40,539.

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to approve the proposal from Condor Earth Technologies, Inc. to conduct a spillway analysis at Woodward Reservoir for an amount not to exceed \$40,539.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK HOLMES ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KAMPER

Item #4 – Consider Approval of Letter of Support for the Eastern San Joaquin Groundwater Authority's (ESJGWA) Watershed Coordinator Grant Application

Mr. Nakagawa addressed the Board regarding a SSJID letter of Support for the Eastern San Joaquin Groundwater Authority's application for the California Department of Conservation's Watershed Coordinator Grant. He further explained that in addition to offsetting operational costs, grant funding would allow SJC to hire a Sustainable Groundwater Management Watershed Coordinator who would

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provide additional support to conduct further outreach, coordinate with landowners and the affected public, improve monitoring to track GSP objectives, and further support implementation of conjunctive use projects.

Staff is recommending that the Board authorize and direct the SSJID President of the Board to sign a letter of support for the ESJGWA Watershed Coordinator grant application.

MOTION: A motion was made by Director Holbrook and seconded by Director Roos to authorize and direct the SSJID President of the Board to sign a letter of support for the Eastern San Joaquin Groundwater Authority's Watershed Coordinator grant application.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK HOLMES ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KAMPER

Item #5 – Discussion and Possible Action Regarding the End of the 2020 Irrigation Season

Mr. Rietkerk addressed the Board regarding the end of the 2020 irrigation season and the factors to consider when determining the end date including: Crop water requirements approaching the end of the year; available water supply; irrigation operations; and Woodward Reservoir and WTP operations. He highlighted an extraordinary maintenance and inspection project at Woodward Reservoir, necessitating the need to end the season early so that maintenance could occur at Woodward in a manner that assured continue operations for the Water Treatment Plant. Staff recommended October 15, 2020 as the final date of the 2020 irrigation season.

Discussion among the Board included harvest schedules, weather predictions, and the elevation at Woodward Reservoir. Based upon discussion and contributing factors, the Board concluded the end of the 2020 irrigation season will be October 15.

MOTION: A motion was made by Director Weststeyn and seconded by Director Holbrook to announce the last day to run water for the 2020 irrigation season will be October 15, 2020.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK HOLMES ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KAMPER

Item #6 – Consider Approval of Proposed South San Joaquin Irrigation District Board Governance Policy

Mr. Rietkerk addressed the Board regarding approval of the proposed South San Joaquin Irrigation District Board Governance Policy. He referred to the Board's indicated interest in 2020 to develop

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guidance documents related to board governance and policy, which resulted in two (2) separate work products: 1) SSJID Board Governance Policy; and 2) SSJID Board Guidelines.

1. Board Governance Policy: Outlines the purpose, role, and obligations of the Board of Directors and each individual director; describes the guiding policy for establishing board priorities, roles, and responsibilities of board officers; and describes board relationships with hired and appointed District staff including the General Manager and General Counsel.
2. Board Guidelines: Handbook providing general information related to directors and public officials including legal requirements such as the Ralph M. Brown Act; best practices for communication and conduct; roles and responsibilities; and typical practices of the SSJID Board and staff.

Mr. Rietkerk stated that the Board Governance Policy development was a collaborative effort of the District's Senior Leadership team, and the Board Governance Ad-Hoc Committee which includes Director Holbrook and Director Weststeyn. He also acknowledged Ms. Brown, Mr. Lindley, Mr. Nakagawa, and Ms. Barney for their contributions to the policy. A review of the initial draft document was conducted with the ad-hoc committee, the General Manager, and Senior Leadership staff on July 28.

Director Holbrook presented changes to be incorporated into the final Board Governance Policy, which include minor revisions in language and grammatical corrections. Staff is presenting the proposed SSJID Board Governance Policy for the Board's review and consideration of approval.

MOTION: A motion was made by Director Roos and seconded by Director Weststeyn to approve the proposed South San Joaquin Irrigation District's Board Governance Policy as amended with changes submitted by Director Holbrook.

The motion passed 4 to 0 by the following vote:

AYES:	HOLBROOK HOLMES ROOS WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KAMPER

Item #7 – August 2020 Financial Statements

Mr. Lindley had no planned report to the Board but was available for questions. The Financial Statements for August 2020 were included in the agenda packet, Item #7.

Item #8 – August 2020 Investment Report

Mr. Lindley had no planned report to the Board but was available for questions. The Investment Report for August 2020 were included in the agenda packet, Item #8.

To Be Discussed/Considered After Closed Session Items 11(a)-(c):

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Item #9 – Discussion and Deposition of Claims Presented By:

- a. David Hegarty: \$450.00
- b. Robert Verdegaal: \$100.00
- c. Jana Lynn Woodbridge Apartments, LLC: \$485,068.85

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to accept the claim from Mr. David Hegarty for the amount of \$450.00.

The motion passed 3 to 1 by the following vote:

AYES: HOLBROOK HOLMES WESTSTEYN
NOES: ROOS
ABSTAIN: NONE
ABSENT: KAMPER

MOTION: A motion was made by Director Weststeyn and seconded by Director Holbrook to reject the claim from Mr. Robert Verdegaal for the amount of \$100.00.

The motion passed 4 to 0 by the following vote:

AYES: HOLBROOK HOLMES ROOS WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: KAMPER

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to reject the claim from Jana Lynn Woodbridge Apartments, LLC for the amount of \$485,068.85.

The motion passed 4 to 0 by the following vote:

AYES: HOLBROOK HOLMES ROOS WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: KAMPER

It was announced that all items in closed session would be discussed. The Board took a break at 10:35 a.m. and convened to closed session at 10:45 a.m.

Item #10 – CLOSED SESSION

- 10. a. Conference with Legal Counsel – Anticipated Litigation
 - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9
 - 3 cases

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- b. Conference with Legal Counsel – Anticipated Litigation
 - Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9
 - 5 cases

- c. Conference with Legal Counsel – Existing Litigation
 - Paragraph (1) of subdivision (d) of Government Code Section 54956.9
 - 8 cases

SAN JOAQUIN TRIBUTARIES AUTHORITY, et al., vs. CALIFORNIA STATE WATER RESOURCES CONTROL BOARD
County of Tuolumne Superior Court
Case No. CV62094

SSJID vs. PG&E
Appeal from Judgment of Dismissal Pending:
In the Court of Appeal for the State of California, Third Appellate District
Case No. C086319
Superior Court for San Joaquin County
Case No. STK-CV-UED-2016-0006638

PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest
In the Court of Appeal for the State of California, Third Appellate District
Case No. C086008
Superior Court for San Joaquin County
Case No. STK-CV-UJR-2015-0001266

SSJID vs. Lakeview Ranch Partners
Superior Court for Stanislaus County
Case No. 202844

Modrell and Larson vs. Oakdale Mutual Water Company et al
Superior Court for San Mateo County
Case No. 19-CV-07604

Tri-Dam et al vs. Linda Santos
Superior Court of Stanislaus County
Case No. CV-20-002349

Tri-Dam et al vs. MWH Americas, Inc., et al
Tuolumne County Superior Court
Case No. CV-61638

California Sportfishing Protection Alliance v. Eastern San Joaquin Groundwater Authority et al.
Superior Court of Stanislaus County
Case No. CV-20-001720

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d. Labor Negotiations

California Government Code Section 54957.6
Agency Negotiator: General Manager
Employee Organizations: IBEW Local 1245

e. Public Employee Performance Evaluation

California Government Code Section 54957(b)(1)
Titles: General Manager

The Board reconvened to open session at 12:30 p.m.

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:
There were no reportable actions taken in Closed Session.

Item #11 – ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:32 p.m.

ATTEST:

Danielle Barney, Clerk of the Board