

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in regular session in the District Boardroom at 9:00 a.m. Director Kamper called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: KAMPER HOLBROOK HOLMES WESTSTEYN
ABSENT: ROOS

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia Brown; Engineering Department Manager, Forrest Killingsworth; and Clerk of the Board, Danielle Barney.

Public Comment - None

CONSENT CALENDAR

- A. Approval of Warrants in the amount of \$514,569.66; Accounts Payable Wires in the amount of \$443,084.02; and payroll dated October 25, 2019, October 31, 2019, and November 8, 2019 in the amount of \$466,133.42.
- B. Approval of the regular Board Meeting Minutes of October 22, 2019.

MOTION: A motion was made by Director Holmes and seconded by Director Weststeyn to approve the Consent Calendar as submitted.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

COMMUNICATIONS

Director Holmes expressed a heartfelt thank you to all who participated in the coordination of, and attended, the SSJID Employee Picnic on November 2. He stated it was an enjoyable day.

Director Holmes will be attending the Eastern San Joaquin Groundwater Authority (ESJGWA) Advisory Committee Meeting on November 13. Because of this commitment, he will not be able to attend SSJID's Annual Safety Day event.

Director Holbrook attended the SSJID Employee Picnic on November 2. He stated it was a lot of fun and well-attended.

Director Holbrook attended Hope Ministries "Night of Hope" Donor Appreciation Fundraiser Dinner on November 2. He stated the well-attended event highlighted some individual success stories of the program's direct impact within our local communities. He added that the evening evoked feelings of gratitude for our blessings.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Director Weststeyn attended the SSJID Employee Picnic on November 2. He stated he enjoyed the day.

Director Kamper reported that he received a phone call from an individual inquiring about Tri-Dam security measures. Director Kamper responded that security of the dams is a serious matter and a top priority of the District. Mr. Peter Rietkerk, SSJID General Manager, added that Tri-Dam recently held a functional exercise of their Emergency Action Plan as evidence of this commitment to safety and security.

Charles Galea, Water Treatment Plant (WTP) Chief Plant Operator:

- Staff has been busy with clean-up and set-up in preparation for the annual SSJID Safety Day on November 13.
- New V4 membranes have been installed into Train 5. Suez programmers will be dialing in to the WTP to make code changes for the new membranes. The operations staff did a great job with the installation to ensure that the entire process went smoothly.
- The final round of quarterly recovery cleans, on the membranes, are being conducted this month. The anticipated completion is early December.
- The Chemical Supply Agreement for 2020-2022 is near finalization. The winning bids have been selected, and staff is awaiting for the submittal of the reviewed and signed vendor contracts. Completed and finalized agreements are anticipated by mid-December.
- Potable water storage inspections will be conducted, in December, on the 3MG Treated Water Reservoir and 1MG Storage Tank at M2. This in-house inspection entails draining the storage tanks to inspect the interior coatings, and coordination with the City of Manteca, as well as the State Regional Water Quality Control Board. Murphy Industrial Coatings, a certified inspector, could be contacted for a more thorough evaluation, if needed.

Bere Lindley, Assistant General Manager:

- Mr. Lindley has been working on SSJID's FY 2020 budget. The proposed budget will be presented to the Board for approval at the next board meeting in December. Items to consider included:
 - Operating costs of the WTP: Raw water usage is expected to increase; power usage will increase.
 - Overhead expenses: Post-employment benefits increasing.
- Robin Giuntoli has been working on the revision of the District website.
- Information and documents regarding SSJID's Retail Electric Project are being developed for a new Powered by Purpose website.
- Mr. Lindley has been working on the electronic documents project, which will utilize Laserfiche software. Concepts will include identifying working files versus archived files; identifying saved files versus purged files; and, developing "folder trees."

Public Relations Report:

- Mr. Rietkerk announced the San Joaquin Farm Bureau's 29th Annual Wine Tasting, which will be held on Thursday, March 19, 2020 at the Robert J. Cabral Agricultural Center in Stockton. Directors interested in attending were asked to contact Ms. Danielle Barney, SSJID Executive Assistant / Clerk of the Board as the number of Board attendees will determine the level of sponsorship for this event.

Frank Avila, Irrigation Operations Manager:

Water Department

- Woodward elevation is at 197.65.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

- Mr. Avila and Mr. Lloyd Wayman, SSJID Telemetry Systems Supervisor, attended the United States Committee on Irrigation and Drainage (USCID) Conference, in Reno, on November 5-8, 2019. Mr. Avila stated that importance was focused on the development of a Water Master Plan, and how to manage groundwater basins.
- At the USCID Conference, Mr. Avila and Mr. Wayman attended the “A Practical Understanding of Cybersecurity Risk,” lecture given by Christopher Ipsen, Assistant Vice-President at Desert Research Institute. Highlights of Mr. Ipsen’s session included the importance of keeping our computer infrastructure protected; the importance of having all computers and SCADA systems backed-up; and the potential daily threat of cyber attacks.
- Leisure time during the USCID Conference allowed Mr. Avila and Mr. Wayman to visit Donner Memorial State Park and Museum. Viewed was the Pioneer Monument, dedicated to the pioneers who crossed the Sierra on their way west. The monument stands 22 feet high and depicts the depth of snow that the Donner Party had to navigate through when trying to reach California.

Maintenance Department

- The Crawling Team completed maintenance work on the B-15 line, and is currently working on Division 1. Division 5 maintenance work is scheduled for the week of November 18.
- The Maintenance crews are preparing the T-ditch for Shotcrete.
- The Maintenance Department will hold its annual Safety Meeting on November 14. This annual meeting reviews operations of the machines, staff duties, and safety protocols.
- The pipeline replacement projects are underway. The first project completed was replacing 100 feet on the YA-Lateral. The current project is replacing 400 feet on the JA-Lateral. In addition, staff is being trained on utilizing the laser equipment to set the pipe to grade.

Shop Department

- The Shop crews are busy with fleet maintenance and fabrication tasks.
- The Shop crews assisted with the MDC 100/1 gear gate drive. Staff identified and located the problem, and prepped the gear gate drive for the installation of new parts.
- Mr. James Ferguson, SSJID Shop Supervisor, is coordinating the final inspection, of the new locker room, with San Joaquin County (SJC). Staff can start using the building once the structure passes inspection.

MDC/Telemetry Department

- The Telemetry crew is performing winter maintenance on the MDC.
- Operators will be working with the Box crew to perform all winter maintenance tasks on the fourteen (14) projects scheduled this winter season. Projects include installing slip meters, installing float valves, lopac gate maintenance, working on an automated trash grate with slip meters on Drop 13, all SCADA updates, and FTU work.
- A car accident occurred at Drop 14, damaging the control box. Repairs to this site need to be completed before the beginning of next water season.

Director Kamper inquired on the status of the District’s on-field meter installation project. Mr. Avila responded that work is being done on the tower at the Control Room and that this project is tentatively scheduled for next season.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Forrest Killingsworth, Engineering Department Manager:

Beardsley Afterbay Project

- As of November 1, 2019, the contractor (Sierra Mountain Construction, Inc.) has finished the contracted work for Phase 1 of the Beardsley Afterbay Project.
- The project management team is coordinating post-construction activities including an interim seepage test. If seepage is reduced significantly, as compared to the last time the test was taken, the Department of Safety of Dams may consider reducing the elevation restriction that was previously placed on the Afterbay Reservoir. Increasing the water elevation to normal operating level would maximize Tri-Dam's ability to generate power at the Sandbar Powerhouse.

Joint Supply Canal (JSC) Rock Slope Maintenance Project

- A preconstruction meeting was held on October 31. The contractor (Drill Tech Mining & Tunneling) mobilized the week of November 4, and began scaling activities on November 8.
- The contractor is scheduled to continue working to the end of the year.

Delicato Qk-Qn

- Delicato began construction on October 23 and has met their contractual obligation to start work before November 1.
- Approximately $\frac{3}{4}$ of the pipeline has been installed and construction of the concrete control structures has begun.
- The contractor is on track to complete the project before the end of the year.

United States Committee on Irrigation and Drainage (USCID)

- Mr. Killingsworth attended the USCID Conference with Mr. Chad Parsons, SSJID Associate Civil Engineer, Mr. Avila, and Mr. Wayman on November 5-8. The conference topic was "Basin Water Management – Challenges in Water Management at the Basin Scale."
- Mr. Killingsworth gave a presentation on a panel titled "Implementation of Basin Water Resources Management Plans." The presentation provided an SSJID perspective of the development of a plan.

Engineering Technician 1 / GIS Job Classification

- The Engineering Department has solicited applications, from internal candidates, to fill the empty Engineering Technician position.
- The application deadline was November 8. Applications will be reviewed the week ending November 15.

JSC Operating Agreement with Oakdale Irrigation District (OID)

- District staff has begun coordination, with OID, to formally address the terms of operation and financial responsibility for work related to the JSC.
- Historically, the two Districts have operated and maintained the JSC on a general set of guidelines but have not memorialized the effort in a formal agreement. With several large ongoing projects underway, the two Districts felt it beneficial to organize such an effort.
- A draft agreement, presented for approval to the SSJID Board, will be forthcoming.

Brandon Nakagawa, Water Resources Coordinator:

- Discussion at the San Joaquin Farm Bureau (SJFB) Water Committee meeting, on October 29, included signing the Memorandum of Understanding (MOU) of the Integrated Regional Water Management

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Regional Water Management Group. This would allow for a potential opportunity at the \$6.5 Million in funding, which SJC has tentatively secured for projects in the Greater SJC Region. This item may be agendaized for the November or December SJFB Board Meeting. The SSJID Board voted to approve signing the same MOU on August 27, 2019.

- Mr. Nakagawa is working on the SSJID Employee On-boarding Project. Each new employee will receive a welcome letter from the General Manager, and a copy of SSJID's Mission, Vision and Values.
- Mr. Nakagawa is currently reviewing the annual employee evaluation process. Revisions will require discussions with the senior leadership team and supervisors.

Peter Rietkerk, General Manager:

- Mrs. Michelle Reimers was recently announced as the replacement for retiring Turlock Irrigation District (TID) General Manager Casey Hashimoto. Having been with TID since 2006, Ms. Reimers is well versed in San Joaquin Tributary Authority issues and is a regular attendee of its meetings.
- At a November 1, 2019 press conference, Governor Newsom renewed his commitment to resolving the issues surrounding PG&E. Newsom appointed an Energy Czar to participate in mediation discussions geared at reorganizing PG&E and allowing them to emerge from bankruptcy. Newsom also signaled the formation of a strike team to address alternatives to PG&E, including state and/or publicly owned utilities, should PG&E fail to emerge from bankruptcy in a manner that addresses public safety.
- On November 7, 2019, SSJID participated in meetings in Sacramento to discuss SSJID's Retail Electric Project, and the role of municipalization in PG&E's bankruptcy. The District also distributed a letter, addressed to the Governor, further explaining this concept. A copy of the letter was included in the GM Report for today's meeting. SSJID met with the following offices:
 - Governor Newsom's Office:
 - Ann Patterson, Deputy Legal Affairs Secretary
 - Alice Reynolds, Senior Advisor, Energy
 - Rachel Wagoner, Deputy Legislative Secretary
 - Assemblymember Susan Talamante Eggman's Office:
 - David Stammerjohan, Chief of Staff
 - Logan Hess, Legislative Director
 - Speaker Anthony Rendon's Office:
 - Gabrielle Zeps, Chief Policy Consultant
 - Kelly Smith, Assembly Energy Committee Consultant
- On October 24-25, 2019, SSJID held its annual 2-day Budget Workshop for FY 2020. Mr. Rietkerk reported the budget review process was easier this year, attributing it to the newly implemented budget caps.
- Included in the budget workshop, was an "Authentic Leadership" training provided by Mr. Lyndon Friesen of Ignitor Leadership. Team working activities highlighted senior leadership topics. This useful information sparked further discussion on direction to continually meet SSJID's Mission, Vision and Values.
- On October 28, Mr. Rietkerk attended a presentation and tour of SSJID's Division 9 for the California Almond Board and dignitaries. Also in attendance were Forrest Killingworth, Brandon Nakagawa, and Frank Avila. Mr. Nakagawa and Mr. Avila provided their expertise fielding water and irrigation related questions. The event was well received by the guests.
- On October 29, Mr. Rietkerk attended Tri-Dam's Emergency Action Plan Tabletop and Functional Exercise, held in Tuolumne, CA. The training included a mock emergency scenario to simulate emergency action responses. Also in attendance were representatives from the San Joaquin County

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Office of Emergency Services, the California Highway Patrol, Pacific Gas & Electric, California Department of Transportation, and Federal Energy Regulatory Commission.

- Two (2) recent SSJID employee events were “Trick or Treat” Day on October 30, and the Employee Picnic on November 2. Mr. Rietkerk commented that both events allow the opportunity for staff to get to know one another better through interactions with families.
- On November 13, SSJID will hold its annual Safety Day, held at the WTP. The event begins with an employee breakfast at 7:00 a.m., and the Safety Day Program beginning at 8:00 a.m.
- SSJID participated in public relations events by facilitating field trips for the 3rd grade classes of Ripon Unified School District’s Park View Elementary on November 5, and Colony Oak Elementary on November 6. The day’s activities included tours of Tulloch Dam and Goodwin Dam, and concluded at Knights Ferry to lunch and watch for salmon migration. Mr. Rietkerk acknowledged Ms. Barney for her coordination efforts; and, Mr. Jeff Shields, Tri-Dam Interim General Manager, and Mr. Brian Whitmer, Tri-Dam Operator, for being knowledgeable and engaging tour guides. Mr. Rietkerk accompanied the Park View classes, and Ms. Barney and Ms. Julie Vrieling, SSJID Office Assistant, accompanied the Colony Oak classes.

ACTION CALENDAR

Item #2 – Consider Conditional Approval of Nur Al Huda Development Project in Manteca

Mr. Killingsworth addressed the Board and provided a background of the property, explained the landowner’s site improvement plan for Nur Al-Huda Academy and the proposed SSJID improvements, and described the specific project requirements and conditions to be met by the landowner/developer to the satisfaction of District staff.

Mr. Mohammad ElFarra, Nur Al-Huda Treasurer, addressed the Board and stated that the landowner concurs with the proposed reimbursement and fee schedule, and has coordinated with adjacent neighbors and state agencies on the project. Staff is requesting the Board’s conditional approval of the listed required items, as specified in Item #2 of today’s agenda packet.

MOTION: A motion was made by Director Holbrook and seconded by Director Holmes to approve the list of items, regarding Lateral “Y,” as related to the Nur Al-Huda project, subject to compliance with the District’s standard requirements and to the satisfaction of District staff.

The motion passed 4 to 0 by the following vote:

AYES:	KAMPER HOLBROOK HOLMES WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	ROOS

Mr. Rietkerk added that the District’s current construction schedule is full. Mr. ElFarra reiterated that a safe site is a priority of the landowner and any consideration to changes in the construction schedule would be appreciated.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Item #3 – Consider Approval of New District Office and Water Treatment Plant Copier Machines Lease

Mr. Michael O’Leary, SSJID IT Systems Administrator, provided the Board with the history and summary of the copying, printing, and scanning needs of the District office, the Control Room, and the Water Treatment Plant. He provided details of the current four (4) lease agreements for the District’s six (6) copiers, and further explained his analysis to consolidate all District copiers onto one (1) single lease agreement within the next three (3) years. Requests for proposal were sent to local vendors including Lucas Business Systems, Ray Morgan Company, and Mo-Cal Office Solutions, with Mo-Cal coming in as the lowest bidder. Staff is recommending Board approval of the lease agreement with Mo-Cal Office Solutions.

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to enter into a 36-month copier lease agreement with Mo-Cal Office Solutions for a total of \$867.00 plus tax per month.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

Item #4 – Consider Adoption of Resolution 19-14-V Authorizing the Sale of District Vehicles that are No Longer Necessary for District Purposes

Mr. James Ferguson, SSJID Shop Supervisor, addressed the Board to consider designating three (3) District vehicles as surplus and authorizing sale of said vehicles, which are no longer necessary for District purposes. Mr. Ferguson explained the retired vehicles are surplus inventory in lieu of the new fleet trucks. He provided the description and Kelley Blue Book value for each vehicle.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. #19-14-V**

**AUTHORIZING SALE OF PROPERTY
NO LONGER NECESSARY FOR DISTRICT PURPOSES**

WHEREAS, the District may sell for valuable consideration, any property of the District, which it finds to be no longer necessary for District purposes; and,

WHEREAS, the Board of Directors of the South San Joaquin Irrigation District, finds the following for sale, as listed below:

<u>DISTRICT I.D. NO.</u>	<u>VEHICLE TYPE</u>	<u>VIN NUMBER</u>
318-13	Chevrolet Silverado 1500	1GCNCPE04DZ296768
324-13	Chevrolet Silverado 1500	1GCNCPE07DZ296179
601-05	Chevrolet Silverado 1500	1GCEC14X85Z226557

Is no longer necessary for District purposes and that it is in the best interest of the district to sell said property for the price listed below:

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

<u>DISTRICT I.D. NO.</u>	<u>PROPOSED PRICE</u>
318-13	\$7400.00
324-13	\$7100.00
601-05	\$3900.00

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the Finance and Administration Department Manager of the District is authorized to display said property for sale for a period of ten days, and thereafter may reduce the advertised price by \$500.00 every ten days until the vehicle is sold.

BE IT FURTHER RESOLVED AND ORDERED that the Finance and Administration Department Manager is authorized and directed to take all necessary steps and execute all documents necessary to transfer title to said property.

PASSED AND ADOPTED this 12TH day of November 2019 by the following roll call vote:

MOTION: A motion was made by Director Holbrook and seconded by Director Weststeyn to approve and adopt Resolution 19-14-V authorizing the sale of District vehicles that are no longer necessary for District purposes.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

Item #5 – Consider Donation of Two (2) District Vehicles, Scheduled for Sale, to the Manteca Police Department’s SHARP Unit and the Manteca Fire Department’s CERT Unit

Mr. Rietkerk addressed the Board regarding SSJID’s Community Education and Awareness Program (CEAP), which allows for the donation of surplus vehicles to non-profit agencies per guidelines set forth by Board approval on August 8, 2017. Staff received and reviewed CEAP applications from the Manteca Police Department’s “Seniors Helping Area Residents and Police” (SHARP) Unit, and the Manteca Fire Department’s “Community Emergency Response Team” (CERT) Unit, with both non-profits deemed eligible for consideration to receive a donated surplus District vehicle. Staff is requesting Board approval to donate two (2) District vehicles, which were authorized for sale per Resolution 19-14-V, to the Manteca SHARP Unit and the Manteca CERT Unit.

Manteca Police Chief Jodie Estarziau addressed the Board and stated that the previously donated vehicles to the SHARP Unit are invaluable. Chief Estarziau added that the trucks are used frequently for vehicle abatement and shopping cart removal, and are getting worn. The City of Manteca’s Police Department would greatly appreciate the Board’s consideration to approve their CEAP application for a donated vehicle.

Manteca’s CERT Team Leader, Mr. Ray Colonna, thanked the Board for their consideration. Mr. Colonna detailed the affiliation the CERT Unit has with the Manteca Fire Department for on-call support, their commitment to respond to major events or disasters within the community, and their assistance in providing perimeter and/or traffic control when needed. He further explained that the CERT Unit consists of thirty (30)

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

trained volunteers, has four (4) utility trailers, but only one (1) truck to haul the trailers to calls. CERT volunteers utilize their personal vehicles for their voluntary efforts.

Director Holbrook expressed his thanks to the representatives of the SHARP and CERT Units for appearing before the Board, and for all they do for the good of our communities.

MOTION: A motion was made by Director Holbrook and seconded by Director Holmes to approve the donation of two (2) District vehicles, scheduled for sale per Resolution 19-14-V, to the Manteca Police Department's SHARP Unit and the Manteca Fire Department's CERT Unit.

The motion passed 4 to 0 by the following vote:

AYES:	KAMPER HOLBROOK HOLMES WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	ROOS

Item #6 – Consider Conditional Approval of Lateral T at CenterPoint Intermodal Center Project

Mr. Killingsworth addressed the Board and acknowledged Mr. Keith Sausedo, SSJID Civil Engineer/Surveyor, and Mr. Parsons on their contributions in research and preparation of agenda items for the Engineering Department.

Mr. Killingsworth addressed the Board and provided a background of the property, and further explained the analysis, proposed SSJID improvements, easements to be conveyed and abandoned, encroachments, irrigation service, storm drainage, and developer's agreement related to the future CenterPoint Container Yard 2 and Intermodal Way project. Mr. Killingsworth clarified that this approval is for irrigations improvements only.

MOTION: A motion was made by Director Holmes and seconded by Director Weststeyn to approve the removal and replacement of Lateral "T" segment related to the future CenterPoint Container Yard 2 and Intermodal Way project, subject to compliance with the District's standard requirements and to the satisfaction of District staff, as specified in Item #6 of today's agenda packet.

The motion passed 4 to 0 by the following vote:

AYES:	KAMPER HOLBROOK HOLMES WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	ROOS

Item #7 – Consider Approval of Amendment to Service Abandonment Agreement for Ronald Rake (APN 227-360-13)

Mr. Parsons presented the Board with a description and history of the Escalon property, and details of the Service Abandonment Agreement originally executed by the previous owner in 1998 (Agreement #1143). The current owner, Mr. Ronald Rake, is requesting an amendment of the existing service abandonment agreement so that the property can be eligible to receive District water.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

MOTION: A motion was made by Director Holmes and seconded by Director Holbrook to approve the Irrigation Service Abandonment Agreement Amendment for APN 227-360-13 subject to the conditions stated in Item #7 of today's agenda packet.

The motion passed 4 to 0 by the following vote:

AYES:	KAMPER HOLBROOK HOLMES WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	ROOS

Item #8 – Recommendation that the South San Joaquin Groundwater Sustainability Agency Adopt the Eastern San Joaquin Groundwater Subbasin Groundwater Sustainability Plan Following the Public Hearing on November 20, 2019

Mr. Nakagawa addressed the Board regarding the staff recommendation to formally recommend to the South San Joaquin Groundwater Sustainability Agency (SSJGSA) to adopt the Eastern San Joaquin Groundwater Subbasin Groundwater Sustainability Plan (GSP). He began his presentation by providing a brief background of the Sustainable Groundwater Management Act (SGMA), important milestone and deadline dates, and the sixteen (16) Groundwater Sustainability Agencies (GSAs) of the ESJGWA. The SSJGSA is one of the member agencies of the ESJGWA. Per SGMA requirements, all GSAs, in critically overdrafted basins, must adopt a GSP by January 31, 2020. Failure to comply will allow the State to intervene including onerous fees on well owners.

Mr. Nakagawa showed a PowerPoint presentation highlighting the adoption of the GSP. Also displayed were slides detailing sustainability indicators and undesirable results; the ESJ Water Resources modeling tool and water budget analysis; the project approach to sustainability; projects and actions; implementation and administration; and, the adoption process.

Mr. Nakagawa stated that the other member agencies of the SSJGSA, the Cities of Escalon and Ripon, will also be acting on similar recommendations to adopt the GSP. Mr. Nakagawa indicated that Director Holmes, General Manager Rietkerk, and himself would be making a similar presentation to the Ripon City Council on November 12 and to the Escalon City Council on November 19. The adoption of the GSP will be placed on the agenda for the SSJGSA Board meeting scheduled for November 20 following a public hearing which was published in the Manteca Bulletin on November 5 and November 12.

MOTION: A motion was made by Director Holmes and seconded by Director Holbrook to approve a recommendation to the South San Joaquin Groundwater Sustainability Agency to adopt the Eastern San Joaquin Groundwater Subbasin Groundwater Sustainability Plan at the SSJGSA Board meeting on November 20, 2019.

The motion passed 4 to 0 by the following vote:

AYES:	KAMPER HOLBROOK HOLMES WESTSTEYN
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	ROOS

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

Item #9 – Consider Adoption of Resolution 19-15-P Authorizing the Disposition of Real Property

Mr. Killingsworth addressed the Board and provided a brief description of the property, and history of the Valencia Apartments Development Project. Ms. Mia Brown, SSJID General Counsel, added that per Board approval on August 13, 2019, the terms of the project plans included the sale of the 10-foot strip of land owned by the District and adjacent to the property to be developed to the developer, which will be eventually dedicated to the City of Manteca. The resolution is to formalize this transfer by Quitclaim Deed.

**SOUTH SAN JOAQUIN IRRIGATION DISTRICT
RESOLUTION NO. 19-15-P**

**RESOLUTION AUTHORIZING THE CONVEYANCE BY QUITCLAIM
OF REAL PROPERTY OWNED BY THE DISTRICT**

WHEREAS, the SOUTH SAN JOAQUIN IRRIGATION DISTRICT, hereinafter referred to as “District,” is the title holder of a portion of real property located in the City of Manteca and described in that certain deed recorded in the Book of Official Records, Vol. 941, page 199, San Joaquin County and more particularly described in Exhibit “A”, (“Subject Property”); and,

WHEREAS, the Atherton Woodward Partners, LLC (“Buyer”) seeks to purchase Subject Property; and,

WHEREAS, the District’s fee interest in the Subject Property is no longer necessary for District purposes and is surplus to its needs, and the Board of Directors finds it is in the best interest of the District to sell the Subject Property; and,

WHEREAS, the sale of the Subject Property to Buyer is not subject to Government Code section 54222 because the Subject Property is not suitable for any of the purposes described in that statute because of its size and configuration; and,

WHEREAS, the sale of the Subject Property to Buyer upon the terms described below is for adequate valuable consideration under applicable law, and,

WHEREAS, the Board approves the terms of the sale, which are generally as follows:

1. Purchase price of \$1.83 per square foot (\$1.83 x 4,400 sf = \$8,052.00).
2. The sale of the Subject Property is “as-is,” without warranties.
3. District’s title to the Subject Property will be conveyed by Quitclaim Deed.
4. Buyer will pay all costs related to transfer, including but not limited to, escrow costs, title fees and recording fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South San Joaquin Irrigation District that:

1. The foregoing recitals are found to be true.
2. The President and Secretary are authorized to execute a Quitclaim Deed on behalf of the District disposing of the District’s interest in the Subject Property to the Buyer on the terms described above.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

PASSED AND ADOPTED this 12TH day of November 2019 by the following roll call vote:

MOTION: A motion was made by Director Holbrook and seconded by Director Kamper to authorize the conveyance by Quitclaim of real property owned by the District.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

Item #10 – Consider Approval for the Purchase of a Kubota Utility Vehicle

Mr. Ferguson addressed the Board for consideration to approve the purchase of a Kubota RTVX900WH in the 2019 fiscal year. He further explained the multi-beneficial uses the vehicle would provide to the District including: Inspection and navigation along the Canyon Tunnel Project; rock slope and general maintenance along the Joint Supply Canal and Main Supply Canal; weed abatement; and irrigation tasks. Mr. Ferguson conducted research on makes and models of other utility task vehicles, but opted for the Kubota for its versatility and capabilities. Kubota has notified dealers of a 5% price increase effective January 1, 2020. Purchasing the unit in 2019 will provide the District a \$1,500 savings. Fiscal impact is \$18,652.06, including a “factory discount” of \$400 which expires on December 31, 2019.

MOTION: A motion was made by Director Weststeyn and seconded by Director Holbrook to approve the purchase of a Kubota RTVX900WH in the 2019 fiscal year.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

Item #11 – Discussion and Actions Related to the Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

Mr. Rietkerk addressed the Board to facilitate discussion and action, as necessary, to assure SSJID has a designated voting delegate attending the ACWA General Session Membership Meeting at the 2019 Fall Conference. In addition, staff is requesting a potential recommendation to the SSJID delegate for the ACWA 2020-2021 President / Vice President Election. Board Directors confirmed as attending the ACWA Conference, in San Diego, on December 3-6, 2019, are Director Roos, Director Holbrook, and Director Weststeyn. The ACWA General Session Voting Information and Candidate Information were included in Item #11 of today’s agenda packet.

MOTION: A motion was made by Director Kamper and seconded by Director Weststeyn to nominate Director Holbrook as the SSJID delegate to attend and vote at the ACWA General Session Membership Meeting at the 2019 Fall Conference.

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

Item #12 – Consider Approval of WAPA Amendment 1 to Contract 14-SNR-01892

Mr. Rietkerk addressed the Board regarding Amendment 1 to the Western Area Power Administration (WAPA) Contract 14-SNR-01892. On January 1, 2015, SSJID was awarded an allocation of energy per WAPAS’s 2015 Marketing Plan. Under the Plan, SSJID signed Contract 14-SNR-01892 on December 3, 2019, which provided Scheduling Coordinator Services to SSJID under a fee schedule. Under Contract 14-SNR-01892, the Contract termination date is September 30, 2020. The Contract Amendment extends the termination date to December 31, 2024, which corresponds with the termination date of WAPA’s current 2025 Marketing Plan. There are no contractual changes contained in the Amendment.

MOTION: A motion was made by Director Holmes and seconded by Director Holbrook to approve Amendment 1 to Western Area Power Administration Contract 14-SNR-01892 and authorize the General Manger to sign the amended contract with WAPA to extend the Contract through December 31, 2024.

The motion passed 4 to 0 by the following vote:

AYES: KAMPER HOLBROOK HOLMES WESTSTEYN
NOES: NONE
ABSTAIN: NONE
ABSENT: ROOS

It was announced that all items in closed session would be discussed. The Board took a break at 11:15 a.m. and convened to closed session at 11:30 a.m.

Item #13 – Closed Session

13. a. Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9
- 2 cases
- b. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9
- 2 cases
- c. Conference with Legal Counsel – Existing Litigation
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
- 4 cases

**MINUTES FOR THE NOVEMBER 12, 2019
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

*SAN JOAQUIN TRIBUTARIES AUTHORITY, et al., vs. CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD*
County of Tuolumne Superior Court
Case No. CV62094

SSJID vs. PG&E
Appeal from Judgment of Dismissal Pending:
In the Court of Appeal for the State of California, Third Appellate District
Case No. C086319
Superior Court for San Joaquin County
Case No. STK-CV-UED-2016-0006638

PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest
In the Court of Appeal for the State of California, Third Appellate District
Case No. C086008
Superior Court for San Joaquin County
Case No. STK-CV-UJR-2015-0001266

SSJID vs. Lakeview Ranch Partners
Superior Court for Stanislaus County
Case No. 2028441

- d. Labor Negotiations
 - California Government Code Section 54957.6
 - Agency Negotiator: General Manager
 - Employee Organization: IBEW Local 1245

- e. Public Employment
 - Government Code Section 54957(b)(1)
 - Title: General Manager

The Board reconvened to open session at 1:30 p.m.

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1:
There were no reportable actions taken in closed-session.

Item #14 – ADJOURNMENT

MOTION: A motion was made by Director Holmes and seconded by Director Weststeyn to adjourn the meeting at 1:35 p.m.

ATTEST:

Danielle Barney, Clerk of the Board